

# Traverse County ADA Transition Plan

**This Document has been created to specifically cover accessibility within the public right-of-way and does not include information on Traverse County programs or practices not related to accessibility within county public right-of way**

## Introduction

### Transition Plan Need and Purpose

The Americans with Disabilities Act (ADA), enacted on July 26, 1990, is a civil rights law prohibiting discrimination against individuals on the basis of disability. ADA consists of five titles outlining protections in the following areas:

1. Employment
2. State and local government services
3. Public accommodations
4. Telecommunications
5. Miscellaneous Provisions

Title II of ADA pertains to the programs, activities and services public entities provide. As a provider of public transportation services and programs, Traverse County must comply with this section of the Act as it specifically applies to public service agencies. Title II of ADA provides that, “...no qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of a public entity, or be subjected to discrimination by any such entity.” ([42 USC. Sec. 12132](#); [28 CFR. Sec. 35.130](#))

As required by Title II of [ADA, 28 CFR. Part 35 Sec. 35.105 and Sec. 35.150](#), Traverse County has conducted a self-evaluation of its facilities within public right- of- way and has developed this Transition Plan detailing how the organization will ensure that all of those facilities are accessible to all individuals.

### ADA and its Relationship to Other Laws

Title II of ADA is companion legislation to two previous federal statutes and regulations: the [Architectural Barriers Acts of 1968](#) and [Section 504 of the Rehabilitation Act](#) of 1973.

The Architectural Barriers Act of 1968 is a Federal law that requires facilities designed, built, altered or leased with Federal funds to be accessible. The Architectural Barriers Act marks one of the first efforts to ensure access to the built environment.

Section 504 of the Rehabilitation Act of 1973 is a Federal law that protects qualified individuals from discrimination based on their disability. The nondiscrimination requirements of the law apply to employers and organizations that receive financial assistance from any Federal department or agency. Title II of ADA extended this coverage to all state and local government entities, regardless of whether they receive federal funding or not.

## Agency Requirements

Under Title II, Traverse County must meet these general requirements:

- Must operate their programs so that, when viewed in their entirety, the programs are accessible to and useable by individuals with disabilities ([28 C.F.R. Sec. 35.150](#)).
- May not refuse to allow a person with a disability to participate in a service, program or activity simply because the person has a disability ([28 C.F.R. Sec. 35.130 \(a\)](#)).
- Must make reasonable modifications in policies, practices and procedures that deny equal access to individuals with disabilities unless a fundamental alteration in the program would result ([28 C.F.R. Sec. 35.130\(b\) \(7\)](#)).
- May not provide services or benefits to individuals with disabilities through programs that are separate or different unless the separate or different measures are necessary to ensure that benefits and services are equally effective ([28 C.F.R. Sec. 35.130\(b\)\(iv\) & \(d\)](#)).
- Must take appropriate steps to ensure that communications with applicants, participants and members of the public with disabilities are as effective as communications with others ([29 C.F.R. Sec. 35.160\(a\)](#)).
- Must designate at least one responsible employee to coordinate ADA compliance [[28 CFR Sec. 35.107\(a\)](#)]. This person is often referred to as the "ADA Coordinator." The public entity must provide the ADA coordinator's name, office address, and telephone number to all interested individuals [[28 CFR Sec. 35.107\(a\)](#)].
- Must provide notice of ADA requirements. All public entities, regardless of size, must provide information about the rights and protections of Title II to applicants, participants, beneficiaries, employees, and other interested persons [[28 CFR Sec. 35.106](#)]. The notice must include the identification of the employee serving as the ADA coordinator and must provide this information on an ongoing basis [[28 CFR Sec. 104.8\(a\)](#)].
- Must establish a grievance procedure. Public entities must adopt and publish grievance procedures providing for prompt and equitable resolution of complaints [[28 CFR Sec. 35.107\(b\)](#)]. This requirement provides for a timely resolution of all problems or conflicts

related to ADA compliance before they escalate to litigation and/or the federal complaint process.

## Self-Evaluation

### Overview

Traverse County is required, under Title II of the Americans with Disabilities Act (ADA) and 28CFR35.105, to perform a self-evaluation of its current transportation infrastructure policies, practices, and programs. This self-evaluation will identify what policies and practices impact accessibility and examine how the County implements these policies. The goal of the self-evaluation is to verify that, in implementing the County's policies and practices, the department is providing accessibility and not adversely affecting the full participation of individuals with disabilities.

The self-evaluation also examines the condition of the Traverse County's Pedestrian Circulation Route/Pedestrian Access Route) (PCR/PAR) and identifies potential need for PCR/PAR infrastructure improvements. This will include the sidewalks, curb ramps and bicycle/pedestrian trails that are located within the rights of way. Any barriers to accessibility identified in the self-evaluation and the remedy to the identified barrier are set out in this transition plan.

### Summary

In 2018-2019 Traverse County conducted an inventory of pedestrian facilities within its public right of way consisting of the evaluation of the following facilities:

- 44 Sections of sidewalk on 6 County Highways
- 94 curb ramps at 27 different intersections

A detailed evaluation on how these facilities relate to ADA standards is found in Appendix A and will be updated periodically.

Since the adoption of the ADA, Traverse County has striven to provide accessible pedestrian features as part of the County capital improvement projects. As additional information was made available as to the methods of providing accessible pedestrian features, the County updated their procedures to accommodate these methods.

## **Policy**

Traverse County's goal is to continue to provide accessible pedestrian design features as part of the County's capital improvement projects. Traverse County follows PROWAG (Public Right-of-Way Accessibility guidelines), as adopted by the Minnesota Department of Transportation (MnDot), as its design standard. Traverse County follows Mn/Dot policies and procedures when dealing with accessibility issues related to public right-of-way.

Traverse County will consider and respond to all accessibility improvement requests. All accessibility improvements that have been deemed reasonable will be scheduled consistent with transportation priorities. The County will coordinate with external agencies to ensure that all new or altered pedestrian facilities within the County's jurisdiction are ADA compliant to the maximum extent feasible.

## **Improvement Goal**

Traverse County has set the following schedule goals for improving the accessibility of its pedestrian facilities within the County jurisdiction:

- After 12 years, 50% of accessibility features within the priority areas identified by Traverse County would be ADA compliant.
- After 20 years, 90% of accessibility features within the jurisdiction of Traverse County would be ADA compliant.

## **Implementation Schedule**

### **Methodology**

Traverse County will utilize two methods for upgrading pedestrian facilities to the current ADA standards. The first and most comprehensive of the two methods are the scheduled street and utility improvement projects. All pedestrian facilities impacted by these projects will be upgraded to current ADA accessibility standards. The second method is the stand alone sidewalk and ADA accessibility improvement project. These projects will be incorporated into the Capital Improvement Program (CIP) on a case by case basis as determined by Traverse County staff.

## Grievance Procedure

It is encouraged that anyone with a potential grievance make early contact with the County's ADA Title II Coordinator or the County's ADA Coordinator for Public Right-of -Way to informally discuss concerns. However, the public may file a formal grievance by submitting in writing the following:

- Name, address, and phone number of the person filing the grievance.
- Name, address, and phone number of the person alleging the ADA violation if other than the person filing the grievance.
- A description and location of the alleged violation and the remedy sought.
- Information regarding whether a complaint has been filed with the Department of Justice or other federal or state civil rights agency or court.
- If a complaint has been filed, the name of the agency or court where the complaint was filed, and the date the complaint was filed.

The grievance will be either responded to or acknowledged within 10 working days of the receipt. If the grievance filed does not concern Traverse County, the grievant will be notified.

Within 60 calendar days of receipt, the ADA Title II Coordinator will conduct the investigation necessary to determine the validity of the alleged violation. If appropriate, the ADA Title II coordinator will arrange to meet with the grievant to discuss the matter and attempt to reach a resolution of the grievance. Any resolution of the grievance will be documented.

If a resolution of the grievance is not reached, the ADA Title II Coordinator, if appropriate will issue a written determination as to the validity of the complaint and description of the resolution, and a copy forwarded to the grievant no later than 90 days from the date of receipt of the grievance.

The grievant may appeal the written determination. The request for reconsideration shall be in writing and submitted to the ADA Title II Coordinator within 30 days after the initial determination. A final determination will be made within 90 days from the filing of the appeal. (See Appendix B. for Grievance form)

## Monitor the Progress

This document will continue to be updated as conditions within the County evolve.

The appendices in this document will be updated periodically, while the main body of the document will be updated in (short term period, 3-5 years) with a future update schedule to be developed at that time. With each main body update, a public comment period will be established to continue the public outreach.

## **Access to Buildings from Access Routes and Parking Lots**

This Plan does not pertain specifically to building access requirements under ADA nor does it identify deficiencies in accessibility to County owned buildings. However, the plan does provided minimum handicapped accessibility guidelines for County owned buildings to which there is reasonable expectation of daily or scheduled public use. Those minimum accessibility standards are as follows: If stairs are present at the main entrance to a building there must be a ramp, lift, or alternative accessible entrance. Service entrances (garage doors, service doors, etc.) should not be used as alternative entrances except as a last option. Inaccessible main entrances should be marked with a sign indicating where the nearest handicapped accessible entrance is located. Accessible entrance doors must be equipped with power-assisted or automatic door openers. Accessible entrance doors must be a minimum of 36" wide. In outside areas around buildings accessible routes must connect parking spaces to accessible entrances. Where the accessible route must cross vehicle traffic lanes, marked crossings must be installed to enhance pedestrian safety, particularly for people using wheelchairs or other mobility aids. Regular accessible vehicular parking spaces must be at least 10' wide and 20' deep. Loading and unloading accessible spaces must have a total of at least 5' of extra access isle on one or both sides. Access isles must be striped or marked to discourage parking in them. Parking lots that provide accessible parking should (not mandatory) have at least one spot with access isle space for loading and unloading. Accessibility guidelines state that there must be at least one accessible parking space for every 25 parking spaces in the lot and two are preferred in the first 25 parking spaces, 3 for 26+ spaces, 4 for 51+ spaces, etc.

## **Outreach**

Traverse County is required to publish responsibilities and self-evaluation results regarding ADA along County right-of-way. This transition plan will be posted on Traverse County's website [www.co.traverse.mn.us/departments/departments/highway-engineer/](http://www.co.traverse.mn.us/departments/departments/highway-engineer/) for anyone interested in reviewing or commenting on the plan. Comments and suggestions about the plan should be directed to the ADA coordinator and/or the Public right-of-way Implementation Coordinator in writing if any official action or response from the County is the desired outcome. Cities within Traverse County will receive a copy of the plan for comment, if any. Any desired changes received through public comments, will be included in the first plan update.

## **Future Plan Updates**

Updates to this plan will be made as necessary as progress is made towards correcting non-compliant features identified within the current adopted plan or when comments or suggestions received during the year warrant a plan update. In future updated versions of this

plan, all sections of sidewalk and all curb ramps, under jurisdiction of Traverse County, will remain in Appendix A and be denoted as either currently compliant or non-compliant.

## **Agency ADA Design Standards and Procedures**

### **Design Procedures**

#### **Intersection Corners**

Curb ramps or blended transitions will attempt to be constructed or upgraded to achieve compliance within all capital improvement projects. There may be limitations which make it technically infeasible for an intersection corner to achieve full accessibility within the scope of any project. Those limitations will be noted and those intersection corners will remain on the transition plan. As future projects or opportunities arise, those intersection corners shall continue to be incorporated into future work. Regardless on if full compliance can be achieved or not, each intersection corner shall be made as compliant as possible in accordance with the judgment of County staff.

#### **Sidewalks / Trails**

Sidewalks and trails will attempt to be constructed or upgraded to achieve compliance within all capital improvement projects. There may be limitations which make it technically infeasible for segments of sidewalks or trails to achieve full accessibility within the scope of any project. Those limitations will be noted and those segments will remain on the transition plan. As future projects or opportunities arise, those segments shall continue to be incorporated into future work. Regardless on if full compliance can be achieved or not, every sidewalk or trail shall be made as compliant as possible in accordance with the judgment of County staff.

#### **Other policies, practices and programs**

Policies, practices and programs not identified in this document will follow the applicable ADA standards.

### **Design Standards**

Traverse County has PROWAG, as adopted by the Minnesota Department of Transportation (MnDOT), as its design standard.

## Appendices

**Appendix A.** Self Evaluation Results

**Appendix B.** Grievance Form

**Appendix C.** Contact Information

**Appendix D.** Glossary of Terms



## **Appendix A – Self Evaluation Results**

### Traverse County ADA Ramp Summary 2018

Ramp ID	County Highway	Cross Road	Quadrant	Ramp_Type	Compliant	Reason Not Compliant (See Ramp Data for More Information)	Construction Planned Year for Compliance	Estimated Cost @ Today's Prices
<b>Wheaton</b>								
1	MCSAH 100	7th St.	NW	One-Way Directional	Y		2028 or next construction project	
2	MCSAH 100	9th St.	NE	One-Way Directional	Y		2028 or next construction project	
3	MCSAH 100	10th St.	NE	One-Way Directional	Y		2028 or next construction project	
4	MCSAH 100	10th St.	NW	One-Way Directional	Y		2028 or next construction project	
5	MCSAH 100	12th St.	NW	Combined Directional	N	Drop Curb, No Domes	2028 or next construction project	\$2,750.00
6	MCSAH 100	13th St.	NE	None	N	No Ramp	2028 or next construction project	\$1,650.00
7	MCSAH 100	13th St.	NW	None	N	No Ramp	2028 or next construction project	\$1,650.00
8	MCSAH 100	House Walk- way		Tierd Perpendicular	N	No Dome	2028 or next construction project	\$2,750.00
9	MCSAH 100	14th St.	NE	None	N	No Ramp	2028 or next construction project	\$1,650.00
10	MCSAH 100	14th St.	NW	None	N	No Ramp	2028 or next construction project	\$1,650.00
11	MCSAH 100	House Walk- way		Tierd Perpendicular	N	No Dome	2028 or next construction project	\$2,750.00
12	MCSAH 100	House Walk- way		Tierd Perpendicular	N	No Dome	2028 or next construction project	\$2,750.00
13	MCSAH 100	15th St.	NE	None	N	No Ramp	2028 or next construction project	\$1,650.00
14	MCSAH 100	15th St.	NW	None	N	No Ramp	2028 or next construction project	\$1,650.00
15	MCSAH 100	House Walk- way		Tierd Perpendicular	N	No Dome	2028 or next construction project	\$2,750.00
16	MCSAH 100	16th St.	NE	One-Way Directional	N	No Sidewalk	2028 or next construction project	\$1,650.00
17	MCSAH 100	14th St.	SE	One-Way Directional	N	No Ramp	2028 or next construction project	\$1,650.00
18	MCSAH 100	House Walk- way		Tierd Perpendicular	N	No Dome	2028 or next construction project	\$2,750.00
19	MCSAH 100	13th St.	SW	One-Way Directional	N	No Ramp	2028 or next construction project	\$1,650.00
20	MCSAH 100	13th St.	SE	One-Way Directional	N	No Ramp	2028 or next construction project	\$1,650.00
21	MCSAH 100	House Walk- way		Tierd Perpendicular	N	No Ramp	2028 or next construction project	\$2,750.00
22	MCSAH 100	House Walk- way		Tierd Perpendicular	N	No Ramp	2028 or next construction project	\$2,750.00
23	MCSAH 100	House Walk- way		Tierd Perpendicular	N	No Ramp	2028 or next construction project	\$2,750.00
24	MCSAH 100	12th St.	SW	One-Way Directional	N	No Ramp	2028 or next construction project	\$1,650.00
25	MCSAH 100	Front St.	SE	One-Way Directional	N	Ramp Length	2028 or next construction project	\$1,650.00
26	MCSAH 100	10th St.	SW	Combined Directional	Y		2028 or next construction project	
27	MCSAH 100	10th St.	SE	Combined Directional	Y		2028 or next construction project	
28	MCSAH 100	9th St.	SW	Combined Directional	Y		2028 or next construction project	
29	MCSAH 100	9th St.	SE	Combined Directional	Y		2028 or next construction project	
30	MCSAH 100	8th St.	SW	Fan	Y		2028 or next construction project	
31	MCSAH 100	8th St.	SE	Combined Directional	Y		2028 or next construction project	
32	MCSAH 100	7th St.	SW	Combined Directional	Y		2028 or next construction project	
							<b>Total Cost Estimate MCSAH 100:</b>	<b>\$44,550.00</b>

1	MCSAH 107	2nd Ave.	NW	Fan	N	Cross slope	2036 or next construction project	\$2,750.00
2	MCSAH 107	2nd Ave.	SW	Fan	N	Cross slope	2036 or next construction project	\$2,750.00
3	MCSAH 107	1st Ave.	NW	Combined Directional	N	Cross slope	2036 or next construction project	\$2,750.00
4	MCSAH 107	1st Ave.	SW	Combined Directional	N	Cross slope	2036 or next construction project	\$2,750.00
5	MCSAH 107	1st Ave.	SE	Combined Directional	N	Ramp slope	2036 or next construction project	\$2,750.00
6	MCSAH 107	1st Ave.	NE	Combined Directional	Y		2036 or next construction project	
7	MCSAH 107	2nd Ave.	SE	Combined Directional	Y		2036 or next construction project	
8	MCSAH 107	2nd Ave.	NE	Combined Directional	N	Cross slope	2036 or next construction project	\$2,750.00
							<b>Total Cost Estimate MCSAH 107:</b>	<b>\$16,500.00</b>

<b>Browns Valley</b>								
1	MCSAH 4	Oak St.	SE	ONE-WAY DIRECTIONAL	N	Ramp Slopes, Drop Curb	2040 or next construction project	\$1,650.00
2	MCSAH 4	Ash Ave.	NE	ONE-WAY DIRECTIONAL	N	Ramp Slope	2040 or next construction project	\$1,650.00
3	MCSAH 4	2nd Ave.	SE	DEPRESSED CORNER	N	Landing Slopes	2040 or next construction project	\$2,750.00
4	MCSAH 4	2nd Ave.	NE	ONE-WAY DIRECTIONAL	N	Landing Slopes	2040 or next construction project	\$1,650.00
5	MCSAH 4	1st Ave.	SE	DEPRESSED CORNER	N	Ramp Slope	2040 or next construction project	\$2,750.00
6	MCSAH 4	1st Ave.	NE	ONE-WAY DIRECTIONAL	N	Landing Slopes	2040 or next construction project	\$1,650.00
7	MCSAH 4	1st Ave. NW	SE	ONE-WAY DIRECTIONAL	N	Landing Slopes	2040 or next construction project	\$1,650.00
8	MCSAH 4	1st Ave. NW	NE	ONE-WAY DIRECTIONAL	N	No landing	2040 or next construction project	\$1,650.00
9	MCSAH 4	2nd Ave. N	SE	ONE-WAY DIRECTIONAL	N	No landing	2040 or next construction project	\$1,650.00
10	MCSAH 4	2nd Ave. N	NE	ONE-WAY DIRECTIONAL	N	No landing	2040 or next construction project	\$1,650.00
11	MCSAH 4	Blaine Ave.	SE	ONE-WAY DIRECTIONAL	N	No landing	2040 or next construction project	\$1,650.00
12	MCSAH 4	Blaine Ave.	NE	ONE-WAY DIRECTIONAL	N	No landing	2040 or next construction project	\$1,650.00
13	MCSAH 4	Logan Ave.	SE	ONE-WAY DIRECTIONAL	N	Cross Slopes	2040 or next construction project	\$1,650.00
14	MCSAH 4	Logan Ave.	NE	ONE-WAY DIRECTIONAL	N	No Sidewalk	2040 or next construction project	\$1,650.00
15	MCSAH 4	Logan Ave.	NW	ONE-WAY DIRECTIONAL	N	Cross Slopes	2040 or next construction project	\$1,650.00
16	MCSAH 4	Logan Ave.	SW	ONE-WAY DIRECTIONAL	N	No Sidewalk	2040 or next construction project	\$1,650.00
17	MCSAH 4	Blaine Ave.	NW	ONE-WAY DIRECTIONAL	N	No landing	2040 or next construction project	\$1,650.00
18	MCSAH 4	Blaine Ave.	SW	ONE-WAY DIRECTIONAL	N	No landing	2040 or next construction project	\$1,650.00
19	MCSAH 4	1st Ave. NW	NW	ONE-WAY DIRECTIONAL	N	No landing	2040 or next construction project	\$1,650.00
20	MCSAH 4	1st Ave. NW	SW	ONE-WAY DIRECTIONAL	N	No landing	2040 or next construction project	\$1,650.00
21	MCSAH 4	1st Ave. SW	NW	ONE-WAY DIRECTIONAL	N	Cross Slopes	2040 or next construction project	\$1,650.00
22	MCSAH 4	1st Ave. SW	SW	ONE-WAY DIRECTIONAL	N	Cross Slopes	2040 or next construction project	\$1,650.00
23	MCSAH 4	2nd Ave. SW	NW	ONE-WAY DIRECTIONAL	N	Landing Slopes	2040 or next construction project	\$1,650.00
24	MCSAH 4	2nd Ave. SW	SW	ONE-WAY DIRECTIONAL	N	Cross Slopes	2040 or next construction project	\$1,650.00
25	MCSAH 4	Ash Ave.	NW	ONE-WAY DIRECTIONAL	N	Cross Slopes	2040 or next construction project	\$1,650.00
26	MCSAH 4	Ash Ave.	SW	ONE-WAY DIRECTIONAL	N	Cross Slopes	2040 or next construction project	\$1,650.00
							<b>Total Cost Estimate MCSAH 4:</b>	<b>\$45,100.00</b>
1	MCSAH 105	Washington St.	NE	Depressed Corner	N	No Dome	2020 or next construction project	\$2,750.00

2	MCSAH 105	Washington St.	NW	Depressed Corner	N	No Dome	2020 or next construction project	\$2,750.00
3	MCSAH 105	1st St. S	NE	One-Way Directional	N	No Dome	2020 or next construction project	\$1,650.00
4	MCSAH 105	1st St. S	NW	Depressed Corner	N	No Dome	2020 or next construction project	\$2,750.00
5	MCSAH 105			Tiered Perpendicular	N	No Dome, Walk way for church	2020 or next construction project	\$2,750.00
6	MCSAH 105			Tiered Perpendicular	N	No Dome, Walk way for church	2020 or next construction project	\$2,750.00
7	MCSAH 105	2nd St.	NE	Depressed Corner	N	No Dome	2020 or next construction project	\$2,750.00
8	MCSAH 105			Tiered Perpendicular	N	No Dome, Walk way for church	2020 or next construction project	\$2,750.00
9	MCSAH 105	1st Ave.	SE	Depressed Corner	N	No Dome	2020 or next construction project	\$2,750.00
10	MCSAH 105	1st Ave.	NE	One-Way Directional	N	No Dome	2020 or next construction project	\$1,650.00
11	MCSAH 105	1st Ave.	SW	Depressed Corner	N	No Dome	2020 or next construction project	\$2,750.00
12	MCSAH 105	2nd St.	NW	Depressed Corner	N	No Dome	2020 or next construction project	\$2,750.00
13	MCSAH 105	2nd St.	SW	Depressed Corner	N	No Dome	2020 or next construction project	\$2,750.00
14	MCSAH 105	2nd St.	SE	One-Way Directional	N	No Dome	2020 or next construction project	\$1,650.00
15	MCSAH 105	Church St.	SW	Fan	N	No Dome	2020 or next construction project	\$2,750.00
							<b>Total Cost Estimate MCSAH 105:</b>	<b>\$37,950.00</b>
1	MCSAH106	Dakota Ave.	SE	One-way Directional	N	No Dome	2024 or next construction project	\$1,650.00
							<b>Total Cost Estimate MCSAH 106:</b>	<b>\$1,650.00</b>

<b>Dumont</b>								
1	MCSAH 102	Highway 75	SE	One-Way Directional	N	No Ramp	2032 or next construction project	\$1,650.00
2	MCSAH 102	1st St.	SW	One-Way Directional	N	No Ramp	2032 or next construction project	\$1,650.00
3	MCSAH 102	1st St.	SE	One-Way Directional	N	No Ramp	2032 or next construction project	\$1,650.00
4	MCSAH 102	2nd St.	SW	One-Way Directional	N	No Ramp	2032 or next construction project	\$1,650.00
5	MCSAH 102	2nd St.	SE	One-Way Directional	N	No Ramp	2032 or next construction project	\$1,650.00
6	MCSAH 102	2nd St.	NE	One-Way Directional	N	No Ramp	2032 or next construction project	\$1,650.00
7	MCSAH 102	1st St.	NE	One-Way Directional	N	No Ramp	2032 or next construction project	\$1,650.00
8	MCSAH 102	1st St.	NW	Fan	Y		2032 or next construction project	
9	MCSAH 102	Highway 75	NE	One-Way Directional	N	No Ramp	2032 or next construction project	\$1,650.00
							<b>Total Cost Estimate MCSAH 102:</b>	<b>\$13,200.00</b>

<b>Tintah</b>								
1	MCSAH 103	Minnesota Ave.	SW	One-Way Directional	N	No Dome, No Landing	2044 or next construction project	\$1,650.00
2	MCSAH 103	Minnesota Ave.	NW	Combined Directional	N	No Dome, Only one ramp for E to W Sidewalk	2044 or next construction project	\$2,750.00
3	MCSAH 103	3rd St	NE	One-Way Directional	N	No Dome	2044 or next construction project	\$1,650.00
							<b>Total Cost Estimate MCSAH 103:</b>	<b>\$6,050.00</b>
							<b>Total Cost to obtain ADA Compliance:</b>	<b>\$165,000.00</b>

## Traverse County ADA Sidewalk Summary 2018

Ramp ID	County Highway	Street Side	Description	Compliant	Reason not Compliant	Compliance Plan
<b>Wheaton</b>						
1	MCSAH 100	S	13th St. to 14th St.	N	CS > 2% in Isolated areas	2028 or next construction project
2	MCSAH 100	S	12th St. to 13th St.	N	CS > 2% in Isolated areas	2028 or next construction project
3	MCSAH 100	S	10th St. to 11th St.	Y		
4	MCSAH 100	S	9th St. to 10th St.	Y		
5	MCSAH 100	S	8th St. to 9th St.	Y		
6	MCSAH 100	S	7th St. to 8th St.	Y		
7	MCSAH 100	N	12th St. to 13th St.	N	CS > 2% in Isolated areas	2028 or next construction project
8	MCSAH 100	N	13th St. to 14th St.	N	CS > 2% in Isolated areas	2028 or next construction project
9	MCSAH 100	N	14th St. to 15th St.	N	CS > 2% in Isolated areas	2028 or next construction project
10	MCSAH 100	N	15th St. to 16th St.	N	CS > 2% in Isolated areas	2028 or next construction project
1	MCSAH 107	E	Broadway to 1st Ave.	N	CS > 2% in Isolated areas	2036 or next construction project
2	MCSAH 107	E	1st Ave. to 2nd Ave.	N	CS > 2% in Isolated areas	2036 or next construction project
3	MCSAH 107	W	2nd Ave. to 1st Ave.	N	CS > 2% in Isolated areas	2036 or next construction project
4	MCSAH 107	W	1st Ave. to Broadway	N	CS > 2% in Isolated areas	2036 or next construction project

<b>Browns Valley</b>						
1	MCSAH 4	E	Renville St. to Oak St.	N	CS > 2% in Isolated areas	2040 or next construction project
2	MCSAH 4	E	Ash Ave. to 2nd Ave.	N	Sidewalk width 4'10"	2040 or next construction project
3	MCSAH 4	E	2nd Ave. to 1st Ave.	N	CS > 2% in Isolated areas	2040 or next construction project
4	MCSAH 4	E	1st Ave. to Broadway	N	CS > 2% in Isolated areas	2040 or next construction project
5	MCSAH 4	E	Broadway to 1st Ave.	N	CS > 2% in Isolated areas	2040 or next construction project
6	MCSAH 4	E	1st Ave. to 2nd Ave.	Y		
7	MCSAH 4	E	2nd Ave. to Blaine Ave.	N	CS > 2% in Isolated areas	2040 or next construction project
8	MCSAH 4	E	Blaine Ave. to Logan St.	N	CS > 2% in Isolated areas	2040 or next construction project
9	MCSAH 4	W	Logan St. to Blaine Ave.	N	CS > 2% in Isolated areas	2040 or next construction project
10	MCSAH 4	W	Blaine Ave. to 2nd Ave.	N	CS > 2% in Isolated areas	2040 or next construction project
11	MCSAH 4	W	2nd Ave. to 1st Ave.	N	CS > 2% in Isolated areas	2040 or next construction project
12	MCSAH 4	W	1st Ave. to Broadway	N	CS > 2% in Isolated areas	2040 or next construction project
14	MCSAH 4	W	Broadway to 1st Ave.	N	CS > 2% in Isolated areas	2040 or next construction project
15	MCSAH 4	W	1st Ave. to 2nd Ave.	N	CS > 2% in Isolated areas	2040 or next construction project

16	MCSAH 4	W	2nd Ave. to Ash Ave.	N	CS > 2% in Isolated areas	2040 or next construction project
1	MCSAH 105	N	Jefferson St. to Washington St.	N	Sidewalk width 3'9"	2020 or next construction project
2	MCSAH 105	N	Washington St. to 1st St.	N	CS > 2% in Isolated areas	2020 or next construction project
3	MCSAH 105	N	1st St. to 2nd St.	N	CS > 2% in Isolated areas	2020 or next construction project
4	MCSAH 105	E	2nd Ave. to 1st Ave.	N	CS > 2% in Isolated areas	2020 or next construction project
5	MCSAH 105	E	1st Ave. to Broadway	N	CS > 2% in Isolated areas	2020 or next construction project
6	MCSAH 105	W	Broadway to 1st Ave.	N	CS > 2% in Isolated areas	2020 or next construction project
7	MCSAH 105	W	1st Ave. to 2nd Ave.	N	CS > 2% in Isolated areas	2020 or next construction project
8	MCSAH 105	S	2nd St. to Church St.	N	CS > 2% in Isolated areas	2020 or next construction project

<b>Tintah</b>						
1	MCSAH 103	S	Sidewalk Between State Highway 9 and Minnesota Ave.	N	CS>2% in isolated areas	2044 or next construction project
2	MCSAH 103	N	Sidewalk Between State Highway 9 and Minnesota Ave.	N	CS>2% in isolated areas	2044 or next construction project
3	MCSAH 103	W	Sidewalk Between 3rd St and 4th St. Half a block	N	Width < 5'	2044 or next construction project

<b>Dumont</b>						
1	MCSAH 102	S	Trunk Highway 75 to 1st St.	N	Cross Slope > 2% in isolated areas	2032 or next construction project
2	MCSAH 102	S	1st St. to 2nd St.	N	Cross Slope > 2% in isolated areas	2032 or next construction project
3	MCSAH 102	N	2nd St. to 1st St.	N	Cross Slope > 2% in isolated areas	2032 or next construction project
4	MCSAH 102	N	1st St. to Trunk Highway 75	N	Cross Slope > 2% in isolated areas	2032 or next construction project

### Traverse County ADA Driveway Summary 2018

Ramp ID	County Highway	Street Side	Description	Compliant	Reason Not Compliant	Compliance Plan
<b>Wheaton</b>						
1	MCSAH 107	E	Alley Between Main & 1st Ave.	N	Sidewalk CS > 2%	2036 or next construction project
2	MCSAH 107	E	Alley Between 1st & 2nd St.	N	Sidewalk CS > 2%	2036 or next construction project
3	MCSAH 107	W	House 702 Driveway	N	Sidewalk CS > 2%	2036 or next construction project
4	MCSAH 107	W	Alley Between Main & 1st Ave.	N	Sidewalk CS > 2%	2036 or next construction project
5	MCSAH 107	W	Garage Entrance Next to Alley	N	Sidewalk CS > 2%	2036 or next construction project
6	MCSAH 107	W	Alley Between 1st Ave. & 2nd Ave.	N	Sidewalk CS > 2%	2036 or next construction project
7	MCSAH 107	W	Garage Entrance for House on the SW Quad of 7th St. & 2nd Ave.	N	Sidewalk CS > 2%	2036 or next construction project
1	MCSAH 100	N	House 1212	N	Sidewalk CS > 2%	2028 or next construction project
2	MCSAH 100	N	House 1302	N	Sidewalk CS > 2%	2028 or next construction project
3	MCSAH 100	N	House 1306	N	Sidewalk CS > 2%	2028 or next construction project
4	MCSAH 100	N	House 1308	N	Sidewalk CS > 2%	2028 or next construction project
5	MCSAH 100	N	House 1408	N	Sidewalk width < 5'	2028 or next construction project
6	MCSAH 100	N	House 1504	N	Sidewalk width < 5'	2028 or next construction project
7	MCSAH 100	N	House 1506	N	Sidewalk CS > 2%	2028 or next construction project
8	MCSAH 100	N	Empty Lot	N	Sidewalk width < 5'	2028 or next construction project
9	MCSAH 100	N	House 1510	N	Sidewalk CS > 2%	2028 or next construction project
10	MCSAH 100	S	House 1305	N	Sidewalk CS > 2%	2028 or next construction project
11	MCSAH 100	N	AVE Maria Church Garage (House 201)	Y		

<b>Browns Valley</b>						
1	MCSAH 4	E	House 334	N	Sidewalk width < 5'	2040 or next construction project
2	MCSAH 4	E	House 326	N	Sidewalk CS > 2%	2040 or next construction project
3	MCSAH 4	E	Empty Lot Between House 312 and House 326	N	Sidewalk CS > 2%	2040 or next construction project
4	MCSAH 4	E	House 312	N	Sidewalk CS > 2%	2040 or next construction project
5	MCSAH 4	E	Empty Lot Between Apartments and Ash St.	N	Sidewalk CS > 2%	2040 or next construction project
6	MCSAH 4	E	Valley Vista Apartments (House 317)	N	Sidewalk CS > 2%	2040 or next construction project
7	MCSAH 4	E	House 116	N	Sidewalk CS > 2%	2040 or next construction project
8	MCSAH 4	E	Alley Between Community Center and House 116	N	Sidewalk CS > 2%	2040 or next construction project
9	MCSAH 4	E	House 20	N	Sidewalk CS > 2%	2040 or next construction project
10	MCSAH 4	E	Entrance for Union State Bank	N	Sidewalk CS > 2%	2040 or next construction project

11	MCSAH 4	E	Alley 1/2 Block N of St Hwy 28	N	Sidewalk CS > 2%	2040 or next construction project
12	MCSAH 4	E	Driveway	N	Sidewalk CS > 2%	2040 or next construction project
13	MCSAH 4	E	House 20	N	Sidewalk CS > 2%	2040 or next construction project
14	MCSAH 4	E	Building 112	Y		
15	MCSAH 4	E	Wheaton Dumont Elevator	Y		
16	MCSAH 4	E	Wheaton Dumont Elevator	Y		
17	MCSAH 4	E	Alley Between 2nd Ave. and Blaine St.	N	Sidewalk width < 5'	2040 or next construction project
18	MCSAH 4	E	House 324	N	Sidewalk width < 5'	2040 or next construction project
19	MCSAH 4	E	House 412	N	Sidewalk width < 5'	2040 or next construction project
20	MCSAH 4	W	House 423	N	Sidewalk CS > 2%	2040 or next construction project
21	MCSAH 4	W	House 319	N	Sidewalk width < 5'	2040 or next construction project
22	MCSAH 4	W	Garage 119	Y		
23	MCSAH 4	W	Mikes Alignment (Prop. 115)	N	Sidewalk CS > 2%	2040 or next construction project
24	MCSAH 4	W	CHS Entrance (Prop. 112)	N	Sidewalk CS > 2%	2040 or next construction project
25	MCSAH 4	W	CHS & Alley	N	Sidewalk CS > 2%	2040 or next construction project
26	MCSAH 4	W	Valley Telephone	N	Sidewalk CS > 2%	2040 or next construction project
27	MCSAH 4	W	House 309	N	Sidewalk CS > 2%	2040 or next construction project
1	MCSAH 105	N	House 202	N	Sidewalk CS > 2%	2020 or next construction project
2	MCSAH 105	N	Driveway E of House 114	N	Sidewalk CS > 2%	2020 or next construction project
3	MCSAH 105	N	House 112	N	Sidewalk CS > 2%	2020 or next construction project
4	MCSAH 105	E	House 116	N	Sidewalk CS > 2%	2020 or next construction project
5	MCSAH 105	E	Ent. 1/2 block S of St Hwy 28	N	Sidewalk CS > 2%	2020 or next construction project
6	MCSAH 105	W	Alley 1/2 block S of St Hwy 28	N	Sidewalk CS > 2%	2020 or next construction project
7	MCSAH 105	W	Entrance to Bare Lot	N	Sidewalk CS > 2%	2020 or next construction project
8	MCSAH 105	W	House 121	N	Sidewalk CS > 2%	2020 or next construction project
1	MCSAH 106	S	House 809	N	Sidewalk width < 5'	2024 or next construction project
2	MCSAH 106	S	Bare Lot Driveway	N	Sidewalk width < 5'	2024 or next construction project
3	MCSAH 106	S	Bare Lot Driveway	N	Sidewalk width < 5'	2024 or next construction project
4	MCSAH 106	S	House 785	N	Sidewalk CS > 2%	2024 or next construction project
5	MCSAH 106	S	House 779	N	Sidewalk CS > 2%	2024 or next construction project
6	MCSAH 106	S	Bare Lot Driveway	N	Sidewalk CS > 2%	2024 or next construction project
7	MCSAH 106	S	House 761	N	Sidewalk CS > 2%	2024 or next construction project
8	MCSAH 106	S	House 753	N	Sidewalk width < 5'	2024 or next construction project
9	MCSAH 106	S	House 737	N	Sidewalk CS > 2%	2024 or next construction project
10	MCSAH 106	S	Bare Lot Driveway	N	Sidewalk CS > 2%	2024 or next construction project
11	MCSAH 106	S	Bare Lot Driveway	N	Sidewalk CS > 2%	2024 or next construction project
12	MCSAH 106	S	Bare Lot Driveway	N	Sidewalk CS > 2%	2024 or next construction project
13	MCSAH 106	S	Bare Lot Driveway	N	Sidewalk CS > 2%	2024 or next construction project
14	MCSAH 106	S	Bare Lot Driveway	N	Sidewalk width < 5'	2024 or next construction project



15	MCSAH 106	N	House 714	N	Sidewalk width < 5'	2024 or next construction project
16	MCSAH 106	N	Bare Lot Driveway	N	Sidewalk CS > 2%	2024 or next construction project
17	MCSAH 106	N	Bare Lot Driveway	N	Sidewalk CS > 2%	2024 or next construction project
18	MCSAH 106	N	Bare Lot Driveway	N	Sidewalk CS > 2%	2024 or next construction project
19	MCSAH 106	N	Bare Lot Driveway	N	Sidewalk CS > 2%	2024 or next construction project
20	MCSAH 106	N	House 758	N	Sidewalk CS > 2%	2024 or next construction project
21	MCSAH 106	N	Bare Lot Driveway	N	Sidewalk CS > 2%	2024 or next construction project
22	MCSAH 106	N	Bare Lot Driveway	N	Sidewalk CS > 2%	2024 or next construction project
23	MCSAH 106	N	House 780	N	Sidewalk CS > 2%	2024 or next construction project
24	MCSAH 106	N	House 786	N	Sidewalk CS > 2%	2024 or next construction project
25	MCSAH 106	N	House 786	N	Sidewalk CS > 2%	2024 or next construction project

<b>Dumont</b>						
1	MCSAH 102	N	Entrance to Fire Hall	N	Sidewalk CS > 2%	2032 or next construction project
2	MCSAH 102	N	Entrance to Pete's Repair (Prop. 109)	N	Sidewalk CS > 2%	2032 or next construction project
3	MCSAH 102	S	Entrance to Shed (Prop. 105)	N	Sidewalk CS > 2%	2032 or next construction project

<b>Tintah</b>						
1	MCSAH 103	S	Alley Between Highway 9 and Minnesota Ave.	N	Sidewalk CS > 2%	2044 or next construction plan
2	MCSAH 103	S	Driveway Entrance For Brown Steel Shed	N	Sidewalk CS > 2%	2044 or next construction plan
3	MCSAH 103	N	Driveway For Red Steel Building on the Corner of Minnesota and 3rd St.	N	Sidewalk CS > 2%	2044 or next construction plan
4	MCSAH 103	N	Alley Entrance Next to Fire Hall	N	Sidewalk CS > 2%	2044 or next construction plan
5	MCSAH 103	N	Entrance to Fire Hall	N	Sidewalk CS > 2%	2044 or next construction plan
6	MCSAH 103	W	Entrance to Red Steel Building Garage Door East Side	N	Sidewalk CS > 2%	2044 or next construction plan
7	MCSAH 103	W	Entrance to Red Steel Building Front Entrance East Side	N	Sidewalk CS > 2%	2044 or next construction plan

# Appendix B - Traverse County ADA Grievance Form

## ADA Title II Coordinator

Dustin Johnson  
708 3<sup>rd</sup> Ave. N  
Wheaton, MN 56296

## ADA Coordinator for Public ROW

Chad Gillespie, County Engineer  
708 3<sup>rd</sup> Ave. N  
Wheaton, MN 56296

Instructions: Please fill out this form completely, in black ink or type. Sign and return to a address listed above.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

Person ADA Violation Against (if other than the listed above): \_\_\_\_\_

Address: \_\_\_\_\_

City, State, and Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

Government, or Organization, or institution which you believe had cause the ADA Violation:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

County: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

## **Appendix C - Contact Information**

### **ADA Title II Coordinator**

Name: Dustin Johnson

Address: 708 3<sup>rd</sup> Ave North, Wheaton MN 56296

Phone: (320) 563-4848

Fax: (320) 563-8734

E-mail: [dustin.johnson@co.traverse.mn.us](mailto:dustin.johnson@co.traverse.mn.us)

### **Public Right of Ways ADA Implementation Coordinator**

Name: Chad Gillespie

Address: 708 3<sup>rd</sup> Ave North, Wheaton MN 56296

Phone: (320) 563-4848

Fax: (320) 563-8734

E-mail: [chad.gillespie@co.traverse.mn.us](mailto:chad.gillespie@co.traverse.mn.us)

## Appendix D - Glossary of Terms

**ABA:** See Architectural Barriers Act.

**ADA:** See Americans with Disabilities Act.

**ADA Transition Plan:** Mn/DOT's transportation system plan that identifies accessibility needs, the process to fully integrate accessibility improvements into the Statewide Transportation Improvement Program (STIP), and ensures all transportation facilities, services, programs, and activities are accessible to all individuals.

**ADAAG:** See Americans with Disabilities Act Accessibility Guidelines.

**Accessible:** A facility that provides access to people with disabilities using the design requirements of the ADA.

**Accessible Pedestrian Signal (APS):** A device that communicates information about the WALK phase in audible and vibrotactile formats.

**Alteration:** A change to a facility in the public right-of-way that affects or could affect access, circulation, or use. An alteration must not decrease or have the effect of decreasing the accessibility of a facility or an accessible connection to an adjacent building or site.

**Americans with Disabilities Act (ADA):** The Americans with Disabilities Act; Civil rights legislation passed in 1990 and effective July 1992. The ADA sets design guidelines for accessibility to public facilities, including sidewalks and trails, by individuals with disabilities.

**Americans with Disabilities Act Accessibility Guidelines (ADAAG):** contains scoping and technical requirements for accessibility to buildings and public facilities by individuals with disabilities under the Americans with Disabilities Act (ADA) of 1990.

**APS:** See Accessible Pedestrian Signal.

**Architectural Barriers Act (ABA):** Federal law that requires facilities designed, built, altered or leased with Federal funds to be accessible. The Architectural Barriers Act marks one of the first efforts to ensure access to the built environment.

**Capital Improvement Program (CIP):** The CIP for the Transportation Department includes an annual capital budget and a five-year plan for funding the new construction and reconstruction projects on the county's transportation system.

**Detectable Warning:** A surface feature of truncated domes, built in or applied to the walking surface to indicate an upcoming change from pedestrian to vehicular way.

**DOJ:** See United States Department of Justice

**Federal Highway Administration (FHWA):** A branch of the US Department of Transportation that administers the federal-aid Highway Program, providing financial assistance to states to construct and improve highways, urban and rural roads, and bridges.

**FHWA:** See Federal Highway Administration

**Pedestrian Access Route (PAR):** A continuous and unobstructed walkway within a pedestrian circulation path that provides accessibility.

**Pedestrian Circulation Route (PCR):** A prepared exterior or interior way of passage provided for pedestrian travel.

**PROWAG:** An acronym for the *Guidelines for Accessible Public Rights-of-Way* issued in 2005 by the U. S. Access Board. This guidance addresses roadway design practices, slope, and terrain related to pedestrian access to walkways and streets, including crosswalks, curb ramps, street furnishings, pedestrian signals, parking, and other components of public rights-of-way.

**Right of Way:** A general term denoting land, property, or interest therein, usually in a strip, acquired for the network of streets, sidewalks, and trails creating public pedestrian access within a public entity's jurisdictional limits.

**Section 504:** The section of the Rehabilitation Act that prohibits discrimination by any program or activity conducted by the federal government.

**Uniform Accessibility Standards (UFAS):** Accessibility standards that all federal agencies are required to meet; includes scoping and technical specifications.

**United States Access Board:** An independent federal agency that develops and maintains design criteria for buildings and other improvements, transit vehicles, telecommunications equipment, and electronic and information technology. It also enforces accessibility standards that cover federally funded facilities.

**United States Department of Justice (DOJ):** The United States Department of Justice (often referred to as the Justice Department or DOJ), is the United States federal executive department responsible for the enforcement of the law and administration of justice