

Minnesota Department of Human Services  
Child Care Services, Child Care Assistance Program  
PO Box 64962  
Saint Paul, MN 55164-0962

September 19, 2022

Stacy Hennen  
Traverse County Social Services Department  
P.O. Box 46  
Wheaton, MN 56296

This letter is to notify you that the Department of Human Services has amended your 2022 – 2023 County and Tribal Child Care Fund Plan.

If you post your Child Care Fund Plan on your agency website, this change must be posted with the approved plan. If you do not post your approved plan, include a copy of this change when your plan is requested. Update your agency's policies and procedures to reflect this amendment.

## **2022 - 2023 County and Tribal Child Care Fund Plan Amendment**

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**Effective Date:** 9/16/2022

**Revision:** The following has been added to the response for question VIII.C.4A, **“When is a parent signature not needed on a paper billing form?”**

1. The parent/guardian is not able to sign the billing form due to an investigation

We thank you for your county/tribal continued support and cooperation in making the Child Care Assistance Program a successful support for families and children in Minnesota. If you have questions or need technical assistance, please contact Kisha Dixon Boston a 651-431-4036 or [kisha.dixon@state.mn.us](mailto:kisha.dixon@state.mn.us)

Sincerely,



Stacia Rosas  
Child Care Assistance Supervisor

CC:

Gale Lupkes