

**TRAVERSE COUNTY DEPARTMENT OF HIGHWAYS
APPLICATION FOR ACCESS DRIVEWAY PERMIT**

Print or type application. Fill out 3 copies, sign, and mail to Traverse County Highway Department, Wheaton, Mn. 56296

ATTACH TO ALL 3 COPIES A SKETCH OF THE PROPERTY, PRESENT AND PROPOSED DRIVEWAYS, AND RELATION TO COUNTY HIGHWAY OR COUNTY STATE-AID HIGHWAY.

Name of Applicant _____ Address _____ Tel. _____

Name of Property Owner _____ Address _____ Tel. _____

Location of proposed driveway:
C.H. _____ C.S.A.H. _____ Miles N-S-E-W of _____
(Circle One) (Specific road, landmark, or road intersection)

Legal Description of Property _____

Purpose of Driveway Residence Field Commercial (specify type) _____

Is a Building to Be Constructed No Yes What Kind _____

Will the Building be Temporary or Permanent (proper) Is the Property in Platted or Unplatted area (squares)

Is land higher? _____ Lower? _____ or level? _____ with highway
Show feet and inches Show feet and inches

Number of Present Driveways to Property _____ Date Proposed Driveway Will Be Needed _____

I, We, the undersigned, herewith make application for permission to construct the access driveway at the above location, said driveways to be constructed to conform with the regulations of the Traverse County Department of Highways and to any special provisions included in the permit. It is agreed that all work will be done to the satisfaction of the Traverse County Department of Highways. It is further agreed that no work in connection with this application will be started until the application is approved and the permit issued. It is further understood that this permit is issued subject to the approval of local city, village, or township authorities having joint supervision over said street or highway.

The applicant by this application hereby consents and agrees for himself, his heirs, representatives, and assigns, to hold Traverse County harmless from any and all claims, causes of action, and damages to anyone arising out of the installation of the proposed access driveway permit herein and further agrees for himself, his heirs, representatives, and assigns that if suit is brought against Traverse County arising from the installation or act of the proposed access permit, including the culvert installed by reason thereof, within any drainage system, or outside of any drainage system, that the applicant will defend such action and pay all damages which may be legally assessed against Traverse County arising out of said action in Traverse County by reason of this application and the granting of the permit therefor.

Date

Signature of Applicant

County Highway Engineer

**THE LAND OWNER WILL FURNISH AND INSTALL ANY NECESSARY
CULVERTS WHICH MAY BE REQUIRED AND IN ADDITION WILL
FURNISH AND PLACE ALL FILL MATERIAL REQUIRED FOR
THE ENTRANCE.**

After Permit is approved:

- White to Applicant
- Yellow to Engineer's Office
- Pink to Maintenance Foreman

Requirements

1. No work under this application is to be started until application is approved and the permit issued.
2. Where work on travelled roadway is necessary, traffic must be protected, and flags, flares and proper barricades must be placed in accordance with the standards of the Minnesota Department of Transportation.
3. No foreign material such as dirt, gravel, or bituminous material shall be left or deposited on the road during the construction of driveway or installation of drainage facilities.
4. Roadside must be cleaned up after work is completed.
5. After driveway construction is completed the permittee shall notify the County Engineer's Office that the work has been completed and is ready for final inspection and approval by the Traverse County Department of Highways.
6. No changes or alterations in entrances may be made at any time without written permission from the Traverse County Department of Highways.
7. Driveway fill slopes shall be constructed 4: 1 (4' horizontal to 1' vertical) where existing road side slopes are 4:1 or better and shall be hand finished and seeded.
8. Driveways shall be so constructed as to slope down and away from the shoulder line of the County Highway or County State-Aid Highway for a distance of at least 15 feet with a fall of at least 3 inches.
9. Surface width of the entrance shall be a minimum of 24 feet.

Permission is hereby granted for the construction of the driveway as described in the above application, said driveway to be constructed in accordance with Traverse County Highway Department regulations and subject to the above requirements and the special provisions.

Special Provisions: