



Minnesota Department of Human Services  
Child Care Services, Child Care Assistance Program  
PO Box 64962  
Saint Paul, MN 55164-0962

December 28, 2018

Director Rhonda Antrim  
Traverse County Social Services Department  
202 8th St N  
PO Box 46  
Wheaton, MN 56296-0046

Dear Rhonda Antrim,

This letter is to notify you that the Department of Human Services has amended your 2018 – 2019 County and Tribal Child Care Fund Plan. If you post your Child Care Fund Plan on your agency website, this change must be posted with the approved plan. If you do not post your approved plan, include a copy of this change when your plan is requested. Update your agency's policies and procedures to reflect this amendment.

## **2018 - 2019 County and Tribal Child Care Fund Plan Amendment**

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**Effective Date:** 1/1/2019

**Revision 1:** Traverse County must not charge background study fees to legal nonlicensed child care providers or their household members. Previously approved fees under section V.B.1 in your agency's plan are denied for background studies initiated through NETStudy 2.0. After Jan. 1, 2019, all background studies for legal nonlicensed providers and their household members must be submitted via NETStudy 2.0.

**Revision 2:** A new criteria has been added to your agency's definition of unsafe care in section V.A. of your agency's plan. "A legal nonlicensed provider with a substantiated maltreatment finding related to an incident where a child died or was seriously injured will result in closing the provider's registration due to unsafe care. A serious injury is one that requires treatment by a physician." The Consolidated Appropriations Act of 2018 (Public Law 115-141) prohibits states from expending federal CCDF funds on providers where a serious injury or death occurred due to substantiated health or safety violations.

We thank you for your continued support and cooperation in making the Child Care Assistance Program a successful support for families and children in Minnesota. If you have questions or need technical assistance, please contact Annika Dommer at [annika.dommer@state.mn.us](mailto:annika.dommer@state.mn.us) or 651-431-6943.

Sincerely,

A handwritten signature in black ink, appearing to read 'Nicole Frethem', with a long horizontal flourish extending to the right.

Nicole Frethem  
Child Care Assistance Program Supervisor

CC: Gale Lupkes