

Traverse County Commission  
Regular Board Meeting  
December 20, 2016

The meeting was called to order by Commission Chair Kevin Leininger. Other commissioners present included Dave Salberg, Tom Monson, and Todd Johnson. Mark Gail was absent. The pledge was recited. The agenda was approved unanimously, upon a motion by Monson and second by Salberg.

**Larry Haukos/Highway Engineer-** Haukos presented various completed projects for approval. Upon a motion by Monson and second by T. Johnson, the following resolution was approved unanimously:

**CP 16-01**

**WHEREAS:**

County Project CP 16-01 has in all things been completed and the County Board being fully advised in the premises.

**NOW THEN BE IT RESOLVED:**

That we do hereby accept said completed project for and on behalf of the County of Traverse and authorize final payment as specified herein.

Upon a motion by Monson and second by T. Johnson, the following resolution was approved unanimously:

**CP 16-02**

**WHEREAS:**

County Project CP 16-02 has in all things been completed and the County Board being fully advised in the premises.

**NOW THEN BE IT RESOLVED:**

That we do hereby accept said completed project for and on behalf of the County of Traverse and authorize final payment as specified herein.

Upon a motion by Salberg and second by Monson, the following resolution was approved unanimously:

**SAP 078-598-031**

**WHEREAS:**

County Project SAP 078-598-031 has in all things been completed and the County Board being fully advised in the premises.

**NOW THEN BE IT RESOLVED:**

That we do hereby accept said completed project for and on behalf of the County of Traverse and authorize final payment as specified herein.

Upon a motion by Salberg and second by Monson, the Joint Powers Agreement for the administration of Federal HSIP Safety Grant was approved unanimously. Upon a motion by Monson and second by T. Johnson the 2017 Highway budget was approved unanimously, with the reduction of \$25K from striping line item.

**Sara Gronfeld/Soil and Water/Planning and Zoning-** Two land use permits were approved and one subsurface sewage treatment system permit. There was a delineation review for a new plat and a Wetland Conservation Act exemption application for Traverse Hunting Club received. Inspections were completed for the feedlot program. The parcel data project is nearing completion. Upon a motion by T.

Johnson and second by Salberg, the Joint Powers Agreement and Administration Plan for Soil and Water District work with Planning and Zoning was approved unanimously.

**Rhonda Antrim/County Coordinator-** The minutes from December 7, 2016 Board were approved unanimously, upon a motion by T. Johnson and second by Monson. The minutes from December 12, 2016 Special Board Meeting were approved unanimously upon a motion by T. Johnson and second by Monson. Upon a motion by Salberg and second by Monson, the following bills were approved unanimously:

L & O ACRES TRANSPORT, INC.	3,585.45
LARSON OIL, INC	7,699.10
MARK SAND & GRAVEL DAKOTA CO	2,753.16
TRAVERSE COUNTY AUDITOR- TREASURER	4,980.00
AMERICAN SOLUTIONS FOR BUSINESS	2,195.74
ELECTION SYSTEMS & SOFTWARE, INC.	7,053.13
Grabar Voice and Data, Inc	5,000.00
MCCC, MI33	2,236.00
Minnesota Department of Administration	3,102.42
NEOFUNDS BY NEOPOST	2,057.17
PRO-WEST & ASSOCIATES, INC.	15,500.00
SGTS, Inc.	3,263.00
TRAVERSE COUNTY HIGHWAY DEPT	4,580.30
TRAVERSE COUNTY SOIL & WATER SERVICE	15,000.00
Wells Fargo Corporate Trust Services	72,062.50

Per M.S. 375.12, the number of claims totaling \$2000.00 or less were 78, amounting to \$34,904.30. Antrim distributed the 2017 AMC Committee appointments. Upon a motion by Monson and second by T. Johnson, the Building and Maintenance Specialist position description was approved unanimously. Upon a motion by T. Johnson and second by Salberg, the recycling contract with Hormans was approved unanimously. Upon a motion by Salberg and second by T. Johnson, the IT contract with Computer Professionals/Morris Electronics was approved unanimously. Salberg did mention he would like to see a RFP for IT services go out next year. A lease proposal was reviewed from the Traverse Care Center/Health Dimensions Group. The Board requested Antrim invite them to a January meeting to discuss details. Antrim asked about publishing minutes in the paper, as follow up to a question asked at the special Board meeting. No change was authorized. Antrim provided an email update from Bill Coleman, consultant for fiber broadband. He had favorable comments regarding exploring a partnership for high speed wireless with Advantenon. Antrim was directed to consult Clayton Halvorson regarding a zero interest loan for securing the capital outlay for startup. Antrim was also directed to have the county attorney research requirements of maintaining a HRA Board.

**Kit Johnson/Auditor/Treasurer-** Johnson provided a department update. They certified voting statistics. Traverse County received a \$55,917 dividend from MCIT and \$485 from HRA. Upon a motion by T. Johnson and second by Monson, the Procurement Policy around federal laws was passed unanimously. Discussion was had regarding tax forfeited sale on properties. Kris Krenz from the City of Wheaton discussed Wheaton parcels. Several need to be torn down. There is still some research being done so the sale terms and date of the sale were tabled. The budget was discussed. With the removal of \$25,000 from the highway budget, the County 2017 levy is 4.59% increase over last year and the levy is

5,000,130.08 of a total budget of \$13,123,615.53. Upon a motion by Monson and second by T. Johnson, the levy for 2017 was certified unanimously at 5,000,130.08.

Attested to by:

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Rhonda Antrim/County Coordinator

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Kevin Leininger/Board Chair