

Traverse County Commission
Regular Board Meeting
December 19, 2017

The meeting was called to order by Commission Chair Kevin Leininger. Other commissioners present included Dave Salberg, Tom Monson, Mark Gail, and Todd Johnson. The pledge was recited. The agenda was approved unanimously, upon a motion by Monson and second by Salberg.

Larry Haukos, Highway Engineer- Upon a motion by Monson and second by T. Johnson, the following resolution was approved unanimously:

WHEREAS: County Project CP 15-01 has in all things been completed, and the County Board being fully advised in the premises.

NOW THEN BE IT RESOLVED: That we do hereby accept said completed project for and on behalf of the County of Traverse and authorize final payment as specified herein.

Upon a motion by Salberg and second by Monson, unanimous approval was given to approve a new Delegated Contracting Process Agreement with MNDOT as follows:

RESOLUTION FOR AGENCY AGREEMENT

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of the County of Traverse to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the Chairman and the Coordinator are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 1030078", a copy of which said agreement was before the County Board and which is made a part hereof by reference.

CERTIFICATION

STATE OF MINNESOTA
COUNTY OF TRAVERSE

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution presented to and adopted by the County at a duly authorized meeting thereof held on the 19th day of December, 2017, as shown by the minutes of said meeting in my possession.

Social Service Director

Notary Public
My Commission expires _____

(SEAL)

Sara Gronfeld, Soil and Water/Planning and Zoning- Upon a motion by Salberg and second by T. Johnson, unanimous approval was given to approve the SWCD Joint Powers Agreement and the County Program Administration Plan. Upon a motion by T. Johnson and second by Salberg, a contract with Ben Oleson, Hometown Planning, was approved unanimously. The One Watershed One Plan process was discussed. One commissioner would be needed for the policy committee, which will meet monthly for about two years. T. Johnson volunteered so Gail made a motion to appoint him. The motion failed to get a second and died. Upon a motion by Salberg and second by T. Johnson, Kevin Leininger was unanimously appointed to the committee. Upon a motion by Monson and second by Salberg, the One Watershed One Plan Memorandum of Agreement was also approved unanimously.

Kit Johnson, Auditor/Treasurer- Johnson updated the board regarding the window that was broken at the Care Center. Johnson will be looking at options for the electronic voting equipment. The tax cooperative is looking at a five-year contract for vendor support. Law changes need to be reprogrammed and the current vendor does a good job with this. Once the contract is approved by the joint powers cooperative, then it will come to each local board for approval. Johnson presented budget discussions. Monson brought up the Historical Society donations and did not believe the county should make the \$10,000.00 allocations because Wheaton’s just invests theirs in the elevator. He said a couple of farmers made sizable donations to the Wheaton Historical Society so they do not need the money. T. Johnson said that does not mean Browns Valley doesn’t need it and suggested we leave the allocations as they are. K. Johnson also mentioned that the county donates \$1,000.00 to the Bonanza Education Center each year. Upon a motion by Monson and second by Salberg, the allocations to both Historical Societies were cut from the budget on a 3/2 vote, with Gail and T. Johnson voting against the cut. Salberg made a motion to transfer \$100,000.00 from reserves for the 2018 budget. He later rescinded the motion because of possible payments to the Care Center that are not in the budget for 2018. Upon a motion by Monson and second by Salberg, \$75,000.00 was unanimously approved to be transferred from reserves for the 2018 budget. Upon a motion by Monson and second by T. Johnson, the 2018 budget was certified unanimously with a levy 4.21% over 2017.

Rhonda Antrim, Social Service Director (filling in for Lisa Siegel)- Upon a motion by Salberg and second by Monson, the minutes from December 6, 2017, were approved unanimously. Upon a motion by Monson and second by Salberg, the minutes from the Truth and Taxation meeting were approved unanimously. Upon a motion by Monson and second by Gail, the following bills were approved unanimously:

BIG STONE COUNTY AUDITOR	9,215.67
BRANDON COMMUNICATIONS	2,141.17
TRAVERSE COUNTY TREASURER	4,437.00
TRI COUNTY COOP	7,070.98
WHALEY EXCAVATING, INC.	6,325.00
ZIEGLER, INC.	2,868.02
Anderson Law Office, PA	2,380.00
Guardian Fleet Safety	3,485.87

MEnd Correctional Care, PLLC	31,520.06
MORRIS ELECTRONICS	2,414.50
REGENTS OF THE UNIVERSITY OF MINNESOTA	17,607.75
TRAVERSE COUNTY SOIL & WATER SERVICE	3,840.00
CARDMEMBER SERVICE	3,412.59

Per M.S. 375.12, the number of claims totaling \$2000.00 or less were 73, amounting to \$32,219.03. Monson also requested from Kit Johnson, an activity report for all three law enforcement budgets each month: Jail, Sheriff, and Communications. Upon a motion by Gail and second by T. Johnson, the West Central Regional Juvenile Center Agreement for 2019 and following resolution, were approved unanimously:

TRAVERSE COUNTY BOARD OF COMMISSIONERS

**RESOLUTION APPROVING ENTRY INTO
NEW COOPERATIVE SERVICE AGREEMENT
FOR MEMBERSHIP ALLOWING PLACEMENT OF JUVENILES
AT THE WEST CENTRAL REGIONAL JUVENILE CENTER**

WHEREAS Traverse County and various other Minnesota counties have been utilizing the West Central Regional Juvenile Center in Clay County, Minnesota for placement of juveniles in a secure detention setting, and have been functioning under a cooperative agreement for the use and operation of that Facility for approximately 21 years; and

WHEREAS, Traverse County wishes to terminate the prior agreement and wishes to adopt a new structure to ensure the economic viability and longevity of the relationship; and

WHEREAS, Traverse County has determined that it remains mutually beneficial to cooperatively address its long-term needs for secure juvenile detention and treatment facility capacity through a new Cooperative Service Agreement with Clay County and other Member Counties; and

WHEREAS, Traverse County has reviewed the Cooperative Services Agreement for the West Central Regional Juvenile Center and finds its terms to be satisfactory;

NOW THEREFORE, in consideration of the mutual promises and benefits that each party shall derive here from, and other good and valuable consideration, receipt of which is hereby acknowledged,

BE IT RESOLVED, that the Traverse County Board of Commissioners wishes to execute the Cooperative Services Agreement for the West Central Regional Juvenile Center and continue membership in the West Central Regional Juvenile Center cooperative services arrangement.

Dated this 19th day of December, 2017.

TRAVERSE COUNTY BOARD OF COMMISSIONERS

By _____
Kevin Leininger, Chairperson

Attest _____
Rhonda Antrim, Social Service Director

By consensus, the 2018 AMC Committee appointments will remain the same as 2017. There was discussion about a draft revision of the Employee Recognition/Wellness Policy. Two commissioners had feedback regarding holding the recognition banquet every other or every third year. The agenda item was tabled and referred back to the Wellness Committee and Policy Committee to discuss that provision.

Rhonda Antrim/Social Services Director

Kevin Leininger/Board Chair

Traverse
County 2018
Levy

	2018 Gross Levy	From Reserves	Gross Less Reserves	County Program Aid	Disparity Aid	2018 Net Levy	2017 Net Levy	% Increase/ (Decrease)
Revenue Fund	3,209,321.59	(75,000.00)	3,134,321.59	245,397.20	10,626.51	2,878,297.87	2,737,136.96	
Road & Bridge Fund	1,613,881.00	(30,981.00)	1,582,900.00	123,930.88	5,366.62	1,453,602.50	1,392,122.08	
Social Services Fund	761,824.00	-	761,824.00	59,645.92	2,582.87	699,595.22	736,070.41	
Jail/LEC Bond	191,375.63	(12,363.63)	179,012.00	-	-	179,012.00	189,800.63	
TCC/PVP	68,599.90	(68,599.90)	-	-	-	-	-	
Building	-	-	-	-	-	-	(55,000.00)	
Solid Waste	38,149.13	(38,149.13)	-	-	-	-	-	
Totals	5,883,151.25	(225,093.66)	5,658,057.59	428,974.00	18,576.00	5,210,507.59	5,000,130.08	4.21%

Traverse County 2018 Summary Budget Data
December 19, 2017

	2017 Budget		2018 Budget						2018 Totals
<u>Revenues:</u>		<u>Revenue</u>	<u>Solid Waste</u>	<u>Building Fund</u>	<u>Road & Bridge</u>	<u>Social Services</u>	<u>TCC/PVP</u>	<u>LEC Bond</u>	
County Portion of Tax Levy	5,000,130.08	2,809,297.87		-	1,418,602.50	682,595.22	-	179,012.00	5,089,507.59
Other Property Taxes	24,411.00	25,068.00		-	-	-	-	-	25,068.00
State Aids used to reduce Levy	138,950.00	325,023.71			164,297.50	79,228.78		-	568,549.99
All other Taxes	2,800.00	2,550.00			-				2,550.00
Special Assessments	56,000.00		56,000.00		-				56,000.00
Licenses & Permits	7,575.00	7,892.50			-				7,892.50
Federal Grants	2,147,817.00	48,220.00			720,000.00	872,289.00			1,640,509.00
State Categorical Aid/Grants	3,712,673.00	304,745.00			3,415,000.00	395,698.00			4,115,443.00
Charges For Services	1,094,809.72	566,569.27			423,000.00	95,506.00			1,085,075.27
Fines and Forfeits	-				-				-
Interest on Investments	25,000.00	26,500.00			-				26,500.00
Miscellaneous Revenue	636,016.27	100,548.20		57,157.52	-	39,132.00	342,000.00		538,837.72
Transfers from Other Funds	287,433.46	151,306.65	-		-				151,306.65
Total Revenues /Financing Sources	\$ 13,133,615.53	4,367,721.20	\$ 56,000.00	\$ 57,157.52	\$ 6,140,900.00	\$ 2,164,449.00	\$ 342,000.00	\$ 179,012.00	\$ 13,307,239.72
<u>Expenditures:</u>									
General Government	1,696,987.33	1,761,978.90							1,761,978.90
Public Safety	1,884,345.37	1,919,216.58							1,919,216.58
Road & Bridge/Maintenance	2,700,380.00				2,814,881.00				2,814,881.00
Road & Bridge/Construction	3,100,000.00				3,085,000.00				3,085,000.00
Sanitation	159,087.46	163,877.13							163,877.13
Human Services	2,314,819.00					2,164,449.00			2,164,449.00
Public Health	65,200.00	45,500.00							45,500.00
Culture and Recreation	62,200.00	62,887.00							62,887.00
Conservation of Natural Resources	415,295.74	478,261.59							478,261.59
Economical Development	10,000.00	11,000.00							11,000.00
Miscellaneous Expenditures	104,358.00	-					100,672.40		100,672.40
Total Expenditures	\$ 12,512,672.90	4,442,721.20			\$ 5,899,881.00	\$ 2,164,449.00	\$ 100,672.40	\$ -	\$ 12,607,723.60
<u>Debt Service</u>									
Principal	355,000.00						240,000.00	140,000.00	380,000.00
Interest and Fiscal Charges	143,469.38						69,927.50	51,375.63	121,303.13
Total Capital Outlay	324,500.00				272,000.00		-		272,000.00
Transfers To Other Funds	287,433.46		94,149.13	57,157.52					151,306.65
Total Expenditures/Financing Uses	\$ 13,623,075.74	\$ 4,442,721.20	\$ 94,149.13	\$ 57,157.52	\$ 6,171,881.00	\$ 2,164,449.00	\$ 410,599.90	\$ 191,375.63	\$ 13,532,333.38
Increase (Decrease) In Fund Balance	\$ (489,460.21)	(75,000.00)	\$ (38,149.13)	\$ -	\$ (30,981.00)	\$ -	\$ (68,599.90)	\$ (12,363.63)	\$ (225,093.66)