

Traverse County Commission
Regular Board Meeting
December 6, 2017

The meeting was called to order by Commission Chair, Kevin Leininger. Other commissioners present included Dave Salberg, Tom Monson, Mark Gail, and Todd Johnson. The Pledge of Allegiance was recited. Upon a motion by Salberg and second by Monson, the agenda was approved unanimously, with the addition of Karon White, 8th Judicial District Treatment Court Coordinator, who would like to give an update on Drug Court, and Kit Johnson, who would like a resolution for an Election Equipment grant.

Larry Haukos, Highway Engineer- Haukos provided a department update. The storm shelter at Rosebud RV Park is completed with modifications required to meet the State Building Code. The close out with FEMA is in progress, and Haukos is working with the architect's insurance/bonding company for settlement of additional costs. Upon a motion by Monson and second by T. Johnson, the Board unanimously approved the payment to G. Murphy for gravel royalties for 2017 in the amount of \$100,000, which is for 40,000 cubic yards of gravel.

Jerome Deal, Traverse County Fair Board – Deal gave an update on the Traverse County Fair. They showed a profit from the Fair this year of roughly \$5,000. They did over \$20,000 in improvements this past year at the fairgrounds, with plans to do more improvements this coming year. Monson made a motion to allocate \$10,000 for 2018 to the County Fair, with a second by Salberg. Salberg asked if the Board increased the allocation last year from \$10,000 to \$15,000 because of the plans to do improvements to the building, and other Board members said that this was the case. The motion passed by a 3 to 2 vote, with Leininger and T. Johnson opposed.

Steve Larson, Director of West Central Regional Juvenile Center – Larson came to discuss the proposed expansion/remodel project of the West Central Regional Juvenile Center located in Clay County, and the new operating contract which they plan to operate under. Currently they have 47 beds, 32 secure and 15 unsecure, and with the expansion they will have a total of 93 beds, 61 secure and 32 unsecure. The total cost of this project is estimated at \$7.5 million. For the past 20 years we have been in a year-to-year contract with them. In signing the new operating contract, member counties will be agreeing to remain members for the duration of the 20 year bond. The yearly amount will be a base fee along with a percentage of our average usage for the past two years. If all 11 member counties agree to stay members, they are planning on starting this project in March of 2018 with a completion in the Spring of 2019.

Trevor Wright, Sheriff – Wright informed the Board that he will be at his Annual Winter Sheriff's conference December 10 – 12, so he will be unable to attend the Truth in Taxation meeting, but will be available by phone if needed. Wright asked for approval of the SEMCA Drug Task Force joint powers agreement for 2018. The only change from 2017 is that they added Ransom County, North Dakota to the agreement. The agreement was approved unanimously upon a motion by Salberg and second by Monson. Text to 911 is available in the

State of Minnesota, but there are only a few answering sites in Minnesota at the present time. All our texts for Traverse County and our region will go to Mille Lacs County. Wright presented the jail report. They were operating at 84.01% average capacity usage for November. Our inspection went smoothly, and we went from 80% compliance in 2016 to 96% compliance in 2017. Because the issues that were noted were immediately corrected, the inspector has agreed to make our inspections on a bi-annual basis going forward. Wright commended the entire staff for their hard work and dedication. Salberg asked for Wright's recommendation regarding the Juvenile Center's new agreement for 2019. Wright believes this is our best solution. The contract includes providing travel back and forth with the juvenile, which helps our department out. If we need to utilize it we will have the opportunity for beds with the bigger facility, but without the contract the cost per day would be a lot. Salberg made a motion to let the West Central Juvenile Center know we plan to stay a member and sign the 20 year contract, with a second by Gail, and approved unanimously.

Sara Gronfeld, Soil and Water/Planning and Zoning – The office has been busy with the CRP Contracts, and there are still 216 contracts that need to be signed by December 15. Bruce is planning to attend the upcoming FAD (Foreign Animal Disease) Table Top Exercise in Graceville on December 12. Gronfeld just received Ben Oleson's subcontract for Planning and Zoning and will have County Attorney Matt Franzese look it over prior to the next Board meeting. She will also bring the 2018 Joint Powers Agreement with Traverse SWCD at that time to have it approved. Taylor will be preparing the Buffer non-compliance letters for Public Waters. Waivers for technical assistance are still possible, but if land owners need more time to get their buffer established, they will need to stop in the office and fill out the needed paperwork.

Karon White, 8th Judicial District Treatment Court Coordinator – White was unable to make it to the meeting, so she asked Probation Agent Anthony Frisch to give a report on the Drug Court for her behalf. In 2017 we have had two referrals in Traverse County for Drug Court and we have one active participant. In our district we have 28 current participants. White and Frisch applied for a State Grant, and White applied for a Federal Grant, hoping to be approved for one. To their surprise, they were awarded both. However, they had to turn one down because they couldn't accept both. They accepted the Federal VGA Grant for \$281,000 over the course of the next three years. Most of this grant will go toward hiring a full-time agent just for our region's Drug Court, which serves the four neighboring counties in the area. There is a prior resident of Traverse County who will be graduating from Drug Court in Kandiyohi County on December 13, for which the Board is invited to attend. This is their 18th graduation in the last 3 years.

Kit Johnson, Auditor/Treasurer- K. Johnson informed the Board that he had applied for the Election Equipment grant for the maximum amount. We have the ability to use all of it, use part of it, or we don't have to use it. We will receive the funds in January of 2018 and we wouldn't have to return any unused funds not spend until August 31, 2019. The following resolution was approved unanimously upon a motion by Monson, second by Gail:

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Approving Traverse County's application for funding from the Voting Equipment Grant.

WHEREAS, Minnesota counties are responsible for administering elections, which includes the purchase and maintenance of supplies and election equipment, including accessible voting equipment; and

WHEREAS, Minnesota last updated much of its voting equipment between 2002 and 2006 meaning that the equipment is rapidly approaching the end of its 10 to 15 year lifespan; and

WHEREAS, it's essential for precincts to have functioning voting equipment so that voters are able to cast their ballot on equipment that is secure, accessible, accurate, and reliable; and

WHEREAS, Minnesota's 90th Legislature authorized \$7 million for the Voting Equipment Grant Account to assist counties, cities, towns, and school districts with the purchase of voting equipment; and

WHEREAS, to receive funding from the Voting Equipment Grant Account, counties must submit an application to the Minnesota Secretary of State before December 15, 2017; now, therefore,

BE IT RESOLVED, Traverse County approves its application for funding from the Voting Equipment Grant; and

BE IT FURTHER RESOLVED, the County certifies that any funds awarded from the Voting Equipment Grant will be used only to purchase assistive voting technology, an electronic roster system, an electronic voting system, any individual component of an electronic voting system, or any other equipment or technology approved by the Secretary of State.

Lisa Siegel, County Coordinator- The Board minutes from November 21, 2017, were approved unanimously, upon a motion by Salberg and second by Monson. The following bills were approved unanimously, upon a motion by Salberg and second by T. Johnson:

COMPUTER PROFESSIONALS UNLIMITED	\$3,773.35
EAGLE CONCRETE CONTRACTING INC.	\$4,488.00
INFORMATION SYSTEMS CORP	\$2,183.00
MINNESOTA DEPARTMENT OF ADMINISTRATION	\$3,247.63
MN STATE AUDITOR	\$28,399.55
REGENTS OF THE UNIVERSITY OF	\$17,607.75
TRAVERSE COUNTY SOIL & WATER	\$76,087.00
TWIN VALLEY TIRE WHEATON, INC.	\$2,554.00
ZUERCHER TECHNOLOGIES LLC	\$27,314.16

Per M.S. 375.12, the number of claims totaling \$2,000.00 or less were 45, amounting to \$16,504.60. We finished mediation with the Law Enforcement Labor Services Contract, Siegel is looking for approval of the LELS contract upon approval from the union. There was unanimous approval of the LELS contract upon a motion by Monson and second by T. Johnson. Upon a motion by Salberg and second by T. Johnson a 2% increase, as listed in attachment A, was

approved for the elected and non-union employees by a vote of 4 to 1 with Leininger opposed. Siegel asked for approval of the American Communications Inc. service contract for 2018, upon a motion by T. Johnson, second by Monson the contract was unanimously approved.

Attested to by:

Lisa Siegel, County Coordinator

Kevin Leininger, Board Chair