



### **Law Enforcement Center**

County Sheriff Trevor Wright was unable to attend today's meeting but provided the Board with the jail occupancy for November which was 30.56%.

### **Traverse Care Center**

Assistant Executive Director, Samantha Gerland appeared before the Board to address the concerns regarding the pharmacy service provided to the Traverse Care Center. Gerland communicated that she has been working closely with Wheaton Drug to install certain services and products in order for them to become the sole provider of medications for the care center. Currently they are working with two providers that are servicing the facility to be in compliance with mandates from the Minnesota Department of Health. Gerland fielded questions and concerns from the Board.

### **Emergency Management Director/Solid Waste Manager**

Lynn Siegel, Emergency Management Director/Solid Waste Manager appeared before the board. Siegel provided the Board with the first half of the annual SCORE (Select Committee on Recycling and the Environment) grant proceeds in the amount of \$36,220.00. Siegel asked the Board for permission to discontinue the contract with the Browns Valley Hardware Hank for holding fluorescent bulbs for the recycling center, she mentioned that Traverse County can save \$800.00 a year if residents took them to the recycling center themselves. Gail made motion to discontinue the contract and Salberg seconded, after a brief discussion the motion passed unanimously.

### **Auditor**

Kit Johnson appeared before the Board with a department update. K. Johnson has received prepayments for the Ditch 11 assessments and asked the Board to approve a resolution to put \$255,000.00 toward the pre-payment of General Obligation Drainage Bonds. Nelson moved to approve the following resolution and with a second by Schmidt the motion was unanimously passed.

#### **RESOLUTION PROVIDING FOR THE REDEMPTION AND PREPAYMENT OF A PORTION OF THE GENERAL OBLIGATION DRAINAGE BONDS, SERIES 2020A**

WHEREAS, the City hereby determines and declares that it is necessary and expedient to call for redemption and prepayment \$255,000 principal amount, in the amounts and with the maturities noted herein, of the County's \$1,820,000 original principal amount General Obligation Drainage Bonds, Series 2020A, dated June 1, 2020, which mature on and after February 1, 2024; and

WHEREAS, \$255,000 aggregate principal amount of the Bonds which mature on February 1, 2024, and thereafter are callable on February 1, 2023, and any date thereafter at a price of par plus accrued interest, as provided in the resolution of the County Board duly adopted on May 19, 2020, authorizing the issuance of the Bonds; and

WHEREAS, the partial redemption on February 1, 2023, of \$255,000 principal amount of Bonds maturing on and after February 1, 2024, is consistent with covenants made with the holders thereof; and is necessary and desirable for the reduction of debt service cost to the County;

NOW, THEREFORE, BE IT RESOLVED by the County Board of the Traverse County, Minnesota, as follows:

Redemption of Bonds. The Bonds shall be redeemed and prepaid on February 1, 2023, in accordance with the terms and conditions set forth in the Notice of Call for Redemption attached hereto as Exhibit A, which terms and conditions are hereby approved and incorporated herein by reference.

The motion for the adoption of the foregoing Resolution was duly seconded by Member \_\_\_\_\_ and, after a full discussion thereof and upon a vote being taken thereon, the following voted in favor thereof:  
and the following voted against the same:  
Whereupon the Resolution was declared duly passed and adopted.

K. Johnson asked the Board for approval to sell a tax forfeited lot located at 1305 Broadway to the City of Wheaton so they can clean up the blighted property. Gail moved to approve the sale of this property for \$150.00 to the City of Wheaton, Salberg seconded and the motion passed unanimously. K. Johnson informed the Board his department has received a \$4,286.94 cyber security grant for election security and improved election access. K. Johnson presented the Board with the final draft of the 2023 County levy which reflected a 2.89% increase over 2022. Schmidt moved to approve the 2023 levy in the amount of \$6,377,191.52, seconded by Nelson and approved unanimously.

**Soil and Water Conservation District**

Sara Gronfeld, District Manager, appeared before the Board with updates. Gronfeld reported that there have been no new Subsurface Sewage Treatment System permits applications and no new Upgrade Grant applications. Five projects were completed in 2022 and, three projects were paid. Gronfeld reported that there has been a change in the state staff for the Wetland Conservation Act. The Delegated County Feedlot Program farm inspections concluded in December 2022. One Watershed One Plan updates included the steering committee meeting that was held December 1, 2022, and a policy committee meeting that is scheduled for January 5, 2023. The Upper Minnesota River steering and advisory committee meeting that was originally scheduled for December 21 has been postponed until January 2023. Gronfeld submitted 3 Reinvest in Minnesota (RIM) Wetlands application in November and has received initial approval of all 3 applications.

**Planning and Zoning**

Ben Oleson, Zoning Administrator, appeared before the Board with the ordinance updates, Oleson had provided the Board with the 157-page Land Use Ordinances. Discussion took place. Schmidt moved to table the approval of the ordinance updates until the next meeting to allow extra time for the Board to review the changes, Nelson seconded and it passed unanimously.

**County Coordinator**

Upon motion by Salberg and second by Schmidt the following bills were unanimously approved:

Onsolve, LLC	9,045.69
Ottertail County Household Hazardous Waste	3,249.41
Rainbow Rider	13,060.21
West Central Regional Juvenile Center	9,218.00
WEX Bank	2,651.30
Minnesota State Auditor	4,961.00

Per M.S. 375.12, the number of claims totaling \$2,000.00 or less were 20 totaling \$10,775.63

The following resolution was approved unanimously upon motion by Schmidt and seconded by Salberg.

**TRAVERSE COUNTY  
RESOLUTION**

Endorsing the efforts of the Community Supervision Work Group and urging the legislature to pass a new funding formula and significant appropriation during the 2023 legislative session.

WHEREAS, community supervision is a fundamental part of the criminal justice system in Minnesota and funding sufficient to ensure effective services is vital to public safety in all communities across the state; and

WHEREAS, community supervision includes services such as probation, supervised release, and intensive supervised release; and

WHEREAS, Minnesota's counties provide essential community supervision services both as mandated by M.S. Chapter 244.19 and also as delegated by the Department of Corrections under M.S. Chapter 401; and

WHEREAS, when the Legislature decided that community supervision was best delivered through a state-county partnership, it stated a clear intent that the state would provide significant funding to the counties for the operation of local programs; and

WHEREAS, over the past 20 years, Minnesota has become the state with the lowest level of corrections funding in the nation because the Legislature has not upheld its promise to provide adequate state resources to support community supervision; and

WHEREAS, the Legislature's failure to adequately fund community supervision has increased local property taxes on residents and businesses; and,

WHEREAS, a revised community supervision funding formula is necessary to ensure that all communities in Minnesota have enough state funding to provide a consistent standard for effective, evidence-based community supervision services, regardless of local capacity to pay; and

WHEREAS, the Association of Minnesota Counties assembled the Community Supervision Work Group including county leaders and experts in community supervision from all three supervision delivery systems to study the needs of community supervision departments statewide and develop a single funding formula that is transparent, needs based, and equitable among county and state supervision providers; and,

WHEREAS, the Community Supervision Workgroup has taken up its charge to convene stakeholders across the three probation delivery systems to oversee a study to create a unified recommendation for an equitable and adequate funding formula and appropriation; and,

WHEREAS, the Board of Directors of the Association of Minnesota Counties that represents the diverse interests of Minnesota's 87 counties, voted to support a new funding formula that provides counties with the resources needed to keep communities safe; now, therefore,

BE IT RESOLVED, the Traverse County Board of Commissioners endorses the efforts of the Community Supervision Work Group and urges the Legislature to pass a new funding formula and significant appropriation during the 2023 legislative session.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Attest: County Coordinator

\_\_\_\_\_  
Date

The 2023 Network Support Contract with Morris Electronics was unanimously approved upon a motion by Gail and seconded by Nelson. Social Services informed the Board at the meeting in November that they would no longer be using the building that was bought for the Traverse County Drop-In Center. Currently the only thing that the building is used for is the Food Shelf. Discussion took place and it was agreed that the County would eventually sell the building, they advised Zahl to contact Dawn Krump, the manager of food shelf, to inform her of the potential sale of the property. Zahl informed the Board that the Runestone Grant Application was approved for a small section of Dumont that remains without broadband internet. Zahl asked the Board for approval of the 2023 salaries for elected and non-union employees at a 2.75% increase per attachment A, Salberg moved to approve the 2023 salaries, second by Gail and passed unanimously. Per Diem rates for 2023 remain unchanged at \$75.00 upon a motion by Gail, second by Nelson and approved unanimously. Zahl passed along the 2022 Annual CEP report.

There were no public comments.

#### **Committee Reports**

Salberg gave updates on the meetings he attended for the Soil and Water Conservation District, Western Prairie Social Services, Horizon Public Health, Prime West, and Counties Providing Technologies. Nelson provided an update on the Bois De Sioux Watershed District.

T. Johnson adjourned the meeting at 11:51 am

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Lisa Zahl, County Coordinator

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Todd Johnson, Chairman

## Traverse County 2023 Levy - Board Approved 12/20/2022

	2023 Gross Levy	From Reserves	Gross Less Reserves	County Program Aid	Disparity Aid	2023 Net Levy	2022 Net Levy	% Increase/ (Decrease)
Revenue Fund	4,173,674.59	(200,000.00)	3,973,674.59	290,118.00	11,031.87	3,672,524.73	3,523,969.60	4.22%
Road & Bridge Fund	2,135,053.00	(200,000.00)	1,935,053.00	141,278.23	5,372.17	1,788,402.61	1,684,125.22	6.19%
Family Services Fund	882,341.80	(100,000.00)	782,341.80	57,118.78	2,171.97	723,051.06	813,994.20	-11.17%
Jail/LEC Bond	193,213.13	-	193,213.13	-	-	193,213.13	176,244.38	9.63%
<b>Totals</b>	<b>7,384,282.52</b>	<b>(500,000.00)</b>	<b>6,884,282.52</b>	<b>488,515.00</b>	<b>18,576.00</b>	<b>6,377,191.52</b>	<b>6,198,333.40</b>	<b>2.89%</b>

Traverse County 2023 Preliminary Summary Budget Data  
December 20, 2022

	2022 Budget	2023 Budget								2022 Totals
	All Funds	Revenue	Solid Waste	Road & Bridge	Family Services	TCC/PVP	JD 11 Bond Fund	LEC Bond		
<b>Revenues:</b>										
County Portion of Tax Levy	6,067,778.64	3,569,074.23		1,752,634.55	708,560.03			193,213.13		6,263,511.94
Other Property Taxes	21,542.85	34,700.00								34,700.00
State Aids used to reduce Levy	636,203.76	374,600.36		182,418.45	73,751.77					630,770.58
All other Taxes	3,701.00	3,490.00								3,490.00
Special Assessments	75,000.00		75,000.00							213,305.00
Licenses & Permits	9,287.50	9,287.50						138,305.00		9,287.50
Federal Grants	724,441.77	104,620.00		1,120,000.00	763,121.18					1,987,741.18
State Categorical Aid/Grants	6,593,239.86	395,402.00		2,668,684.00	330,859.20					3,394,945.20
Charges For Services	960,030.00	304,450.00		480,392.00	205,120.00					989,962.00
Fines and Forfeits	-	-								-
Interest on Investments	15,000.00	25,000.00								25,000.00
Miscellaneous Revenue	477,626.93	175,278.36		4,250.00	25,400.00	240,000.00				444,928.36
Transfers from Other Funds	225,000.00	75,000.00				145,000.00				220,000.00
<b>Total Revenues /Financing Sources</b>	<b>\$ 15,808,852.31</b>	<b>5,100,902.45</b>	<b>\$ 75,000.00</b>	<b>\$ 6,208,379.00</b>	<b>\$ 2,108,842.18</b>	<b>\$ 385,000.00</b>	<b>\$ 138,305.00</b>	<b>\$ 193,213.13</b>	<b>\$</b>	<b>\$ 14,207,641.76</b>
<b>Expenditures:</b>										
General Government	2,116,008.22	2,195,784.47								2,195,784.47
Public Safety	2,113,128.91	2,253,694.45								2,253,694.45
Road & Bridge/Maintenance	3,452,427.00			3,577,449.00						3,577,449.00
Road & Bridge/Construction	3,738,600.00			1,882,635.00						1,882,635.00
Sanitation	185,582.61	147,385.69								147,385.69
Human Services	2,144,729.43				2,208,842.18					2,208,842.18
Public Health	35,000.00	37,800.00								37,800.00
Culture and Recreation	60,284.00	61,194.00								61,194.00
Conservation of Natural Resources	422,451.76	427,212.43								427,212.43
Economical Development	34,555.00	32,831.41								32,831.41
Miscellaneous Expenditures	411,848.00	-		331,400.00		86,920.00				418,320.00
<b>Total Expenditures</b>	<b>\$ 14,714,614.93</b>	<b>5,155,902.45</b>	<b>\$ 75,000.00</b>	<b>\$ 5,791,484.00</b>	<b>\$ 2,208,842.18</b>	<b>\$ 86,920.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,241,148.63</b>
<b>Debt Service</b>										
Principal	405,000.00					260,000.00	110,000.00	160,000.00		530,000.00
Interest and Fiscal Charges	87,854.38					46,520.00	28,305.00	33,213.13		108,038.13
Total Capital Outlay	361,535.00			616,895.00						616,895.00
Transfers To Other Funds	225,000.00	145,000.00	75,000.00							220,000.00
<b>Total Expenditures/Financing Uses</b>	<b>\$ 15,784,004.31</b>	<b>\$ 5,300,902.45</b>	<b>\$ 75,000.00</b>	<b>\$ 6,408,379.00</b>	<b>\$ 2,208,842.18</b>	<b>\$ 393,440.00</b>	<b>\$ 138,305.00</b>	<b>\$ 193,213.13</b>	<b>\$</b>	<b>\$ 14,716,081.76</b>
<b>Increase (Decrease) In Fund Balance</b>	<b>\$ 24,848.00</b>	<b>(200,000.00)</b>	<b>\$ -</b>	<b>\$ (200,000.00)</b>	<b>\$ (100,000.00)</b>	<b>\$ (8,440.00)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (508,440.00)</b>