

Traverse County Commission
Regular Board Meeting
November 6, 2018

The meeting was called to order at 9:00 a.m. by Commission Chairman Kevin Leininger. Other Commissioners present included Dave Salberg, Tom Monson, Mark Gail, and Todd Johnson. The Pledge of Allegiance was recited. The agenda was unanimously approved upon a motion by Monson and second by Salberg, with the addition of Jordan Ortley to request repurchase of his house back from the delinquent sale and approval of the 2019 Hometown Planning Contract.

Traverse Care Center

Kristina Guindon, Regional Director from Health Dimensions Group was unable to attend today's meeting to give a Traverse Care Center update.

Highway Department

Chad Gillespie, County Engineer, appeared before the Board and gave a department update. Culvert supplier prices have increased more than 50%. Gillespie went to the MNDOT weekly construction meeting to make sure they would fix CSAH 5 by the contractor's pit and CSAH 11 by the plant. Brian Koch, Maintenance Supervisor informed the Board that they are ready to plow snow.

Emergency Management

Upon a motion by Monson and second by Gail, the 2018 Emergency Management Performance Grant in the amount of \$16,232.00 was approved unanimously.

Joe Kelly, Director of Homeland Security and Emergency Management will be doing a training for Elected Officials in Hoffman on November 28. The training will be beneficial to those who will have an active part in damage assessment after an incident occurs. Understanding your role in emergency response and declared disasters through damage assessments is critical to help get needed State and Federal Aid.

Law Enforcement Center

Brenda Bartz, Jail Administrator gave the jail update. Our usage for the month of October was at 59.89%. This is lower than normal but our percentage of mental health inmates is around 50% which is higher than what the State would like to see. We are currently advertising for two part-time Communications/Corrections Officers.

Sheriff Trevor Wright gave a department update. Upon a motion by Monson, second by Salberg, the Board unanimously approved the sale of the 2011 Crown Victoria and cage to the Ortonville Area Health Services for \$1,000.00 and for Wright to sign the Bill of Sale on behalf of the County.

Wright has received the 2019 West Central Regional Juvenile Center purchase agreement but has questions that he needs answered before he can ask for approval from the Board. Wright plans to bring this to the Board on November 20 along with information on 911.

Soil & Water

Sara Gronfeld appeared before the Board with a department update. Gronfeld handed out Oleson's zoning report, and mentioned his office hours will be on November 14 and 21 from 10 a.m. – 2 p.m.

Oleson received a letter from Philip Deal, Wheaton Dumont Coop Elevator, asking for a reduction of fees for a grain terminal project adjacent to Tintah. The County fee schedule is based on a percentage of the cost of the project and the fee would total \$13,000. Oleson's opinion was that the amount is above a reasonable limit. The Commissioners would like to speak with Oleson and find out how much time he has invested in the permit. They don't want to make money off the permit fee but would like to be compensated for the time used to process the permit. Deal's project approval is currently on hold until he gets the permit fee. Upon a motion by Monson and second by T. Johnson, the Board unanimously approved Oleson to issue permit approval when warranted and will allow Wheaton Dumont Coop Elevator to pay the permit fee, not to exceed \$5,000, after the Board approves the fee at a future meeting. The Board will table the permit fee until the next Board meeting.

Four permits for Subsurface Sewage Treatment Systems were processed in November. There are still funds available to upgrade failing systems. We received another grant for 2019 and we can combine the unallocated funds from this 2018 with next year's grant to upgrade additional systems.

The Wetland Conservation Act notice of decision for the Wheaton Dumont Coop Elevator Project will be distributed. This project won't be impacting any wetlands. There were two restoration orders completed and certified.

A Local Water Planning program update included discussion about a lined waterway outlet demonstration project completed.

A Planning Commission/Board of Adjustment meeting was held on October 10 to discuss variance hearings for three permits. No meeting is scheduled for November.

A GIS meeting was held with Prowest GIS and department heads. The public GIS interface is the first priority; Jennifer Ward is working with Morris Electronics to prepare release.

County Coordinator

A motion was made by T. Johnson to approve the October 16, 2018 minutes and the October 24, 2018 emergency meeting, with a second by Monson, and unanimous approval. Upon a motion by Monson and second by Gail, the following bills were approved unanimously:

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| ELLINGSON PLUMBING, HTG & AC | \$2,365.83 |
| MINNESOTA DEPARTMENT OF ADMINISTRATION | \$2,478.67 |
| MN STATE AUDITOR | \$21,164.50 |
| OTTER TAIL POWER CO | \$2,552.81 |
| PRO-WEST & ASSOCIATES, INC. | \$5,172.12 |
| RAINBOW RIDER | \$7,727.57 |
| TRAVERSE COUNTY HIGHWAY DEPT | \$8,859.42 |
| TRAVERSE COUNTY SOIL & WATER SERV | \$24,363.00 |

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| TRI COUNTY COOP | \$7,800.00 |
| TYLER TECHNOLOGIES, INC. | \$4,650.00 |
| WHALEY EXCAVATING, INC. | \$5,470.00 |
| WHEATON-DUMONT ELEVATOR | \$2,709.12 |

Per M.S. 375.12, the number of claims totaling \$2,000 or less were 40, amounting to \$13,417.72.

There was a motion by T. Johnson, second by Monson and unanimously approved to approve the 2019 Stevens Community Medical Center contract.

Upon a motion by Monson, second by Salberg the 2019 Hometown Planning contact for Planning and Zoning Services was approved unanimously.

The Commissioners received a letter that the Browns Valley Volunteer Ambulance Service is having a pancake and sausage brunch and raffle fund raiser on Sunday November 11, 2018 at the Browns alley American Legion from 8 a.m. – 12:30 p.m.

We had another water leak in the 74 addition; Whaley's was here to fix it with an estimated cost of \$1,200.00

Karr Tuckpointing is at the Courthouse today to give us a free inspection and report.

Jordan Ortley had called Siegel to come before the Board today to see if he could repurchase his tax forfeited property. He did not appear before the Board, the Board will keep it on the tax forfeited sale.

Leininger adjourned the meeting at 10:03 a.m.

Lisa Siegel, County Coordinator

Kevin Leininger, Board Chairman