

Traverse County Commission
Regular Board Meeting
October 4, 2016

The meeting was called to order by Commission Chair Kevin Leininger. Other commissioners present included Dave Salberg, Tom Monson, and Todd Johnson. Mark Gail was absent and appeared by phone. The agenda was unanimously approved with a motion by Salberg and second by Monson, with the following additions: possible appearance by Traverse Care Center to discuss the lease, possible appearance of Dan Larson from Minnesota Rural County Caucus, reappointment of Dianne Reinart as County Assessor, distribution of the 2015 MCIT annual report and discussion around Mark Gail appearing via telephone.

Larry Haukos/Highway Engineer- Haukos updated the Board that an offer of employment was extended to Travis Fridgen to replace Gerald Siltman, effective January 1, 2017. Upon a motion by Monson and second by T. Johnson, the offer was approved unanimously. Haukos discussed bituminous surfacing repairs. They did discuss the need with two other contractors who did not have time this fall. Upon a motion by Salberg and second by Monson, a quote by Serocki Excavating, Inc., was unanimously approved in the amount of \$39,394.00. Haukos also provided a summary of the highway department's various activities and administration. The Board and Haukos discussed a letter from Wilkin County about providing an Engineering internship to a younger engineer Wilkin County hired, who is not licensed yet, with an estimated contract of 18-24 months. Leininger expressed that there was too much work here in Traverse County that needs to be done. Haukos discussed risks associated with supervising a full-time intern with part-time hours. By consensus, Antrim will let Wilkin County know there is not an interest at this time.

Rhonda Antrim/County Coordinator- The minutes from September 20, 2016, were approved unanimously, with an amendment by T. Johnson, upon a motion by Monson and second by T. Johnson. The following bills were approved unanimously upon a motion by Salberg and second by T. Johnson:

TRI- CITY PAVING, INC.	3,101.25
TRUE NORTH STEEL	14,960.60
Finley Engineering Company, Inc.	9,512.88
Minnesota Department of Administration	3,205.83
REGENTS OF THE UNIVERSITY OF MINNESOTA	17,220.24
TYLER TECHNOLOGIES, INC.	3,005.65

Per M.S. 375.12, the number of claims totaling \$2000.00 or less were 42, amounting to \$18,295.30. The job description and position reclassification was approved unanimously for Lisa Sigel, to Human Resource Director, effective October 1, 2016, upon a motion by Monson and second by T. Johnson. Antrim updated the Board that she will be meeting with a company called Advantenon, to discuss a wireless option with several towers, for higher speed internet in the rural areas. The Board meeting for July 4, 2017 was discussed as it will fall on a holiday. By consensus, the Board will only meet once that month, on July 18, 2017. Upon a motion by Salberg and second by T. Johnson, the Board unanimously re-appointed Dianne Reinart as the County Assessor. There was discussion about Mark Gail's absence at the Board meetings recently. Gail discussed the shortage of staff at the post office which has made it impossible to attend the last few meetings. He's been in contact with the various department heads and Coordinator to keep up on the issues. Gail is hopeful he will be able to attend them after the person they just hired is trained. Gail discussed an idea of holding commissioner meetings in the evenings and

how that could potentially open up a wider interest in the commissioner positions. But concerns were discussed around difficulties for department heads and other presenters to come in the evenings. The per diems were also discussed and whether Gail receives them for appearing on the phone. Gail does not receive them and doesn't expect to. He also encouraged the commissioners to refer concerns they hear directly to him. Antrim distributed the MCIT 2015 Annual report as well as the priority legislative issues for the Association of Minnesota Counties for the next legislative session. Salberg updated the Board regarding the next regional AMC meeting, to be held in Otter Tail County on October 28th. Salberg will provide the county update.

Trevor Wright and Brenda Bartz/Sheriff's Office- Bartz presented the jail statistics. They are running above average in capacity use percentage. Leininger asked if other jails have empty cells. Wright explained that some jails only accept as many as they have staffing for. Wright explained that there is discussion around the state about raising jail rates and that they would be uniform across the state. This would push the DOC to pay more. It is currently \$55.00 per day. Wright discussed a problem with a security window. He recommended contracting an inspector annually to inspect and repair all lock and security mechanisms for \$3,300.00. It would include a preventative maintenance agreement. Leininger asked about Aaron Wilson fixing the problem and Wright will look into that. Salberg discussed preventative maintenance agreements costing more in the long run. T. Johnson isn't supportive of maintenance agreements either. Wright will email out an electronic copy of the maintenance agreement and contact local providers for quotes on fixing the current issues. Wright introduced Andy Miller, a new deputy. Being a new employee, he is not eligible to use benefits. He is requesting two days of unpaid leave. He would pay any benefits earned erroneously. Upon a motion by Salberg and second by Monson, Miller was granted two days of unpaid leave unanimously.

Attested to by:

Rhonda Antrim/County Coordinator

Kevin Leininger/Commission Chair