

Traverse County Commission
Regular Board Meeting
October 3, 2017

The meeting was called to order by Commission Chair, Kevin Leininger. Other commissioners present were Dave Salberg, Tom Monson, Mark Gail, and Todd Johnson. The pledge was recited. Upon a motion by Salberg and second by Monson, the agenda was approved unanimously with the following amendments: donation to the Browns Valley Ambulance Service, Browns Valley Senior Citizens intention to reassemble, and approval to change December 5, 2017, Board meeting to December 6, 2017.

Larry Haukos/Highway Engineer- Project, SAP 078-603-006: Bituminous Overlay CSAH 3 is complete, and final payment and closure of the contract is in progress. Work is complete on project SAP 078-700-008, Mill and Bituminous Overlay on MCSAH 100 (2nd Ave S, Wheaton) save for striping. Project, SAP 078-598-037, Bridge replacement on CR76 is in the final plans, waiting on the status of funding that should be available in 2018. The bridge bond passed and we are on the waiting list. Gravel crushing is complete, with 40,000 yards crushed and stockpiled. The contractor has begun work on the intersection lighting project at CSAH 3 & 4 intersection. Mike Blasing, the Maintenance Supervisor, is retiring on November 30, 2017. Approval to advertise for the Maintenance Supervisor position was approved unanimously upon a motion by Salberg and second by Monson.

Trevor Wright/Sheriff and Brenda Bartz/Jail Administrator – Bartz presented the jail facility usage report. We were at 78.96% capacity for September, with a majority being Traverse County inmates. Wright informed the board that the annual jail inspection is October 18, and he invited the Board to the inspection. Salberg and Monson said that they are planning to attend. A part-time CCO will be retiring at the end of December, and approval to advertise for a part-time CCO was approved unanimously upon a motion by Monson and second by Gail. They are in the process of finalizing the security camera layout update in Dispatch, and will try to get approval from the DOC during the annual inspection. Mickey Johannsen has agreed to fill in for the Sheriff's Office when emergency staffing situations occur.

Lisa Siegel/County Coordinator- The Board minutes from September 19, 2017, were approved unanimously upon a motion by Monson and second by Gail. The following bills were approved unanimously upon a motion by Gail and second by Monson:

CITY OF ST. CLOUD	\$6,488.54
Minnesota Department of Administration	\$3,309.01
POWERPHONE	\$3,223.00
REGENTS OF THE UNIVERSITY OF	\$2,741.25
TRAVERSE COUNTY HIGHWAY DEPT	\$2,072.70
TYLER TECHNOLOGIES, INC.	\$3,155.93
VERTIV	\$3,510.00
INTERSTATE ENGINEERING	\$14,098.76

JOHN DEERE FINANCIAL	\$3,038.30
MARK SAND & GRAVEL DAKOTA CO	\$5,599.55
TRAVERSE COUNTY AUDITOR	\$6,600.00
TRUE NORTH STEEL	\$5,304.80

Per M.S. 375.12, the number of claims totaling \$2,000.00 or less were 41, amounting to \$17,417.85. We received the Central Minnesota Emergency Services Board's 2018 final budget covering the administrative expenses anticipated to support the Board. Our allocation went down slightly from last year from \$6,488.54 to \$6,471.93. This amount was approved unanimously upon a motion by Salberg and second by Monson. Siegel gave an update on employee health insurance coverage. Although the County approved a composite rate for PrimeHealth instead of age banded, PrimeHealth will not allow us to do the composite rate for their plan. On October 11, PEIP and PrimeHealth will be here to educate our employees on both plans, and a decision will be made on which plan the County will go with. We received the BCBS Sr. Gold and Rx rates for our retirees. The rates increased \$11.50 per month per plan. The Board approved unanimously to renew the same Sr. Gold and Rx plan for 2018, upon a motion by Monson second by Gail. Upon a motion by Monson and second by Gail, unanimous approval was given to replace the carpet in the main hallway of the Social Services Annex building and the Commissioner room with carpet tile, due to wear and tear, in the amount of \$5,939.00. T. Johnson brought in information for the Board to review before the next meeting regarding the Browns Valley Ambulance Service. At the next Board meeting, he would like the Board to reconsider giving the BV Ambulance Service some funding. The Browns Valley Senior Citizens organization has indicated an intention to reassemble for 2018, and T. Johnson would like the board to consider funding for them as they have in the past. He will find out more details and add it to the October 17, 2017, agenda. Upon a motion by Monson and second by T. Johnson, unanimous approval was given to move the first Board meeting in December to Wednesday December 6, 2017, at 9:00 a.m. due to the Association of Minnesota Counties annual meeting being held on December 4 and 5.

Sara Gronfeld, Soil and Water/Planning and Zoning – The Board approved five land use permits and one application for a septic system. The low income septic system upgrade grant was approved by the MN Pollution Control Agency so there will be funding available in 2018. Gronfeld received a letter regarding the City of Tintah wastewater treatment, asking for comments on the two different options that they are pursuing. Gronfeld responded that staff recommends that the city have a certified wetland delineation completed for the areas of proposed construction to ensure compliance with Wetland Conservation Act rules. For local water planning, Gronfeld said that they are trying to get an Engineering Technician from Perham, that provides conservation engineering services, down to do a survey for a streambank stabilization project along the Little Minnesota River in Browns Valley. Bruce has been busy with re-registering animal feedlot operations, feedlot owners must update their information every four years. He approved a construction permit for an expansion of a hog operation near Browns Valley. He has also been working with another landowner north of town for a cattle operation expansion. The Planning Commission/Board of Adjustment has a tentative meeting scheduled November 1. Dennis Duffield formally resigned from the Planning

Commission/Board of Adjustment, so Siegel is running an ad to fill this vacancy. The Board will appoint a replacement at the October 17, 2017, Board meeting. The office has been busy with Buffer Law implementation and preparing for enforcement action. They have been working with the Watershed District to find a way to use a portion of the \$40,000 cost share that is available to use for buffer practices for either seeding grass or doing alternative practices. They have also been working with people who are seeking technical or financial assistance to sign and submit compliance waivers by the end of the month. Completion of a waiver will extend the deadline to July 2018 to get alternative practices or a buffer established. SWCD staff have been working with John Fridgen, Traverse County Ag Inspector, and the Watershed District to prepare and submit a cooperative weed management grant application for \$20,000 to upgrade spraying equipment, purchase chemicals, educate landowners about weed identification and treatment options, and grant administration.

Attested to by:

Lisa Siegel/County Coordinator

Kevin Leininger/Board Chair