

Traverse County Commission  
Regular Board Meeting  
October 1, 2019

The meeting was called to order at 9:00 a.m. by Commission Chair Todd Johnson. Other commissioners present included Dave Salberg, Tom Monson, Mark Gail, and Kevin Leininger. The Pledge of Allegiance was recited. Upon a motion by Monson and second by Salberg, the agenda was approved unanimously with the following addition: West Central Community Action Inc. Family Homeless Prevention & Assistance Program Resolution for an increase in funding; North County Food Bank; and September Zoning Permit Report.

**Highway Department**

Chad Gillespie, County Engineer and Brian Koch, Highway Supervisor presented the department update.

Two mower quotes for the County Park were received from John Deere, one for \$9,300 and the other one for \$11,300. Gillespie will get quotes from Cenex as well.

They are working on the final paperwork for CSAH 5.

The Co Rd 75 Bridge might not be completed this year depending on the weather. The flooding has caused various delays.

The meeting with FEMA will be held on Wednesday, October 2, 2019.

Traverse County was not selected for the On-Road Truck Grant.

The Highway department will be purchasing boots for the highway workers for safety foot protection per State Statue.

**Law Enforcement**

Trevor Wright, Sheriff, appeared before the Board and gave the jail update. The usage for the month of September was at 59.01%.

Wright hired a new part-time Communications/Corrections Officer, we are currently fully staffed.

Wright received a Memo from the Central Minnesota Emergency Services Board (CMESB) that Traverse County has fallen below the required Board and committee attendance level set by the CMESB. If we remain out of compliance according to the standard, we will not be eligible for CMNESB grants. Leininger just attended the Emergency Services Board so with good attendance at the RAC and O&O/User Committee meetings in October we will be back in compliance and will be eligible for the grant. Wright mentioned that it is hard to find volunteer firemen and other volunteers to attend these meetings which are held during the day to stay in compliance all year.

Wright would like to hire on call jury attendants. We need to have both male and females jury attendants and we are steadily having more and more court dates. We can get some of them filled with employees but it becomes increasingly difficult to rearrange schedules. Jury

attendants care for the jury, escort them around the building, and they are the liaison between the judge and the jury. Upon a motion by Gail and second by Salberg the Board unanimously approved to move forward with the process to hire for on-call jury attendants.

By general consensus, the Board approved a payment to ProWest for the GIS project that they are doing so that Wright can submit the paperwork to the grant that we will receive for the project.

### **Soil and Water**

Sara Gronfeld appeared before the Board with a department update.

A new NRCS Soil Conservationist was hired and began work in the Wheaton Field Office.

There were two new Minnesota Conservation Reserve Enhancement Program (MN CREP) applications funded for permanent easements in the county.

There were seven new permits for the Subsurface Sewage Treatment System Program (SSTS). There are still SSTS upgrade grant funds available for fixing failing septic systems.

A wetland agricultural exemption application for a tiling project will be reviewed and a decision will be made by staff. There was also a Delineation Concurrence request for a bridge project which will be reviewed, and a decision will be made by staff.

### **Assessor**

Dianne Reinart, County Assessor, appeared before the Board. Reinart informed the Board that she plans to hold off on hiring for a Deputy Assessor until after the first of the year. She would like to see how many Townships they will be assessing next year along with analyzing the time the position will need to get the training needed for the position. She will revisit with the Board after the first of the year.

### **County Coordinator**

A motion was made by Monson to approve the September 17, 2019 Board minutes, seconded by Gail, the minutes were approved unanimously. Upon a motion by Gail and second by Salberg, the following bills were approved unanimously:

FLEET SERVICES	\$2,844.22
TYLER TECHNOLOGIES, INC	\$3,479.42

Per M.S. 375.12, the number of claims totaling \$2,000.00 or less were 41, amounting to \$22,505.54.

Upon a motion by Leininger and second by Monson, the Board unanimously approved the new Traverse County Substance Use Outpatient Treatment Fee Schedule effective October 1, 2019, see attachment A.

Upon a motion by Salberg and second by Monson the following resolution was approved unanimously:

