

Traverse County Commission
Regular Board Meeting
October 18, 2022

The meeting was called to order at 10:00 a.m. by Commission Chairman Todd Johnson. Other Commissioners present were Dave Salberg, Mark Gail, and Dwight Nelson. The Pledge of Allegiance was recited. With the addition of an update of the St. Francis Health Services and the City of Wheaton's purchase of tax forfeited lots, the agenda was approved unanimously upon a motion by Salberg and second by Gail. The minutes from the October 4, 2022 Board meeting were approved unanimously upon motion by Salberg and second by Gail.

Highway Department

Chad Gillespie, County Engineer, appeared before the Board. Gillespie requested approval for the final payment to Krause Brothers Construction, Inc. for the graveling project CP 22-03 on County Road 99. Gail made a motion to approve the \$220.59 payment with a second from Nelson, the motion passed unanimously. Gillespie updated the Board on the Title VI Plan and the Non-Discrimination Implementation Plan, which are both on the County website. These need to be complete to receive the \$1.2 million in federal funds for the 2023 federal projects. An update on the Traverse County Park parking lot was provided, Gillespie has been working with the Department of Natural Resources on the design of the parking lot. Gillespie had a meeting with FEMA, after which Gillespie gathered information they had requested which included photos of the job sites and estimates for each site.

Law Enforcement Center

County Sheriff, Trevor Wright, appeared before the Board. Wright requested approval for the West Central S.W.A.T. Team Agreement. Gail made the motion to approve the Agreement and with a second from Salberg the motion was passed unanimously. Wright informed the Board that a meeting has been set for October 19, 2022, at 8:00 a.m. with the City of Browns Valley to discuss the County's Law Enforcement contract with the City.

Auditor/Treasurer

Kit Johnson, County Auditor/Treasurer, appeared before the Board. K. Johnson informed the Board that the Audit Exit has been completed and needs approval of the Management Representation Letter. A motion was made by Nelson to approve the letter and a second was made by Gail, the motion was passed unanimously. K. Johnson went on to inform the Board that his office has been preparing the Truth in Taxation statements and processing tax payments. K. Johnson has sent a letter to landowners for payment options on Judicial Ditch 11. His office has been busy working on the upcoming election. On Saturday November 5, 2022, the Courthouse will be open from 10:00 a.m. until 3:00 p.m. for early voting. The City of Wheaton asked permission to purchase two tax forfeited lots. K. Johnson explained that in the past the Commissioners have sold the tax forfeited lots back to the City for \$150.00 each plus the administrative costs. Nelson made a motion to approve the purchase of the two parcels for the amount noted, second by Gail and passed unanimously.

County Coordinator

Upon motion by Gail and second by Salberg the following bills were unanimously approved:

Cardmember Service	3,616.92
Counties Providing Technology	5,105.52
Mark Hormann	2,000.00

MEnd Correctional Care, PLLS	5,532.04
Regents of the University of Minnesota	13,757.54
SeaChange Print Innovations	5,290.85
Tritech Software Systems	4,680.00
CHS	2,775.77
Contech Engineered Solutions, LLC	40,211.60
Eyster Realty Assoc.	5,625.00
Grant County Highway Department	6,227.50
Sturdevant's Auto Parts	3,990.48
Tri County Coop Oil Association	27,541.52
Ziegler, Inc.	11,778.81

Per M.S. 375.12, the number of claims totaling \$2,000.00 or less were 63 totaling \$22,977.92.

Lisa Zahl, County Coordinator, passed along the letter of appreciation sent from the Browns Valley Historical Society in which they also asked for continued support from the County for the preservation endeavors. Zahl was granted permission to pursue the Local Assistance and Tribal Consistency Fund Grant upon a motion by Nelson and second by Salberg and approved unanimously. County Attorney Matt Franzese asked for permission to purchase a 3-year contract agreement with Minnesota County Attorney Practice System, Nelson made a motion to approve the \$3,468.00 renewal fee, Gail seconded, the motion was passed unanimously. Zahl received two bids for architectural services to modify the REA building. The Building Committee met and discussed the bids and they recommended the Wold Architects and Engineers bid in the amount of \$15,500.00. Salberg made a motion to approve the Wold Architects bid second by Nelson and discussion took place, the motion was passed unanimously. The Board discussed the scheduling conflict for the December 6, 2022, meeting that coincides with the AMC Annual Conference. A motion was made by Nelson to cancel the December 6, 2022, meeting and with a second by Salberg the motion was unanimously approved. Zahl reminded the Board of the Association of Minnesota Counties District 4 Meeting on October 21, 2022.

Public Comments

There were no public comments.

Commissioner Reports

Salberg informed the Board that he received word from St. Francis Health Services that they have no interest in the Traverse Care Center or Prairieview Place due to the community's population. Salberg attended meetings for PrimeWest, Western Prairie Services, Dancing Sky Area Agency on Aging, Horizon Public Health, and the Soil and Water Conservation District and gave a brief overview for the Commissioners.

T. Johnson adjourned the meeting at 10:57 a.m.

Lisa Zahl, County Coordinator

Todd Johnson, Chairman