

Traverse County Commission
Regular Board Meeting
August 2, 2016

The meeting was called to order by Commission Chair Kevin Leininger. Other commissioners present included Dave Salberg, Tom Monson, and Todd Johnson. Mark Gail was absent. The agenda was approved unanimously, upon a motion by Salberg and second by Monson, with an addition of a resolution by Lisa Siegel regarding the recycling attendants.

Larry Haukos/Highway Engineer- Haukos announced Gerald Siltman is retiring. He presented his 2016 and 2017 budget. The proposed budget for 2017 is \$50,000.00 higher than 2016. They also discussed solar lights for the stop lights and various department activities. Upon a motion by Salberg and second by Monson, unanimous approval was given to purchase of a new mower for the county park in the amount of \$11,773.32.

Lisa Siegel/Human Resources- Upon a motion by Monson and second by T. Johnson, the policy regarding Exempt Employees was approved unanimously. Upon a motion by Salberg and second by T. Johnson, the following resolution was approved unanimously for recycling attendants:

All regular part-time employees will receive eight (8) hours of paid vacation for each 173 hours of service per year, not to exceed 6.4 per month. Anyone hired after September 1, 2015 will follow the current policy manual.

Sara Gronfeld/Soil and Water/Planning and Zoning- Five Land Use permits were approved in July. SSTS funding has been approved in the amount of \$23,000 for 2017. Construction has commenced for Dollymount Dairy. They also applied for a conditional use permit for worker's housing. There was pictometry training for county staff held. The Soil and Water Conservation District budget was submitted to the Auditor/Treasurer's department. She also discussed Buffer Law training August 4 in Detroit Lakes and announced the hiring of a new employee, Taylor Hufford. The Board also discussed the thistle issue in the CRP and will do some planning for next year.

Anthony Frisch/Court Services- Frisch discussed the West Central Regional Juvenile Center contract. Currently Traverse County contracts 1/8 of a bed for \$9,937.50. He and Sheriff Wright are recommending we increase our contract to ¼ of a bed. It would increase days from 46 days to 92 days and the cost would be \$20,875.00 annually. Upon a motion by Salberg and second by T. Johnson, the contract will increase to ¼ of a bed.

Craig Abbott/Austin Bliley/Traverse Care Center-They appeared before the Board to formally exercise the right to extend the lease for three more years. They provided an update on the facility. They've averaged 46 for a daily census. Prairie View is full and has a waiting list. As of today they have 3 empty beds. Occupancy has been stronger this year. The annual health department survey went well with only 2 citations. The state average in MN is 7. They obtained 4 out of 5 stars in the rating system. They have been successful in attracting and retaining staff through increased wages. They are averaging \$14.00 per hour for Certified Nursing Assistants. They discussed capital expenditures and whose responsibility it falls on. Some items include: the roof, the 200 wing needs remodeling, and updating cabinetry and flooring. Long-term, the parking lot needs repaving. They would also benefit in replacing the windows

for energy efficiency. Abbot recommended the roof and parking lot be county responsibility. He suggested tabulating what they have done through operations and negotiate the other pieces. The roof is the top priority right now. K. Johnson said the bond payments have decreased due to refinancing. Leininger said if the lease payments stay the same, it would help offset the capital expenditures and pay retiree insurance. Abbott's intent is to renew at the current lease rate. There was discussion about entering into a five year agreement instead of three years. Both entities were open to that. Abbott will send a summary of what they've contributed to maintenance and let his Board know of what was discussed.

Rhonda Antrim/County Coordinator- The minutes from July 19, 2016, were approved unanimously upon a motion by T. Johnson and second by Salberg. The following bills were approved unanimously upon a motion by Salberg and second by Monson:

BARTZ/BRENDA	8,775.00
Minnesota Department of Administration	6,308.25
TRAVERSE COUNTY AGRICULTURAL ASSN.	10,000.00
TRAVERSE COUNTY HIGHWAY DEPT	2,763.60
WHEATON HEATING AND AIR CONDITIONING	7,507.00
JOHN DEERE FINANCIAL	4,463.11

Per M.S. 375.12, the number of claims totaling \$2000.00 or less were 41, amounting to \$20,534.66. A draft survey was shared regarding Broadband. Antrim is waiting for volunteers and then the survey will be done. Hopefully it will be done within a couple of weeks. Leininger also requested we reach out to Federated Telephone to see if they have an interest in partnering. The senior picnic is scheduled for August 5th. Leininger reported Traverse share from Radio Board is going up by approximately \$2700.00.

Attested to by:

Rhonda Antrim/County Coordinator

Kevin Leininger/Board Chair