

Traverse County Commission
Regular Board Meeting
August 1, 2017

The meeting was called to order by Commission Chair, Kevin Leininger. Other commissioners present included Dave Salberg, Tom Monson, Mark Gail, and Todd Johnson. The pledge was recited. The agenda was approved unanimously with the addition of the Advantenon's 2nd bill of materials and general updates, upon a motion by Salberg and second by Monson.

Larry Haukos/Highway Engineer- Upon a motion by Salberg and second by Monson, the contract with Central Specialties for project SAP 078-700-008 for street work on 2nd Ave in Wheaton in the amount of \$323,846.50 was approved unanimously. Upon a motion by Monson and second by Gail, unanimous approval was given to purchase an AUTO CAAD license for the Engineering Tech in the amount of \$3,389.46 from DLT Solutions, LLC. Upon a motion by Monson and second by Salberg, unanimous approval was given to trade the JD bat wing rotary mower for NH-H6740 Disc Mower from Kibble Equipment. Upon a motion by Monson and second by Salberg, unanimous approval was given to purchase a 2017 Ford F-250 pick up from Nelson Auto Center Fleet Department in the amount of \$28,626.51.

Sara Gronfeld/Soil and Water/Planning and Zoning- Nine land use permits were approved. Three SSTS program updates were approved. A contract for Advanced Inspector Service with Scott Elwood, Elwood Septic Professional, was approved unanimously upon a motion Salberg and second by Monson, once approved by the County Attorney. This would be a fee for service contract. There was some discussion around the permit fees covering the contract fees. There is a Board of Adjustment/Planning Commission meeting on September 6th, with tentative topics of a livestock processing conditional use permit, and a variance request. There was some buffer law implementation discussion. The county has to decide on its enforcement option by September 1st. There are two options, an administrative penalty order and a criminal process. There will be a subcommittee meeting before the next board meeting to discuss penalty amounts, funding, and enforcement options. By consensus, Taylor Hufford from Soil and Water/Planning and Zoning, is designated as the main contact for Buffer Law implementation. Gronfeld provided an update regarding the Plat review for Reed Acres. The board, by consensus, is not requesting a second surveying review.

Tom Schmitz/City Administrator of Browns Valley- Schmitz reappeared before the board to discuss a contribution to the City Ambulance. There was some discussion around collection of receivables. Medicare and Medicaid do not pay the billed amounts. They only have an allowable amount. There is an approximate \$14,000.00 short fall. Gail asked where most of the calls go and seeing if they wanted to incorporate versus having the city run the ambulance. Graceville is city run and Sisseton is privately owned. Previous discussions were that there was not enough revenue to support taking Browns Valley over. Salberg discussed constituents that are already being taxed in Wheaton and other county residents who go elsewhere and are not interested in paying for Browns Valley. T. Johnson discussed the cost-basis per population and the geographical distance to Sanford versus Sisseton. T. Johnson made a motion for \$7,000 to support the ambulance service. Monson made a second for the sake of discussion. Antrim indicated if it were taken from social services there would be some state and federal reimbursement. We are paying for Meals on Wheels and other services to support health and safety of the residents in the county. The vote failed on a two to two vote, with Salberg and Leininger opposing and Monson abstaining.

Brady Janzen/ Campbell Dairy- Janzen appeared before the board to discuss the water line associated with the Campbell Dairy Project in Wilkin County. They drilled off site wells. He reviewed the map provided and the route of the water line. Salberg asked about why they don't go straight west but there is no right-of-way. It includes 2.5 miles of Traverse County road right-of-way. There would be no above ground structures. The water pressure will be half of what the pipe is designed for. They agree to hold the county harmless of any liability associated with it. They are undergoing an environmental review at this time and cannot seek approval

until that is complete. Janzen indicated he would work with the highway department on moving forward.

Trevor Wright/Sheriff and Brenda Bartz/Jail Administrator- The jail has been operating at 73.17%. Wright updated the Board that Tanya Pittman will be returning to her previous employment with Sanford and will be leaving Traverse County at the end of August. Upon a motion by Salberg and second by Monson, unanimous approval was given to fill her Administrative position. By consensus, Pittman may be reimbursed to assist with training of the replacement employee. GIS costs were discussed and there is a potential to utilize the compliance funding from the Records Office to pay for some mapping the law enforcement department has. It is a yearly maintenance cost that has traditionally been paid out of the law enforcement budget. By consensus, the Board agreed to utilize the compliance funding. Wright updated the board on the courthouse security grant. The vendor has agreed that the state dollars could pay the down payment, and they would be willing to wait for the county match until 2018 so it can be budgeted for. He would like to start in September and anticipates completion in October. Upon a motion by Monson and second by Gail, and approved unanimously, Traverse will budget our share in 2018 but start the project now. Salberg brought up the question of building a new courthouse before spending more money. He's had constituent concerns. Monson indicated the cameras could be utilized on a new courthouse down the road. But agreed with the concerns. There was a question about whether Nelson Ford over-billed Traverse County on their fleet vehicles, given the new reports and court case pending. Kit Johnson indicated they were still checking on the leased vehicles Traverse contracted.

Dustin Kindelberger/Veteran's Service Officer/Solid Waste/Safety Director- The electronics collection yielded 8,588 lbs of TV's and Computer Monitors and 2,188 lbs of Misc electronics. Household hazardous waste collection is scheduled for September 15th. The \$7,500.00 Veteran Service Grant was contracted through Rainbow Rider and they provided 2,655 rides this last fiscal year. There were 39 rides through the DAV van for the first half of 2017. The Veteran population dropped from 340 to 328, but total compensation increased \$63,000.00 for 2017. Out of 87 counties, Traverse was ranked 27th in the state for dollars spent from Minnesota Department of Affairs for things like optical, dental, and other special needs in 2016 despite the lowest population of Veterans. Kindelberger also gave accolades to Patty Peyton for her work in the VA office as well as the recycling attendants in the various shops. Nothing would be possible without his excellent staff. Upon a motion by Monson and second by Gail, the following resolution was approved unanimously:

BE IT RESOLVED by TRAVERSE COUNTY that the County enter into the attached **Grant Contract** with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: **County Veterans Service Office Operational Enhancement Grant Program**. The grant must be used to provide outreach to the county's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county veterans service office, as specified in Minnesota Laws 2015 Chapter 77, Article 1, Section 37, Subdivision 2. This Grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by TRAVERSE COUNTY that DUSTIN KINDELBERGER, the CVSO, be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County. Upon a motion by Gail and second by T. Johnson and passed unanimously, the spending the grant shall be based on department head approval.

Kit Johnson/Auditor/Treasurer- Johnson discussed a tour of the TCC with the building committee that they did. They want to move ahead on shingling Prairie View Place and the garage. He discussed type of shingles and bids. Monson said TCC has not completed any of the capital improvements on their end. Monson made a motion to approve shingling for the life time shingles, quote from NorthFace Construction LLC, and Gail seconded it. The motion was approved unanimously.

Rhonda Antrim/County Coordinator- The minutes from July 18, 2017 were approved unanimously upon a motion by Monson and second by T. Johnson. The following bills were approved unanimously, upon a motion by Salberg and second by Monson:

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| Horizon Public Health | 12,740.50 |
| Minnesota Department of Administration | 3,193.90 |
| GAZETTE PUBLISHING CO. | 2,882.64 |
| HANCOCK CONCRETE PRODUCTS | 5,252.74 |

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| CO.,INC. | |
| HOFFMAN ELECTRIC | 4,761.48 |
| Kibble Equipment LLC | 3,430.44 |
| TOWMASTER | 2,450.78 |
| TRI- CITY PAVING, INC. | 30,529.21 |

Per M.S. 375.12, the number of claims totaling \$2000.00 or less were 42, amounting to \$12,732.08. Advantenon Wireless Broadband Project was discussed. They are still running under budget. The second bill of materials was approved by consensus. The quality of the service was also discussed with positive feedback. Antrim presented a proposal to the Board to return to school to obtain her Licensed Addiction Drug Counseling (LADC) certification. MN Stat. 245 was amended this legislative session. Some key changes that will impact Traverse County include Care Coordination of CD clients will be a billable service through medical assistance so long as the Care Coordinator is supervised weekly by a LADC. The current Rule 25 assessment done through TCSS will be phased out by 2020. A new comprehensive assessment will be implemented starting July 1, 2018 that can only be conducted by a LADC. Concerns to Traverse include lack of access for clients, loss of revenue, inability to capture new revenue, and loss of control with treatment providers conducting all comprehensive assessments, as TCSS still has a 23% cost-share to every dollar spent on treatment. By obtaining her LADC, Antrim will be able to do assessments, as well as bill for them, provide supervision for Care Coordination within the county and possibly to other counties, provide some level of outpatient treatment, and provide an opportunity for our clients to receive these services locally. Upon a motion by Monson and second by Gail, unanimous approval was given to allow Antrim to obtain the LADC, and TCSS will cover all time and expenses associated with it. These expenses do receive some level of state and federal reimbursement, and will also be paid back through the future services provided. This will also provide for future revenues to help sustain social services and control levy increases. Included in the motion, Lisa Siegel will assume the role of County Coordinator, effective September 1, 2017. Antrim also updated the Board regarding a Land Use training offered by MCIT coming in September.

Attested to by:

Rhonda Antrim/County Coordinator

Kevin Leininger/Board Chair