

Traverse County Commission  
Regular Board Meeting  
July 3, 2018

The meeting was called to order at 9:00 a.m. by Vice Commissioner Dave Salberg. Other commissioners present included Tom Monson, Mark Gail, and Todd Johnson. The Pledge of Allegiance was recited. Commission Chair Kevin Leininger arrived at 9:01 a.m., the meeting was relinquished back to him. The agenda was unanimously approved upon a motion by Salberg and second by Monson with the following additions: Buffer Ordinance Adoption, appointment of a new HRA Board member, and Parking.

**Soil & Water/Planning & Zoning**

Sara Gronfeld appeared before the Board with a department update.

Gronfeld handed out Ben Oleson's zoning administrator report. There is a public meeting scheduled for Wednesday, July 11 at 8:30 a.m. to discuss the conditional use permits for the construction of a detached garage in the floodplain; the construction of a grain elevator and grain-shuttle loading terminal with structures by the Wheaton Dumont Coop in Tintah; and Big Dog Land Development to add 49 new RV sites to an existing RV park. Oleson's office hours this month will be on July 11 and July 25 from 10:00 a.m. – 2:00 p.m. each day.

There were 3 new applications for new septic systems. There are still grant funds available to fix failing septic systems. With the proposed expansion to the RV park, Big Dog Development is looking at putting in a new septic system. Gronfeld is looking for approval to go with Woodland Engineering to do the inspection and review of the septic system. We currently contract with Scott Elwood, but he is unable to do the inspection and review because he is preparing the designs for the proposed expansion to the RV park. Upon a motion by T. Johnson and second by Monson, there was unanimous approval to hire David Gustafson from Woodland Engineering for inspection and review of the septic system at Big Dog Development. Gronfeld asked if there was any interest in increasing the fees associated with the permits to cover part of the cost. The Board would like more information on the amount we will be charged by Gustafson and then make a decision at the next Board meeting.

Gronfeld has a request for an extension on the Watersheds Redpath project replacement plan. This was originally approved by the Board on April 16, 2016. They are still working through some details on the acquisition and have requested an extension of their permit application that would extend the expiration by 5 years. There were no comments or concerns from the Board, and approved of Gronfeld processing the extension.

A feedlot construction permit application was received for a new 747 animal unit hog finishing barn in Folsom Township.

The next meeting for the One Watershed One Plan Policy Committee will be July 5 at 1:00 p.m.

In 2017 we had a high-resolution Pictometry flight. We had a second flight planned for 2019, have until the end of 2018 to decide if we are going to go ahead with it. The total cost is \$71,000, which is paid for over three years. Pictometry is a very useful tool for many departments in the County, and having up-to-date imagery is valuable and improves efficiency of county operations. The Board agreed to have Gronfeld request development of a contract and prepare the budget to include the flight, and bring it to the August Board meeting.

**Springsted**

Doug Green from Springsted appeared before the Board and gave information about four different finance options that are available to the County for a new Courthouse. He also went over what the property tax increase would be for \$5.3 million dollars over 20 years. For general obligation bonds the increase would be 2.2%, and for lease revenue bonds the increase would be 2.3%.

## Highway Department

Chad Gillespie, County Engineer, appeared before the Board and gave a department update.

The equipment rates were last updated on January 1, 2014. Equipment rates from Grant, Stevens, and Big Stone were compared along with our equipment costs from 2016. Gillespie has proposed to increase the rates. The following resolution was approved unanimously upon a motion by Monson and second by Salberg:

### CSAH, County Road, and Accounts Receivable Equipment Rental Rates

**BE IT RESOLVED**, that the following equipment rental rates be charged on any and all work performed by the Highway Department effective September 1, 2018. These rates include equipment use, a single operator, operating supplies, servicing required, and overhead operating costs. If additional personnel and/or overtime are needed in these units, rental rates will be increased to reflect the wage that must be paid.

	Accts Rec Rental Rate/Hr	CSAHorCR Rate/Hr
<b>MOTOR GRADER - DIESEL</b>		
Motor Grader	\$110.00	\$88.00
Above plus Plow and Wing	\$130.00	\$104.00
Blad-Mor Grader	\$65.00	\$52.00
<b>TRUCKS- 50,000 GVW TANDEMS</b>		
Tandem Truck	\$105.00	\$84.00
Tandem Truck with Pup - <b>Above</b>	\$130.00	\$104.00
Tandem Truck with Plow & <b>Wing - Above</b>	\$135.00	\$108.00
<b>TRUCKS</b>		
Sign Truck	\$80.00	\$64.00
Service Truck	\$75.00	\$60.00
Water Truck	\$95.00	\$76.00
<b>TRUCKS 4-WHEEL DRIVE</b>		
10 Ton truck with Plow & Wing with Op. & Wingman	\$120.00	\$96.00
<b>SNOW BLOWERS</b>		
3-Auger SnoGo on Front End Loader	\$200.00	\$160.00
3-Augher SnoGo on OshKosh Truck	\$200.00	\$160.00
Tractor & Snow Blower	\$95.00	\$76.00
Tractor & Snow Blower without operator	\$80.00	
<b>TRACTORS, LOADERS, ETC.</b>		
Tractor Loader/ Backhoe	\$110.00	\$88.00
PayLoader - Cat 950F, Cat 950B	\$120.00	\$96.00
Dozer - JD550G	\$105.00	\$84.00
Dozer - O5H Cat	\$130.00	\$110.00
Dozer - JO550G (winter)	\$120.00	\$96.00
Dozer - D5H Cat (winter)	\$130.00	\$110.00
Tractor Loader		\$65.00
Skid Loader	\$105.00	\$84.00
<b>ROLLERS</b>		
Pull Type9-Wheel Pneumatic	\$25.00	\$21.50
1-Ton Steel Wheeled	\$40.00	\$32.00
Self-Propelled Sheepsfoot Compactor	\$55.00	
<b>MISCELLANEOUS</b>		
Mower-Rotary--side	\$95.00	\$76.00
Mower-Rotary--side and rear	\$100.00	\$80.00
Self-Propelled Broom	\$80.00	\$64.00
Pickups <b>Rental Cost per Mile</b>	\$1.61	\$1.61
Pickups <b>Rental Cost per Hour</b>	\$60.00	\$60.00
Shoulder Machine		
(No Operator) ADD Blade Costs	\$28.49	\$28.49
Steamer	\$59.13	\$59.13
Air compressor- Trailer Mounted - Sullair	\$56.98	\$56.98
Personal Vehicle <b>Cost per Mile</b>	County Approved Rate	County Approved Rate
Mulcher (not including tractor)	\$43.75	\$35.00

Upon a motion by Monson and second by Salberg, the purchase of a new computer for \$2,049.98 for the Highway Engineer Technician was approved unanimously.

Gillespie informed the Board that BDSWD contacted him regarding the Culvert Replacement Project along CSAH 14. We will be using state aid regular maintenance money under a Betterment project for our cost share

portion. Our portion includes 4 crossings (CSAH 13, 750<sup>th</sup> Avenue, 760<sup>th</sup> Avenue, and 770<sup>th</sup> Avenue). We will cover 100% of the costs from these 4 crossings, up to a maximum of \$70,000.

Gillespie will bring a final list of equipment to the Board that the Highway Department would like to sell once they come up with a fair market value for the items. They would like to sell them on an auction site, and then use the revenue for future equipment purchases.

They are currently working on a map of the areas where brush and trees are a problem, and will come up with a plan for late summer/early fall to get them taken care of.

#### **Law Enforcement Center**

Sheriff Trevor Wright was unable to attend today's meeting. He will bring his update to the Board on July 17, 2018.

#### **Morton Buildings**

Brad Kollman, Sales Consultant for Morton Buildings, and Lyle Prior, President of Municipal Development & Funding, appeared before the Board. Kollman estimated the project at \$3 – \$3.5 million, which doesn't include the teardown of the existing courthouse or the temporary housing. He broke it down to 3 steps to getting started. It would cost \$25,000-\$30,000 for the planning stages, and if we went with Morton this amount would go towards the cost of the project, as they have their own architects, engineers, financing, project managers. Morton does the outside of the building and then they subcontract the rest. Morton has a warranty of 50 years for their labor and materials. Prior spoke about the lease finance option that he provides. He does a municipal lease using the building as collateral. He offers a 20-year lease on the building, along with a 40-year lease on the grounds.

Gail left the meeting at 10:10 a.m.

#### **County Coordinator**

A motion was made by T. Johnson to approve the June 19, 2018 minutes, with a second by Monson, and approved 4-0. Upon a motion by Salberg and second by Monson, the following bills were approved 4-0:

COMPUTER PROFESSIONALS UNLIMITED	\$4,425.485
MINNESOTA DEPARTMENT OF ADMINISTRATION	\$2,561.29
REGENTS OF THE UNIVERSITY OF MINNESOTA	\$18,048.00
SEACHANGE	\$3,371.13
WELLS FARGO CORPORATE TRUST SERVICES	\$27,392.50

Per M.S. 375.12, the number of claims totaling \$2,000.00 or less were 54, amounting to \$19,771.20.

Upon a motion by T. Johnson and second by Monson, the Grievance Policy and the 245 Policies and Procedures for Social Services were approved 4-0.

Upon a motion by Salberg and second by Monson, the following resolution for Outpatient Treatment was approved 4-0:

#### **Local Assessment of Need**

**WHEREAS**, Traverse County Commissioner Board has reviewed the substance use resources accessible within the county;

**WHEREAS**, there are currently no resources;

**WHEREAS**, transportation for people suffering from substance use disorders is a barrier to receiving treatment;

**WHEREAS**, Traverse County Commissioner Board has reviewed the policies, procedures, and business plan of Traverse County Outpatient Substance Use Treatment program;

**NOW, THEREFORE, BE IT RESOLVED** by the Traverse County Board of Commissioners, that Traverse County is in need of substance use treatment and fully support the license application of Traverse County Outpatient Substance Use Treatment Program.

Attested to by:

\_\_\_\_\_  
Kevin Leininger/Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Lisa Siegel/County Coordinator

\_\_\_\_\_  
Date

The Minnesota Pollution Control Agency has a grant available for free private well testing. Lynn Siegel applied for the grant in the amount of \$8,000.00. The County has to put in a 10% match, and the cost of her time can be applied toward the match. The following resolution was approved 4-0 on a motion by Salberg and second by T. Johnson:

**RESOLUTION**

**WHEREAS**, Traverse County supports the grant application made to the Minnesota Pollution Control Agency for the Traverse County Private Well Testing Program, and

**WHEREAS**, Traverse County recognizes that ten (10) percent match requirement for the Traverse County Private Well Testing Program

**NOW, THEREFORE, BE IT RESOLVED**, if Traverse County is awarded a grant by the Minnesota Pollution Control Agency, Traverse County agrees to accept the grant award and may enter into an agreement with the State of Minnesota for the above-referenced project. Traverse County will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement.

**PASSED AND ADOPTED BY TRAVERSE COUNTY THIS 3<sup>RD</sup> DAY OF JULY, 2018.**

\_\_\_\_\_  
Kevin Leininger, Chairman

ATTEST:

\_\_\_\_\_  
Lisa Siegel, County Coordinator

The following resolution was approved 4-0 on a motion by Salberg and second by T. Johnson:

Minnesota Pollution Control Agency  
Fiscal Year 2018 -2019 Grant Program  
Authorization Resolution

WHEREAS, Traverse County (name of your organization) has applied for a grant from the Minnesota Pollution Control Agency (MPCA), under its FY18-19 Environmental Assistance Grant Program; and

WHEREAS, if MPCA funding is received, Traverse County (name of your organization) is committed to implementing the proposed project as described in the grant application; and

WHEREAS, MPCA requires that Traverse County (name of your organization) enter into a grant agreement with the MPCA that identifies the terms and conditions of the funding award;

BE IT RESOLVED THAT the Traverse County Board (name of governing body) hereby agrees to enter into and sign a grant agreement with the MPCA to carry out the project specified therein and to comply with all of the terms, conditions, and matching provisions of the grant agreement and authorizes and directs Traverse County Coordinator (name of a position) to sign the grant agreement on its behalf.

\_\_\_\_\_  
Lisa Siegel  
(Print name of signing officer)

\_\_\_\_\_  
Traverse County Coordinator  
(signature of an officer with your governing body)

We were notified that we are a County that we received insufficient Payment in Lieu of Taxes (PILT) funding during FYs 2015, 2016, and 2017. A County in Utah has a class action lawsuit and we can join. Upon a motion by Salberg and second by T. Johnson, the board approved 4-0 to join the class action lawsuit.

K. Johnson informed the Board that there are 9 counties that have signed the Joint Powers Agreement to buy the software company CPUI. There are 4, including us, that will be making their decision today, and the other 16 have not replied. There was a motion by Salberg and second by Monson to sign the JPA, which was approved 4-0 by the Board. Salberg was named the Commissioner to sit on the JPA Board for Traverse and Monson as the alternate.

Upon a motion by T. Johnson and second by Monson, it was approved 4-0 to hire for the Highway Maintenance Position after the interviews.

The Board received notice that the proposed Buffer Ordinance was approved by BWSR. Upon a motion by T. Johnson and second, by Monson, the Board voted 4-0 to adopt the Buffer Ordinance.

#### ESTABLISHMENT OF LAND USE ORDINANCE SECTION 26

#### AN ORDINANCE ADOPTING THE REQUIREMENTS OF THE RIPARIAN PROTECTION AND WATER QUALITY PRACTICES STATUTE IN THE COUNTY OF TRAVERSE

##### Findings.

1. The Minnesota Legislature has enacted M.S.A. §103F.48, which regulates all areas consisting of perennial vegetation, excluding invasive plants and noxious weeds, adjacent to all bodies of water within the state and that protects the water resources of the state from runoff pollution; stabilizes soils, shores, and banks; and protects or provides riparian corridors;
2. It is the purpose and intent of the County to:
  - (a) Provide for riparian vegetated buffers and water quality practices to achieve the following purposes:
    - (1) Protect state water resources from erosion and runoff pollution;
    - (2) Stabilize soils, shores, and banks; and
    - (3) Protect or provide riparian corridors.
  - (b) Coordinate the implementation and enforcement of the water resources riparian protection requirements of M.S.A. §103F.48 with the shoreland management rules and ordinances adopted under the authority of M.S.A. §103F.201 to 103F.227, the management of public drainage systems established under M.S.A. Chapter 103E where applicable, and the County planning and zoning enabling legislation in M.S.A. Chapter 394; and
  - (c) Provide efficient and effective direction to landowners and protection of surface water quality and related land resources; and
3. The Traverse County Board of Commissioners believes that it is in the best interests of the residents of the County of Traverse that the water resources riparian protection requirements of M.S.A. §103F.48 be adopted.

##### **NOW, THEREFORE, THE COUNTY COMMISSIONERS FOR TRAVERSE COUNTY HEREBY ORDAIN:**

1. That Land Use Ordinance Section 26, Riparian Protection and Water Quality Practices, attached hereto, is hereby adopted in its entirety.

PASSED AND ADOPTED this 3rd day of July 2018.

TRAVERSE COUNTY COMMISSIONERS

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Lisa Siegel, County Coordinator

The Traverse County Housing & Redevelopment Authority Board currently has only four Board members. The County Board will need to appoint someone to fill the empty position, which would be from the Dumont area. The Board asked Siegel to contact Gail Thiel to see if she would be interested.

Leininger said he would like the employees to leave open 5-6 parking spaces on the North side of the street right in front of the Courthouse for the public to use. The Board agreed, and asked Siegel to email the employees to let them know.

At 10:40 a.m. Chairman Leininger closed the regular meeting pursuant to M.S.A. §13D.05, Subd. 3(d) to receive a security briefing and report regarding empty residences within the county and its cities, upon a motion by Monson and second by Salberg and 4-0 approval.

Gail returned at 10:50 a.m.

At 11:00 a.m. Chairman Leininger reconvened the regular meeting.

Salberg said that we have been talking about a new courthouse for over 4 years, and we have listened to Engan, Springstead, and now Morton. He asked the other Board members to think about it for a couple weeks and at the next meeting to make a decision on what they are going to do about this issue.

Leininger adjourned the meeting at 11:02 a.m.

\_\_\_\_\_  
Lisa Siegel, County Coordinator

\_\_\_\_\_  
Kevin Leininger, Board Chairman