

Traverse County Commission  
Regular Board Meeting  
July 2, 2019

The meeting was called to order at 9:00 a.m. by Commission Chair Todd Johnson. Other commissioners present included Dave Salberg, Tom Monson, Mark Gail, and Kevin Leininger. The Pledge of Allegiance was recited. Upon a motion by Salberg and second by Monson, the agenda was approved unanimously with the following addition: Assessor Contracts.

**Highway Department**

Chad Gillespie, County Engineer and Brian Koch, Highway Supervisor presented the department update.

Minnesota DNR agreed to pay up to \$5,000 for graveling the public accesses at Browns Valley, County Park, Halls Landing, Mustinka River Access, and Fish Camp. This is completed and the total was \$4,979.39.

The bridge removal on County Road 76 is almost complete.

Starting the permitting process on CSAH 16 Bridge 78J21 (Box Culvert) project, the location is 0.3 miles west of CSAH 11 on CSAH 16.

Flood repairs are ongoing. There is a meeting with Federal Emergency Management Agency (FEMA) and Homeland Security and Emergency Management (HSEM) on July 11<sup>th</sup> to discuss the flood damage.

**Senior Coordinator/Adult Protection Worker**

Katie Ennen, Senior Coordinator/Adult Protection Worker, appeared before the Board to discuss the Senior Picnic, which is open to the public. Lion Clubs would be willing to make and serve the food but they would need a food service license that costs \$75.00. There will be a free will offering and Ennen is planning transportation, yard games and she's looking into pontoon rides. T. Johnson would like her to check with Bobby Jo's to see if they could make the meal. Leininger said that he will check with the Legion to see what they could do for the meal. The Board agreed to have it on Monday July 29, 2019 at the County Park and they will plan on roughly 40 people.

There will be a Medicare 101 education in BV on Tuesday, August 13, 2019, at the Library.

**Law Enforcement**

Trevor Wright, Sheriff, appeared before the Board and gave the jail update. The usage for the month of June was at 59.58%.

The Department of Corrections (DOC) has raised the amount that they pay contracted counties \$2.50 per day.

The County Park envelopes are picked up by the Deputies, the County should look at having a storm shelter along with a shower and bath house. Wright has asked Lynn Siegel, Emergency Manger, to look to see if there is funding available. Monson has received complaints about the

rates for the facilities that we have there. Salberg said that we had looked into it years ago and once you start building then the State will put more guidelines and it might not be feasible.

### **Soil and Water**

Sara Gronfeld appeared before the Board with a department update. John Fridgen, County Ag Inspector, and Gronfeld met with Emilie Justen from the Department of Agriculture, they drove around and showed her a couple weeds that Fridgen has been treating. We receive grant money from the Department of Ag for weed control purposes.

Soils Day is August 8, 2019 there will be education and rainfall simulator demonstration.

The permit for a new holding tank in an agricultural zone is getting completed. There are still SSTS upgrade grant funds available.

Application for delineation and no-loss for the Tintah terminal railroad access area for the Wheaton Dumont Coop Elevator was approved by staff decision on June 19, 2019.

MPCA feedlot program, received an application for a Hog Facility, this application was approved.

### **County Coordinator**

A motion was made by Monson to approve the June 18, 2019 Board minutes and the June 19, 2019 Board of Equalization minutes, seconded by Leininger, the minutes were approved unanimously. Upon a motion by Leininger and second by Salberg, the following bills were approved unanimously:

3D SPECIALTIES INC.	\$3,041.40
CT SIBSON GRAVEL & CRUSHING INC.	\$28,934.70
FREDDIE POLITE	\$3,225.00
GOODHART EXCAVATING, INC.	\$2,016.30
KELLEN/RYAN – 54K LLC	\$9,515.00
KNIFE RIVER CORPORATION – NORTH CENTRAL	\$29,288.13
M-R SIGN CO., INC.	\$2,011.82
SCHMITZ/TODD	\$11,500.00
TRUE NORTH STEEL	\$50,197.60
WHALEY EXCAVATING, INC.	\$10,680.00
NORTHLAND TRUST SERVICES	\$16,818.75
PRO-WEST & ASSOCIATES, INC.	\$2,816.65
REGENTS OF THE UNIVERSITY OF MINNE	\$18,444.99
WHEATON-DUMONT ELEVATOR	\$2,926.06

Per M.S. 375.12, the number of claims totaling \$2,000.00 or less were 42, amounting to \$12,186.88.

Leininger said that when he made the motion regarding the Big Dog Development Conditional Use Permit on June 18, 2019, he wanted the motion to be as recommended by the Planning Commission with the conditions included, T. Johnson and Monson also agreed. Leininger then made a motion based upon the omission of making any finding of fact or adding any conditions to the permit, I move to rescind the granting of the conditional use permit to Big Dog Land Development made on June 18, 2019, in order for us to make the required findings of fact and

discuss which conditions should be added, seconded by Monson and approved unanimously. The Board reviewed the ten proposed findings of fact by the Planning Commission. There was discussion regarding the twenty five conditions recommended by the Planning Commission and the additional four conditions that the Planning Commission did not recommend. The Board discussed and agreed to only add the 25 conditions recommended by the Planning Commission and add under condition number 25 the following sentence, types and spacing of the shrubs shall be subject to the advice of the Traverse County SWCD and approved by the County Zoning Administrator. There is an understanding that these shrubs will not be able to be planted until next spring. Leininger made a motion that based upon the findings of fact established that the proposed conditional use complies with the requirements of the Traverse County Land Use Ordinance, I move that the Conditional Use Permit Application submitted by Big Dog Land Development for an additional 88 RV sites at Lake Traverse Estates, subject to the 25 conditions recommended by the Traverse County Planning Commission as amended today with additional language in 25, be approved, second by Monson and approved unanimously.

There was unanimous consensus that Conditional Use Permits will be brought to the Board meeting following the Planning Commission meeting.

Zahl was informed that the Water/Drainage Law prohibits elected officials from serving on a Watershed District's Board. Therefore, T. Johnson can't sit on the Board until we find a replacement. The Board may appoint a representative who does not live in Traverse County as long as they reside in the Upper Minnesota River Watershed District and Jon Bork of Beardsley has shown interest. There was a motion by Leininger to appoint Jon Bork to the Upper Minnesota River Watershed District for the term of September, 2019 through August, 2022, second by Salberg and approved unanimously.

Minnesota IT Services (MNIT) administers an HSEM-funded cybersecurity grant focused on improving situational awareness statewide by providing cyber security protections and enhanced monitoring to county government partners. Currently our firewall is 8-10 years old and could quit any day. Morris Electronics would apply for the grant which would allow us to receive intrusion detection and prevention hardware and licensing for the first two years, core equipment needed to implement network firewalls, secure logging device, security monitoring and annual training for a total of \$18,282.60. Traverse County would be responsible in the third and fourth years for the security monitoring service and the threat and malware licenses and support which would cost approximately \$2,417.60 each year. Upon a motion by Salberg and second by Monson it was approved unanimously to approve the grant and service agreement with MNIT.

Leininger brought up that the sidewalk in front of Social Services needs to be replaced. There was consensus that Leininger will get quotes to replace the sidewalk in front of Social Services and around the corner to the South.

Upon a motion by Monson and second by Salberg the quote from Wahpeton Glass and Paint for the replacement of the handicap door for \$4,849.00 was approved unanimously.

K. Johnson received notice that the Grant from the MN Department of Public Safety for MNLars was revised and our share went down approximately \$80.00.

Dianne Reinart, County Assessor, appeared before the Board to discuss the Assessor contracts. We have received 6 contracts and possibly 1 more, this means that the Assessor's office will be going out and assessing 7 jurisdictions. Reinart is asking approval to advertise for a part-time Deputy Assessor. Leininger stepped out. Upon a motion by Monson and second by Gail the Board approved Reinart's request on a vote of 4-0. Leininger returned. Reinart asked the Board if they would approve the office being closed 2 days a week so that they can go out and start assessing, once the new hire is in place the office will remain open; there was consensus of the Board.

T. Johnson adjourned the meeting at 10:35 a.m.

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Lisa Zahl, County Coordinator

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Todd Johnson, Board Chairman