

Traverse County Commissioner
Regular Board Meeting
July 6, 2021

The meeting was called to order at 9:00 a.m. by chairman Dave Salberg. Other Commissioners present included Todd Johnson, Kayla Schmidt, Mark Gail and Tom Monson. The Pledge of Allegiance was recited. Added agenda items included discussing the continuation of Zoom Meeting access and chairman Salberg informed the Board that the agenda format has been updated to include a section for public comment and Commissioners Committee reports. With those additions to the agenda, it was unanimously approved upon a motion by Gail and second by Monson. A motion was made by Monson to approve the June 15, 2021 and June 16, 2021 Board minutes, second by T. Johnson, and approved unanimously. Chairman Salberg called for public comment, there was none.

Highway Department

Chad Gillespie, County Engineer, and Brian Koch, County Maintenance Supervisor appeared before the Board with a department update. Gillespie asked for a motion to sign the construction contract for crushing CP 21-02. Upon a motion by Gail and second by T. Johnson the motion to sign the contract passed unanimously. Gillespie informed the Board that Maynard Arndt has submitted his resignation, so he asked for a motion to approve hiring a replacement. With a motion by Schmidt and second by Monson approval was granted unanimously. Gillespie updated the Board with informational items including the receipt of the last FEMA payment in the amount of \$328,289.57 from the 2019 spring flood. He gave updates on the progress of paving, shouldering and seal coating projects and that he is requesting quotes for graveling CSAH 2 from CSAH 5 to Co Rd 51. Koch updated the Board on graveling progress.

Law Enforcement Center

Sheriff Trevor Wright and Jail Administrator Brenda Bartz were unable to attend today's meeting due to an emergency. Lisa Zahl, County Coordinator, presented the following resolution along with the Joint Powers Agreement that the County of Traverse has with the State of Minnesota on behalf of our County Attorney and Sheriff.

RESOLUTION NO. 20-10

RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE COUNTY OF TRAVERSE ON BEHALF OF ITS COUNTY ATTORNEY AND SHERIFF

WHEREAS, the County of Traverse on behalf of its County Attorney and Sheriff desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the County is eligible. The Joint Powers Agreements further provide the County with the ability to add, modify and delete connectivity, systems and tools over the five-year life of the agreement and obligates the County to pay the costs for the network connection.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Traverse, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Traverse on behalf of its County Attorney and Sheriff are hereby approved.
2. That the Sheriff, Trevor Wright, or his or her successor, is designated the Authorized Representative for the Sheriff. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.
3. That the County Attorney, Matthew Franzese, or his or her successor, is designated the Authorized Representative for the County Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.
4. That David Salberg, the Chair of the County of Traverse and Lisa Zahl, the County Board Clerk, are authorized to sign the State of Minnesota Joint Powers Agreements.

Passed and Adopted by the Council on this 6th day of July, 2021.

COUNTY OF TRAVERSE

By: David Salberg
Its Board Chair
ATTEST:

By: Lisa Zahl
Its County Board Clerk

The resolution along with the JPA was approved unanimously upon a motion by T. Johnson and second by Gail.

Soil and Water Conservation District

Sara Gronfeld appeared before the Board with a department update, along with her was the Summer Intern, Braedon Honetschlager. Honetschlager informed the Board that he has been spraying a substantial infestation of Poison Hemlock in the White Rock area. In addition to the Poison Hemlock, further discussion took place regarding Wild Parsnip, Braedon said County Ag Inspector, John Fridgen, was spraying for Wild Parsnip particularly in Leonardsville Township, section 15. There were four septic applications during the month of June. The following resolution was approved upon a motion by T. Johnson and second by Monson:

A RESOLUTION REGARDING THE ADMINISTRATION OF THE MINNESOTA WETLAND CONSERVATION ACT

Traverse County Minnesota
Resolution # 20-11

WHEREAS, the Minnesota Wetland Conservation Act of 1991 (WCA) requires local government units (LGUs) to implement the rules and regulations promulgated by the Board of Water and Soil Resources (BWSR) pertaining to wetland draining, filling and excavation; and

WHEREAS, Minnesota Rules chapter 8420 have been adopted by BWSR in accordance with the rulemaking provisions of Minnesota Statutes, chapter 14, for the purpose of implementing WCA; and

WHEREAS, Minnesota Rules 8420.0200, Subpart 1, Item E allows a county, city, or town to delegate implementation of chapter 8420 and the act to another governmental entity by the passage of resolutions by both parties; and

WHEREAS, both parties must provide notice to BWSR, the Department of Natural Resources, and the Soil and Water Conservation District of the delegation, including a copy of the resolution and a description of the applicable geographic area, within 15 business days of adoption of the resolution; and

WHEREAS, the City of Browns Valley, the City of Dumont, the City of Wheaton, and the City of Tintah have passed resolutions delegating the implementation of Minnesota Rules chapter 8420 to Traverse County.

THEREFORE, BE IT RESOLVED that the Traverse County hereby accepts the authority and administrative responsibility to implement WCA as the LGU within the legal boundaries of the City of Browns Valley, the City of Dumont, the City of Wheaton, and the City of Tintah as of June 1, 2021 in accordance with Minnesota Rules, Chapter 8420.

Adopted this _____ day of _____, 20____.

By: _____
Chair of the Board of Commissioners

Offered by Commissioner _____, seconded by Commissioner _____, adopted by a vote of _____ at the regular meeting of the Board of Commissioners of Traverse County Minnesota on July 6, 2021.

Attest: _____
Lisa Zahl
County Coordinator

Gronfeld asked for a motion to approve the Bois De Sioux-Mustinka River Watersheds Joint Comprehensive Watershed Management Plan Grant Funding Subcontract, upon a motion by Schmidt and second by Monson the motion was passed unanimously. Gronfeld informed the Board that a grant application for the Upper MN River 1W1P Planning has been submitted to the Board of Water and Soil Resources. She updated the Board on the Geologic Atlas progress. Reinart Brothers Well Drilling will help the SWCD in locating wells and 120 wells need to be mapped. Gronfeld asked for a motion to approve the LiDAR contract in the amount of \$3,658.50, this amount will cover 27.1 square miles. A motion was made by Monson and a second by T. Johnson, it was approved unanimously.

County Coordinator

Upon a motion by Gail and second by Schmidt the following bills were approved unanimously:

BORDER STATES COOPERATIVE	2,098.20
BRANDON COMMUNICATIONS	2,844.75
H & R CONSTRUCTION CO.	4,175.00
Hennen Lawn Care	32,276.82
Hormann Works LLC	32,298.87
NORTH CENTRAL INTERNATIONAL, LLC	10,488.91
RDO EQUIPMENT TRUST ACCT. 80-5800	7,555.50
Twin Valley Tire Wheaton, Inc.	2,048.45
WHALEY EXCAVATING, INC.	3,751.00
Fleet Services	3,291.74
Hometown Planning	2,450.00
MEnd Correctional Care, PLLC	2,634.30
Midwest Lock & Door, Inc.	2,325.00
MN STATE AUDITOR	6,996.36
Northland Trust Services	13,006.25
OTTER TAIL POWER CO	3,156.39
REGENTS OF THE UNIVERSITY OF MINNE	8,785.58
The Retrofit Companies, Inc.	2,534.50
TRAVERSE COUNTY SOIL & WATER SERV	70,432.00
US BANK	14,427.50
Wells Fargo Corporate Trust Services	22,092.50
WEX Bank	2,131.58
WHEATON-DUMONT ELEVATOR	3,212.74

Per M.S. 375.12, the number of claims totaling \$2000 or less were 54, amounting to \$23,106.55.

Zahl provided the Board with quotes for several repair items that are needed for the Courthouse. T. Johnson made a motion to move forward with the following, cap off the plumbing in the basement \$2,844.00; remove the tree stump by the elevator door \$350.00; fix the Auditor/Treasurer broken window \$250.00; and fix a hole in the wall in the main hallway, this was second by Salberg and passed by a 3 – 2 vote, with Schmidt and Gail opposed. Discussion was had regarding contacting Engan and Associates, who did the Courthouse last plan, and ask about the cost of doing another plan. Monson is going to contact Morton Builders to see what a Morton building would cost, Zahl was also asked to contact other counties who have Morton buildings for their Courthouse facilities.

Zahl presented the Board with an estimate of \$2,000.00 to install a security door in Social Services office area to increase security and privacy concerns. We received a bid of \$1,400.00 from Midwest Door and \$600.00 for other materials. There was a motion by Gail and second by Monson to accept this bid and move forward with installing the door, it passed unanimously.

Zahl updated the Board on information she received from Advantenon regarding Wi-Fi around Lake Traverse. Advantenon fielded inquiries from 4 parties interested in their services, however Advantenon does not service their area but fiber internet is available from the respective phone companies.

The Board agreed to contract with Morris Electronics to provide remote IT services, Monday through Friday, through the remainder of 2021. This was unanimously approved upon motion by Monson and second by T. Johnson.

Zahl presented the Board the contract with Grant County to provide the Grant County Extension Educator office space and share Traverse County's office support staff. Grant County will pay for half of support staff wages and benefits and, pay Traverse County \$150/month for rent. A motion was made by Monson with a second by Gail. The motion passed unanimously.

Conversation took place regarding the County Recorder Position, when there is an opening in that position as there will be with LeAnn Peyton's retirement the County can decide if it would like to change the position from elected to appointed. It was discussed that the person who takes over should possess the skills and or experience necessary to properly carry out the responsibilities of this position. Upon a motion by Monson and second by Gail it was unanimously decided to hold a public hearing regarding whether or not the recorder position should be appointed by the County Board.

Chairman Salberg was approached regarding the piece of property located at 610 3rd Ave N which is due east of the Highway shop in Wheaton. The land owner would like to sell it and was wondering if the County would be interested in purchasing it. There was discussion and it was decided to see what the purchase price is.

Chairperson Salberg presented Guidelines for Requested Proclamation and Resolutions for discussion. County Attorney, Matt Franzese, gave some background on this and was still researching the constitutionality of the guidelines. This discussion was tabled until Franzese had more answers.

The Board received copies of the 2A Dedicated County Resolution that have been signed by 3 Townships.

Zahl presented the Board with the updated Pictometry Agreement, only a signature is needed as it was already approved with the changes.

Zahl passed along to the Board information she received from the Lessard-Sams Outdoor Heritage Council (LSOHC) regarding habitat conservation project proposals. If the Board has any ideas for additional projects they are to contact the council.

Zahl presented the Board with a letter from Dianne Reinart, County Assessor, giving them an update on the Board of Appeals online training.

Zahl asked that the Board if it would be possible to offer Zoom to those that would be unable to present to the Board in person. The consensus was yes.

Upon a motion by T. Johnson and second by Monson the Red River Basin Commission's request for 2022 funding of \$103.00 was approved unanimously.

Commissioners Committee Reports: Chairman Salberg updated the Board on the Counties Providing Technology Committee, they are still having some Human Resource Programing issues. The West Central Regional Committee reported that they lost 14 employees and are having trouble hiring.

Chairman Salberg adjourned the meeting at 10:24.

Lisa Zahl, County Coordinator

Dave Salberg, Chairman