

Traverse County Commission  
 Regular Board Meeting  
 June 16, 2015

The meeting was called to order by Commission Chair Kevin Leininger. Other commissioners present included Dave Salberg, Tom Monson, Mark Gail, and Todd Johnson. The pledge was recited. The agenda was approved unanimously, with the addition of the agreement between the City of Wheaton and the County, an update on the Social Service Annex roof, and approval of the Board of Equalization minutes, upon a motion by Salberg and second by T. Johnson.

**Larry Haukos/Highway Engineer-** Haukos provided a department update. Upon a motion by Monson and second by Salberg, the agreement with the City of Wheaton for the 2015 street project was approved unanimously. Upon a motion by Salberg and second by Gail, compensation for Jim Montonye’s use of his personal vehicle was approved unanimously, at the rate of \$20.00 per day plus .37 per mile with fuel. Upon a motion by Gail and second by Monson, authorization was unanimously given to purchase a trailer to replace the trailer used for hauling lawn mowers. The recommendation was based on a quote from Bauer Countryside Ag for \$1,800.00. Upon a motion by Salberg and second by T. Johnson, unanimous approval was provided to haul five loads of sand from Graham’s pit to the horse arena for the Extension Service/4-H. Upon a motion by Monson and second by T. Johnson, unanimous approval was provided to pay Duane Cook for Reclamation of the Biss Pit in the amount of \$2,880.00. Upon a motion by Monson and second by Salberg, unanimous approval was given to pay Braun Intertec \$11,051.75 for analysis of CSAH 6, which was due by Riverview Dairy but hasn’t been paid. Traverse County will then seek repayment from Riverview Dairy. Upon a motion by Monson and second by T. Johnson, the following resolution was approved unanimously.

WHEREAS, the County of **Traverse** is planning to implement County State Aid Street Project(s) in 2015 which will require State Aid funds in excess of those available in its State Aid Regular/Municipal Construction Account, and

WHEREAS, said County is prepared to proceed with the construction of said project(s) through the use of an advance from the County State Aid Construction Fund to supplement the available funds in their State Aid Regular/Municipal Construction Account, and

WHEREAS, the advance is based on the following determination of estimated expenditures:

Account Balance as of date <b>16 June 2015</b>		<b>\$ 0.00</b>
Less estimated disbursements:		
Project # <b>SAP 078-611-007</b>	\$ <b>300,000.00</b>	
Project # <b>SAP 078-615-013</b>	\$ <b>150,000.00</b>	
Project # _____	\$ _____	
Project # _____	\$ _____	
Bond Principle (if any)	\$ _____	
Project Finals (overruns-if any)	\$ _____	
Other _____	\$ _____	
Total Estimated Disbursements		<b>\$450,000.00</b>
Advance Amount (amount in excess of acct balance)		<b>\$450,000.00</b>

WHEREAS, repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.08, Subd. 5 & 7 and Minnesota Rules, Chapter 8820, and

WHEREAS, the County acknowledges advance funds are released on a first-come-first-serve basis and this resolution does not guarantee the availability of funds.

NOW, THEREFORE, Be It Resolved: That the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved County State Aid Highway Project(s) of the County of **Traverse** in an amount up to **\$450,000.00** in accordance with Minnesota Rules 8820.1500, Subp. 9. I hereby authorize repayments from subsequent accruals to the Regular/Municipal Construction Account of said County from future year allocations until fully repaid.

Haukos distributed a brochure on the Highway Users Tax Distribution Fund for 2015. Upon a motion by Monson and second by Gail, unanimous approval was given to make an offer to Murphy for gravel, in the amount of \$160,000.00. Traverse will purchase or lease 16 acres for \$10,000.00 per acre plus \$2.50 per cu.yd for gravel in excess of 4,000 cu.yds per acre. Crop damages will be paid for area disturbed in 2015. Murphy has the right to farm undisturbed areas. The pit will be reclaimed in stages as gravel is removed and Traverse County is responsible for preparing agreements, deed, and any other legal costs.

**Emily Conroy/4-H Director-** Conroy appeared before the Board to update the Board regarding youth activities. The beginning of June they had three youth development interns start. The collaborative program between Extension and the 21<sup>st</sup> Century Grant, Summer S.T.A.R.S, has been in session for one week. They've served 32 unduplicated youth and average 25 youth in 5-8<sup>th</sup> grade. They are also serving K-4<sup>th</sup> grade students providing a summer adventure at Falk Park every Friday in the month of June. The total youth served from June 8-12 is 55 unduplicated. July 13-17 there will be a Movie Makers camp teaching kids how to screen write a film and shoot their own video. Conroy also provided an update on the upcoming Traverse County Fair 4-H events. They are in need of a part-time Canteen Manager for the 4-H building during the fair.

**Kit Johnson/Auditor/Treasurer-** Johnson provided a department update. They are in the process of sending out mobile home tax statements. June 17<sup>th</sup> is the tax sale starting at 9:00 AM in the A/T Office. There have been a lot of inquiries. June 18<sup>th</sup> there is a rating call with Moody's for the bond refinancing. One area they consider is the county's fund balance. He will be attending the A/T Conference. Late tax notices are also being sent out. There were 459 late notices representing approximately 8% of parcels. There will be more tax forfeiture property coming up this fall. He discussed the health insurance liability for the retirees. Traverse County has significant liability for a county our size.

**Justin Anderson/Labor Attorney-** Anderson appeared before the Board on a personnel issue. The nature of the issue was to consider preliminary allegations that could result in discipline. A motion was made by Salberg and seconded by T. Johnson and approved unanimously to close the meeting. A motion by Salberg and second by T. Johnson to re-open the meeting was approved unanimously.

**West Central Minnesota Community Action Agency-** Robbi Stier presented the Family Homeless Prevention Program. The program assists with security deposits, delinquent rent, and utilities. The program helps with debt reduction plans as well. In 2014 the program served 38 households in Traverse County. Upon a motion by Salberg and second by Monson, the following resolution was approved unanimously:

**Supporting the Family Homeless Assistance and Prevention Program  
Grant Application Submitted by West Central Minnesota Communities Action, Inc.**

- Whereas,** Traverse County has a commitment to establish a collaborative and comprehensive system for addressing the housing needs for families, youth and single adults who are homeless, or imminently at risk of becoming homeless, and
- Whereas,** Traverse County recognizes that there is a need to continually improve the coordination of existing services currently made available by homeless service providers in Traverse County, to assure a “continuum of care” and
- Whereas,** Traverse County recognizes the need to stabilize and maintain in their homes, families, youth and single adults at risk of becoming homeless, and
- Whereas,** Traverse County recognizes the need to shorten the amount of time that families, youth and single adults stay in emergency shelters: and
- Whereas,** Traverse County recognizes the need to eliminate repeat use of emergency shelters by families, youth and single adults; and
- Whereas,** Traverse County recognizes the need to provide support services to homeless and high risk population

NOW THEREFORE BE IT RESOLVED, by the Traverse County Board of Commissioners, that they support West Central Minnesota Communities Action, Inc. in operating the “**Family Homeless Assistance and Prevention Program**” from the Minnesota Housing Agency, totaling \$172,866 for the grant year July 2015 to June 2017.

**Rhonda Antrim/County Coordinator-** Upon a motion by Monson and second by Gail, the Board minutes from June 2, 2015, and the 2015 Board of Equalization minutes were approved unanimously. Upon a motion by Gail and second by Monson, the following bills were approved unanimously:

ALLIANCE PIPELINE	15,134.05
CARDMEMBER SERVICE	3,226.79
COMPUTER PROFESSIONALS UNLIMITED INC.	3,518.39
GAZETTE PUBLISHING CO.	2,663.35
HILDI INC	6,800.00
INFORMATION SYSTEMS CORP	2,877.00
SPRINGSTED INCORPORATED	2,650.00
WatchGuard Video	15,060.00
Wells Fargo Corporate Trust Services	3,750.00
AAA STRIPING SERVICE CO.	48,371.72
Sibson Rock Products	8,975.05
TRI COUNTY COOP	11,176.80
ZIEGLER, INC.	14,026.40

Per M.S. 375.12, the number of claims totaling \$2000.00 or less were 78, amounting to \$32,257.54. The Stepping Up Resolution was tabled until July. Upon a motion by Monson and second by Gail, the Memorandum of Understandings with AFSCME and LELS unions to meet plan requirements for the Health Care Savings Plan, were approved unanimously. Antrim provided an overview of the Association of Minnesota Counties meeting that was held on June 5, 2015. Upon a motion by Gail and second by T. Johnson, the Risk Management Policy for IT was approved unanimously. Antrim also updated the Board

regarding the roof leakage of the Social Service Annex building. It is believed to be coming in through a vent versus poor condition of the shingles.

Attested to by

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Rhonda Antrim/County Coordinator

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Kevin Leininger/Board Chair