Traverse County Commission
Regular Board Meeting
June 21, 2022

The meeting was called to order at 10:00 a.m. by Commission Chairman Todd Johnson. Other Commissioners present were Kayla Schmidt, Dwight Nelson, Dave Salberg and Mark Gail. The Pledge of Allegiance was recited. With the addition of Trevor Wright, Sheriff, close meeting for a security briefing and Zoning/Land Use Ordinance, the agenda was approved unanimously upon a motion by Gail and second by Salberg. The minutes from the June 7, 2022 regular Board meeting and June 15, 2022 Board of Equalization meeting were approved unanimously upon motion by Schmidt and second by Gail. There were no public comments.

Highway Department

Chad Gillespie, County Engineer and Brian Koch, County Maintenance Supervisor appeared before the Board. The Minnesota DNR contacted the County and is interested in possibly funding the access, AIS cleaning station, and parking at the County Park. They are coming to meet with Gillespie on July 26, 2022 and Gillespie has invited the Commissioners to come. If there is interest from 3 or more Commissioners a public meeting will be held at the County Park. The CSAH 6 project is delayed a couple weeks because of reclaiming subcontractors. Gillespie gave a flood repair update; they are approximately 60-65% done on gravel and clay repairs and approximately 50% done on culvert repairs. The courthouse sidewalk is going to start around June 29, 2022. The railroad crossing in Tintah is going to be done after the 4th of July weekend. MNDOT will have a detour on our CSAH 5 and CSAH 6 for crossing on Highway 75 North of Graceville.

Closed Meeting for Security Briefing

The reason for closing the meeting is to receive a security briefing from Sheriff Trevor Wright under M.S.A 13D.05, Subd. 3(d). The subject to be discussed is security procedures to utilize during public protest outside the courthouse. Upon a motion by Salberg and second by Nelson the meeting was closed unanimously.

Upon a motion by Nelson, second by Gail and approved unanimously, the meeting was reopened. The results of the closed meeting was the Board was informed by the Sheriff of a possible security issue.

Auditor/Treasurer

County Auditor/Treasurer Kit Johnson appeared before the Board. K. Johnson informed the Board about the Browns Valley Tax Increment Financing District (TIF). The City of Browns Valley is proposing to create Municipal Development District No. 1 and Tax Increment Financing District No. 1-1, a Redevelopment District, therein. The primary purpose of this TIF District is to assist in the redevelopment of a number of blighted properties in the City. The City of Browns Valley will hold a public hearing on Monday, July 11, 2022 at 7:00 p.m. regarding the TIF district. The County will receive the TIF plan and can submit comments or questions to the City. Upon a motion by Gail and second by Salberg the following resolution was approved unanimously:

TRAVERSE COUNTY RESOLUTION
A RESOLUTION AUTHORIZING THE SALE OF TAX FORFEITED PROPERTY TO THE CITY OF DUMONT

WHEREAS, the County of Traverse has certified the following Non-Conservation land within the City

of Dumont as tax forfeited to the State of Minnesota for non-payment of taxes and are being prepared for public auction under MN State Statutes, Chapter 282:

PID 21-0070000, legally described as The East Eighty (80) feet by Two-Hundred (200) Feet of the West One-Hundred Sixty Five (165) feet in the Southwest (SW) Corner of Lot One (1) of Auditor's Plat Eleven —Schmitz's 2nd Addition to the City of Dumont;

WHEREAS, the City of Dumont has an interest acquiring the above-mentioned parcels of tax forfeited property for the following purpose:

To correct a blighted condition (substandard building) by the removal of a hazardous building on the property.

WHEREAS, M.S. §282.01, Subd. la(d) allows the sale of real property to the city at less than fair market value provided (1) the county board determines that a sale at a reduced price is in the public interest because a reduced price is necessary to provide an incentive to correct the blighted conditions that make the land undesirable in the open market; and (2) the governmental subdivision has documented its specific plans for correcting the blighted conditions, and the specific law or laws that empower it to acquire real property in furtherance of the plans;

THEREFORE, the Traverse County Board approves the sale to the City of Dumont the parcel listed above for the amount of $150, plus costs to convey the property.

The resolution was presented by commissioner _____ and seconded by commissioner _____. The resolution passed on a _____ vote.

_____
Board Chair

K. Johnson informed the Board that he would be holding a Tax Forfeited Land sale on July 27, 2022 at 10:00 a.m. He asked the Board to set a beginning bid on parcel #07-011900 in Leonardsville Township, it is 7 acres. The Board set the minimum bid at $5,000.00. On the sale there will also be 3 other parcels, they are all in the City of Tintah. The following resolution was approved unanimously upon a motion by Salberg and second by Schmidt:

NOTICE OF PUBLIC SALE OF TAX-FORFEITED LANDS
July 27th– 10:00 am
Traverse County Courthouse Annex,
Commissioners Board Room
702 2nd Ave N, Wheaton, MN 56296

NOTICE IS HEREBY GIVEN that the parcels of land described in the List of Tax Forfeited Land for Public Sale which is contained herein shall be sold to the highest bidder at public sale. The sale will be governed by the provisions of M.S. 282.01 and by the resolution of the Traverse County Board of Commissioners authorizing such sale. The resolution reads as follows:

Whereas, The County Board of Commissioners of the County of Traverse, State of Minnesota, desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes,

Whereas, said parcels of land have been viewed by the County Board of Commissioners and have been classified as non-conservation lands as provided for in Minnesota Statutes 282.01.

Now, Therefore, Be It Resolved; That the Traverse County Board of Commissioners hereby certifies that all parcels of land have been viewed and comply with the provisions of Minnesota Statutes 85.012, 92.461, 282.01 subd. 8, 282.018 and other statutes that require the withholding of tax-forfeited lands from sale.

The conditions and terms of the public sale shall be described in the list contained here-in and approved by the Traverse County Board of Commissioners.

Information about the sale of tax-forfeited land in Traverse County can be obtained at the office of the County Auditor, Traverse County Courthouse, 702 - 2nd Avenue North, PO Box 428, Wheaton, Minnesota, 56296. Telephone: (320) 422-7740.

Given under my hand and official seal at Wheaton, Minnesota, this 21st day of June, 2021.

Kit D. Johnson
Traverse County Auditor/Treasurer

K. Johnson asked the Board to pass the following resolution to establish an Absentee Ballot Board. Under the Statutes, there are certain things that staff can do and there are certain things that we need party balance for. The Absentee Ballot Board will meet anywhere from every day to weekly in the 45 days leading up to elections. And we have to ensure that we have party balance during this period, that is why we need the Absentee Ballot Board. Upon a motion by Salberg and second by Gail the following resolution was approved on a vote of 4-1 with Schmidt opposed:

ABSENTEE BALLOT BOARD RESOLUTION
TRAVERSE COUNTY MINNESOTA

Date: 6/21/2022
Motion by Commissioner:
Seconded by Commissioner:

ESTABLISHING AN ABSENTEE BALLOT BOARD

WHEREAS, Traverse County is required by Minnesota Statutes 203B.121, Subd. 1 to establish an Absentee Ballot Board for 2022 elections; and WHEREAS, this board will bring uniformity in the processing of accepting or rejecting returned absentee ballots in Traverse County; and WHEREAS, the Absentee Ballot Board would consist of a sufficient number of election judges as provided in sections 204B.19 to 204B.22 or deputy county auditors trained in the processing and counting of absentee ballots;

THEREFORE, BE IT RESOLVED THAT, the Traverse County Board of Commissioners hereby establishes an Absentee Ballot Board that would consist of a sufficient number of election judges as provided in sections 204B.19 to 204B.22 or deputy auditors to perform the task.
COMMISSIONERS VOTE

Gail Yes____ No____ Absent____ Abstain____
Schmidt Yes____ No____ Absent____ Abstain____
Nelson Yes____ No____ Absent____ Abstain____
Salberg Yes____ No____ Absent____ Abstain____
Johnson Yes____ No____ Absent____ Abstain____

STATE OF MINNESOTA Traverse County I, Lisa Zahl, duly appointed qualified and County Administrator for the Traverse County, State of Minnesota, do whereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Traverse County, Minnesota at their session held on the 21st day of June, 2022 now on file in my office,

and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Wheaton, Minnesota, this 21st day of June, 2022.
Traverse County Administrator _____

K. Johnson explained that he will be moving a few accounts from Bank of the West to State Bank and needs the following resolution passed. The following resolution was approved unanimously upon a motion by Gail and second by Nelson:

TRAVERSE COUNTY MINNESOTA

Date: 6/21/2022
Motion by Commissioner:
Seconded by Commissioner:

GIVING AUTHORITY TO COUNTY AUDITOR/TREASURER TO DESIGNATE DEPOSITORIES FOR TRAVERSE COUNTY'S FUNDS

WHEREAS, Traverse County has various funds available to meet the county's obligations, to invest, and to safeguard; and WHEREAS, the Traverse County Board gives the Traverse County auditor/Treasurer authority to designate these depositories according to Minnesota Statute 118.A annually in the January minutes; and WHEREAS, often these institutions require an official Traverse County Board Resolution;

THEREFORE, BE IT RESOLVED THAT, the Traverse County Board of Commissioners hereby designates the Traverse County Auditor/Treasurer responsible to open depositories for Traverse County funds.

COMMISSIONERS VOTE
Gail Yes____ No____ Absent____ Abstain____
Schmidt Yes____ No____ Absent____ Abstain____
Nelson Yes____ No____ Absent____ Abstain____
Salberg Yes____ No____ Absent____ Abstain____
Johnson Yes____ No____ Absent____ Abstain____

STATE OF MINNESOTA Traverse County I, Lisa Zahl, duly appointed qualified and County Administrator for the Traverse County, State of Minnesota, do whereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Traverse County, Minnesota at their session held on the 21st day of June, 2022 now on file in my office, and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Wheaton, Minnesota, this 21st day of June, 2022.

Traverse County Administrator _____

County Coordinator

Upon motion by Schmidt and second by Nelson the following bills were approved unanimously.

BARTZ COLLISION & GLASS	$5,764.72
CARDMEMBER SERVICE	$6,430.19
COMPUTERSHARE TRUST COMPANY N.A.	$21,042.50
COUNTIES PROVIDING TECHNOLOGY	$5,105.52
HORMANN/MARK	$2,000.00

MN OFFICE OF ENTERPRISE TECHNOLOGY	$2,797.77
NORTHLAND TRUST SERVICES	$11,068.75
QUADIENT FINANCE USA, INC.	$2,000.00
KRIS ENGINEERING, INC	$6,540.12
LARSON OIL, INC	$38,406.80
SCHMITZ/TODD	$4,615.00
SEROCKI EXCAVATING, INC.	$2,168.79
TRUE NORTH STEEL	$36,967.00
WAGNER COMPANY	$10,552.00
WHALEY EXCAVATING, INC.	$24,914.00

Per M.S. 375.12, the number of claims totaling $2,000.00 or less were 55 totaling $30,028.33.

Lisa Zahl, County Coordinator, informed the Board that the IRS mileage rate was changing on July 1, 2022 from $0.58.5 to $0.62.5 per mile.

Commissioner Schmidt asked the Board if they would like to have Ben Oleson, Zoning Administrator, go over the Zoning/Land Use Ordinance changes one by one at the next meeting. The consensus of the Board was no, since two Commissioners sit in on the committee, the Board would like an overview of the changes.

Commissioner Salberg and Nelson went to the Soil and Water meeting and Gronfeld gave update at the last Board meeting. Salberg attending the PrimeWest Committee meeting and explained that Stacy Hennen gave the update during the Social Services meeting.

T. Johnson adjourned the meeting at 11:08 a.m.

_____ _____

Lisa Zahl, County Coordinator Todd Johnson, Chairman