

Traverse County Commission
Regular Board Meeting
June 20, 2023

The meeting was called to order at 10:00 a.m. by Commission Chair Kayla Schmidt. Other Commissioners present were Mark Gail, Dwight Nelson, Jerrel Olson and Chad Metz. The Pledge of Allegiance was recited. The June 6, 2023, and the June 14, 2023, Board of Equalization meeting minutes were unanimously approved upon a motion by Gail and second by Metz.

Highway Department

Chad Gillespie, Traverse County Highway Engineer, and Brian Koch County Highway Supervisor appeared before the Board with a department update. Gillespie requested permission from the Board to approve the Lake Traverse County Park Public Water Access Cooperative Agreement between the State of Minnesota and Traverse County. This agreement provides the county with funding and technical assistance for the upgrades to the County Park parking lot. Gail moved to approve the agreement, Nelson was a second and the motion passed 5-0. Gillespie presented the Board with costs and specs to replace or repair the lawn mower the is out of commission; a New Holland 109M \$16,864 and a Vermeer M5050, \$12,000. The cost estimate to repair the existing mower is \$8,900. Discussion took place. Gail moved to approve the purchase of the New Holland 109M, Nelson was a second and the motion passed unanimously. Gillespie will be attending the Minnesota County Engineers Summer conference June 21-23, 2023, Gillespie is on the Screening Board, so costs are absorbed by State Aid. Gillespie provided the Board with the completed Hall's Drive Survey and informed them that County Attorney Matt Franzese is working to get easements and processing completed. Gillespie has been in touch with the Landowners surrounding the project site for CSAH 15-2024 2-mile grading job. He also provided the Board with graphics for the Federal HSIP District Wide Edge Striping Project and updated them on the 2022 Flood Summary.

Auditor/Treasurer

Kit Johnson appeared before the Board with a department update. Johnson included a Summary of Collections that reflects the \$6,937,372.59 that has been collected of the \$11,437,142.24 leveled for all taxing districts in the county. Johnson informed the Board that a recent Supreme Court Ruling could affect the resale of tax forfeited properties. Johnson is working on Form 51, which is a tax receivable report which is required by the schools and the Department of Education. Johnson reported that Mobile Home statements have been mailed, and that his department will have department budgets ready for the August 2, 2023 Board meeting. Johnson's department has been forced to update the cash drawer system because the current system will no longer be serviced. Johnson reported that he is currently reviewing the recent changes to election laws generated by the last legislative session. Johnson informed the Board of the Home Help Minnesota Program; this program is to assist property owners with taxes.

County Coordinator

Upon motion by Nelson and second by Gail the following bills were approved unanimously.

Hancock Concrete Products Co Inc.	3,999.00
Todd Schmitz	7,475.00

Sigh Solutions USA	2,672.95
Tri County Coop Oil Association	24,267.06
Wagner Company	33,734.30
Cardmember Service (Elan)	9,599.47
Counties Providing Technology	5,235.36
Fleet Services	3,523.38
Mark Hormann	2,000.00
Morris Electronics	5,952.27
Northland Trust Services	9,068.75
Ottertail Power Company	2,691.30
Stevens County Sheriff's Office	2,000.00
US Bank	11,785.00
Wilkin County	9,500.00

Per M.S. 375.12, the number of claims totaling \$2,000.00 or less was 65 in the amount of \$29,317.14.

Zahl reported that a representative from Health Dimensions Group had been in touch with her informing her of the transition plan, once the lease agreement is signed with Minnewaska Health. They also wanted to know if there was any interest on the part of the Board in being included in the communications, they agreed to be a part of the transition plan. Zahl reported that the Minnesota State Demographic Center is required to produce annual population and household estimated for Minnesota's cities and townships, the preliminary numbers are in and if there are any questions or concerns they need to be brought to their attention as soon as possible. The numbers will be finalized on July 23, 2023.

Public Comment Period

There were no comments at today's meeting.

Committee Reports

Schmidt attended the Social Services Pre-Placement meeting, the Traverse Care Center/Prairieview Place Committee meeting, Emergency Services Board and the Bois de Sioux Watershed meeting.

Metz attended the Soil and Water Conservation District meeting, the Rainbow Rider and the Board of Equalization meetings.

Nelson reported on the Soil and Water Conservation District meeting, Bois De Sioux Watershed District, Western Prairie Social Services Executive Committee, Public Health and Traverse Care Center/Prairieview Place Committee meeting.

Schmidt adjourned the meeting at 10:34 a.m.

Lisa Zahl, County Coordinator

Kayla Schmidt, Chair