

Traverse County Commission
Regular Board Meeting
June 7, 2022

The meeting was called to order at 10:00 a.m. by Commission Chairman Todd Johnson. Other Commissioners present were Kayla Schmidt, Dave Salberg, Mark Gail and Dwight Nelson. The Pledge of Allegiance was recited. With the addition of Planning Commission Delegates, the agenda was approved unanimously upon a motion by Salberg and second by Gail. The minutes from the May 17, 2022 Board meeting were approved unanimously upon motion by Schmidt and second by Nelson. There were no public comments.

Highway Department

Chad Gillespie, County Engineer and Brian Koch, County Maintenance Supervisor appeared before the Board. Schmidt made a motion to approve signing the CP 22-03 Graveling Project for County Road 99 and with a second from Gail the motion passed unanimously. Gillespie asked for approval to accept a bid proposal for a striping project on county roads 3,5,15 and 11 from Sir Lines-A-Lot LLC for \$53,973.25. Gail made a motion to approve the bid and Schmidt seconded and the motion was passed unanimously. Gillespie then asked for approval for the Comprehensive Local Water Plan 2022 Project for County State Aid Highway 14. Salberg made a motion to approve the project and Schmidt seconded, the motion passed unanimously. Gillespie went on to update the Board on flood repairs and, after the last flood new damage was incurred as well as damage to areas that had already been repaired after the last flood. At this point upon motion by Schmidt and a second by Salberg the Board voted on the Resolution Declaring a State of Emergency for the flash flooding that occurred May 31,2022. Those in favor were Salberg, Schmidt, Gail, Nelson, and T. Johnson. There were no opposing votes. Gillespie will be attending the Summer Conference May 15 – 17, 2022 in Alexandria. Weather has delayed the sidewalk project, dust control measures and County Road 6 repairs.

Zoning

Ben Oleson, Zoning Administrator, appeared before the Board via Zoom to discuss the procedures for handling permits and fees for structures that were storm damaged. After discussion a motion by Nelson was made to waive any fees if what is being repaired or replaced, due to weather, is an identical structure, if it is a not an identical structure, they will have to go through the permitting process with Oleson. Gail seconded the motion, and it was passed unanimously. Discussion was held regarding the three Planning Commission Board vacancies. A motion was made by Schmidt to reappoint the Planning Commission Board members and Salberg seconded, the motion passed unanimously.

Auditor/Treasurer

Kit Johnson, County Auditor/Treasurer, appeared before the Board. He informed the Board that there is a parcel that was tax forfeited, and the City of Wheaton would like to obtain the parcel. A motion was made by Salberg to sell the parcel to the city for \$150, Gail seconded, and the motion passed unanimously.

Soil and Water Conservation District

Sara Gronfeld appeared before the Board with a department update. Gronfeld informed the Board that they have received an extension from the Federal Government for CRP tree planting until June 15, 2022. Field work was delayed due to continued cold and wet weather conditions. Gronfeld's department was

unable to finalize placement of a Conservation Corps Intern, but they were able to hire a seasonal employee who will be doing scouting and treating for Poison Hemlock and assisting with tree planting. The SWCD was also able to hire a new technician.

County Coordinator

Upon motion by Salberg and a second by Schmidt the following bills were unanimously approved.

Boyer Truck Parts	122,379.64
CHS	3,549.30
Hormann, Works LLC	12,085.00
L&S Grafix	2,369.00
Serocki Excavating, Inc	5,350.49
American Solutions for Business	2,904.33
Bartz Collision and Glass	5,358.14
Computershare Trust Company NA	4,288.75
Hildi Inc	7,500.00
Hometown Planning	2,520.00
Mend Correctional Care PLLC	2,766.02
Midwest Regional Forensic Laboratory	2,686.00
Ottetail Power Company	3,282.39
West Central Regional Juvenile Center	3,578.00

Per M.S. 375.12, the number of claims totaling \$2,000.00 or less were 46 in the amount of \$18,778.70

Lisa Zahl, County Coordinator, presented the Board with the resignation of Veteran's Service Officer Dustin Kindelberger and asked for approval to accept the resignation. Zahl also informed the Board that the personnel committee recommended assigning the safety manager to Lynn Siegel, the Emergency Manager, instead of keeping it with the Veterans Services, they deemed it to be a more logical fit. Zahl also asked for permission to advertise for the vacant position. Salberg made a motion to approve all three points of business, Gail seconded, and the motion was passed unanimously. Zahl reminded the Board that there is a County Board of Equalization meeting on Wednesday June 15, 2022, and that three commissioners are required to attend. Zahl also reminded the Board that the AMC District Meeting takes place on June 17, 2022, in Fergus Falls.

Commissioner Reports

Salberg gave updates on Counties Providing Technology, West Central Community Action, Prime West, and Western Prairie Human Services. Nelson provided updates from the Housing and Redevelopment Board meeting and the Bois De Sioux Watershed District meeting.

T. Johnson adjourned the meeting at 9:43 a.m.

Lisa Zahl, County Coordinator

Todd Johnson, Chairman