

Traverse County Commission  
Regular Board Meeting  
May 2, 2017

The meeting was called to order by Commission Vice-Chair Dave Salberg. Other commissioners present included Tom Monson, Mark Gail, and Todd Johnson. The pledge was recited. The agenda was approved unanimously with the addition of the child care provider day proclamation, an explanation of CCO staffing, an animal at large ordinance and a land use ordinance, and a parking issue, upon a motion by Monson and second by Gail.

**Trevor Wright/Brenda Bartz/ Sheriff's Office-** Bartz presented the jail facility usage report. They were at 69.3% capacity. The majority of inmates are Traverse County inmates. Due to behavioral issues they've needed to keep capacity lower than they could otherwise. They held drug take back day. They held three interviews for the open CCO position. Commissioner Salberg asked about the Dog Ordinance that will be discussed later. Wright approved of an ordinance.

Salberg relinquished Chair of the meeting back to Commissioner Leininger, who arrived shortly after the meeting was called to order.

**Larry Haukos/Highway Engineer-** Authorization was unanimously approved to pay Larson's John Deere in the amount of \$14,900.00 for a CX 15 Flex Wing Rotary Cutter under state contract number 119214 upon a motion by Gail and second by Monson. By consensus the department was approved to assist Monson Township with their minimum maintenance road.

**Lisa Siegel/Human Resource Director-** Siegel presented the issue of whether Traverse County should go with PrimeHealth for their 2018 insurance. The insurance committee recommended not to. Salberg made a motion to go with PrimeHealth and T. Johnson seconded it for the sake of discussion. It was discussed that Mitteness Chiropractic wouldn't take the insurance, they would have age-banded rates, and there would be more out of pocket cost to subscribers. Salberg rescinded his motion for further information from Justin Anderson, HR Attorney. The decision was tabled. Siegel also explained CCO staffing and the decision to hire another PT position. There will be no increase in hours or benefits, just hours distributed more evenly and less chance of someone going over 30 necessitating insurance benefits.

<b>Bid Letting:</b>	Central Specialties	\$2,184,087.85
	Bituminous Paving	\$2,380,547.45
	Knife River Materials	\$2,199,485.79
	Mark Sand and Gravel	\$2,043,535.55

Upon a motion by Salberg and second by Monson, the bid for SP 078-070-003 and SAP 078-603-006 was unanimously awarded to Mark Sand and Gravel.

**Sara Gronfeld/Soil and Water/Planning and Zoning-** There were five land use permits issued in April. They also have two applications approved for SSTS grants and two are pending approval, all available funding will be then be allocated to projects. Two new feedlot permit applications have been received, one for chickens and one for cattle. Gronfeld also received an inquiry about a chicken processing plant.

Gronfeld is working on a review of a new shoreland plat, and a Planning Commission meeting is upcoming. She presented a request to utilize a planning consultant to assist with the plat review and to use the Recorder's compliance funding up to a maximum of \$2,000. Upon a motion by Monson and second by Gail, utilizing the consultant and funding was unanimously approved. A newsletter was mailed out with Soil and Water updates.

**Rhonda Antrim/County Coordinator-** The Board minutes from April 18, 2017 were unanimously approved upon a motion by Salberg and second by T. Johnson. The following bills were approved unanimously upon a motion by Monson and second by T. Johnson.

AMERICAN SOLUTIONS FOR BUSINESS	4,019.44
BROWNS VALLEY HISTORICAL SOCIETY	5,000.00
GOVERNMENT MANAGEMENT GROUP	3,350.00
HILLYARD - HUTCHINSON	6,664.63
Horizon Public Health	12,740.50
MORRIS ELECTRONICS	4,758.74
TRAVERSE COUNTY HISTORICAL SOCIETY	5,000.00
TRAVERSE COUNTY SOIL & WATER SERVICE	58,875.00
VIKING LIBRARY SYSTEM	33,100.00

Per M.S. 375.12, the number of claims totaling \$2000.00 or less were 47, amounting to \$18,097.94. May was proclaimed Mental Health month and May 12 as Child Care Provider Appreciation Day, upon a motion by Salberg and second by Monson. Upon a motion by Salberg and second by T. Johnson, six Alevn4119 chairs were unanimously approved to replace the current commissioner chairs.

**Matt Franzese/County Attorney-** Franzese presented a draft animal control ordinance for the county. Larry Mesenbrink submitted a letter of concern regarding a dog at large. There will be a public hearing on May 16, 2017. Also discussed was what constitutes a residential structure and a temporary structure on a lot. There will also be a public hearing on May 16, 2017 to discuss it.

Mark Gail asked about making the community garden lot into a parking lot. There are parking issues during court days. No decisions were made on the topic.

Attested to by:

---

Rhonda Antrim/County Coordinator

---

Kevin Leininger/Board Chair