

Traverse County Commission  
Regular Board Meeting  
May 19, 2020

The meeting was called to order at 9:30 a.m. by Commission Chairman Mark Gail. The Pledge of Allegiance was recited. This meeting is being conducted pursuant to Minnesota Statute 13D.021, which allows a meeting be conducted by telephone or other electronic means during a health pandemic by the governor of the State of Minnesota in Minnesota Statute Chapter 12. Appearing personally are Dave Salberg, Tom Monson, Kevin Leininger and Mark Gail. Appearing via Zoom is Todd Johnson. Additionally, there are several members of the public listening in through Zoom. The agenda was unanimously approved with the following addition, Ben Oleson, Zoning Administrator with Planning Commission Recommendation, upon a motion by Monson and second by Leininger.

**Highway Department**

Chad Gillespie, County Engineer, and Brian Koch, Maintenance Supervisor, appeared before Board with a Department update.

CP 20-01 (CSAH 18) graveling was awarded to Wagner Company for \$110,550.00 upon a motion by Leininger, second by Salberg and approved unanimously.

Upon a motion by Leininger and second by T. Johnson it was approve unanimously to purchase a Bobcat Auger attachment for \$2,994.00.

Unanimous approval was given for the purchase of a Culvert Cleaner attachment for \$3,695.00 upon a motion by Monson and second by Leininger.

Dust control started yesterday. Gillespie will be updating the ditch cleaning permit as it hasn't been updated since 2011.

County Attorney, Matt Franzese, appeared before the Board to discuss the City of Dumont sewer project. The County owns two parcels that will need temporary construction easements. Upon a motion by Leininger and second by Monson the temporary construction easements were approved unanimously.

**Auditor/Treasurer**

Kit Johnson, Auditor/Treasurer, appeared before the Board and gave a department update. The City of Browns Valley voted to go to mail balloting for the State primary in August and the general election in November.

The following resolution was approved unanimously upon a motion by Monson and second by Leininger:

20-09

RESOLUTION ACCEPTING PROPOSAL ON THE SALE OF \$1,820,000 GENERAL OBLIGATION DRAINAGE BONDS, SERIES 2020A, PROVIDING FOR THEIR ISSUANCE AND PLEDGING SPECIAL ASSESSMENTS FOR THE PAYMENT THEREOF

Upon a motion by Salberg and second by Monson the Board unanimously approved K. Johnson to set up two new funds, a Capital Projects Fund and a Debt Service Fund for the General Obligation Drainage Bonds.

### **Emergency Manager**

Lynn Siegel, Emergency Manager, appeared by Zoom to give a COVID-19 update. Received surgical masks and gloves for Law Enforcement from the State and we are expected to get more in. We received a 55 gallon of bleach and if anyone in the community needs bleach, they can contact her. Siegel put an article in the paper reminding the public of social distancing along with outdoor signs that have been put up around the County. Siegel applied for a West Central grant for disinfectant guns. The Mitigation Plan has been updated; there will be public meetings and Board review prior to it being put into place. A Preparedness Plan was put into place for all the different County Departments and workers as we open to appointment only. It was Board consensus to continue with appointment only and discuss it again at the June 2, 2020 Board meeting.

### **Zoning Administrator**

Ben Oleson, Zoning Administrator, appeared by Zoom to give the Planning Commission Recommendations. The Planning Commission/Board of Adjustment held a regular meeting on May 13, 2020 which included three public hearings. The two that have to do with the Dollar General in Browns Valley were tabled and one was given a recommendation to the County Board for approval. Verizon Wireless is proposing to construct a 176-foot tall wireless communication tower that will be placed on Allen Jorschumb northeast corner of his property. The tower is intended to increase capacity to carry wireless data and voice transmissions to Wheaton. The Planning Commission/Board of Adjustments has recommended approval of the requested conditional use permit with no conditions of approval beyond the requirements that all construction meet the requirement of the County Land Use Ordinance. Leininger made a motion to approve the conditional use permit with the findings of facts as were recommended by the Planning Commission/Board of Adjustment, second by Monson and approved unanimously.

### **County Coordinator**

A motion was made by Monson to approve the May 5, 2020, Board minutes, second by Salberg and approved unanimously. Upon a motion by Leininger and second by Salberg, the following bills were approved unanimously:

AMERICAN SOLUTIONS FOR BUSINESS	\$2,181.49
GOVERNMENT MANAGEMENT GROUP	\$3,350.00
HOMETOWN PLANNING	\$2,420.00
HORIZON PUBLIC HEALTH	\$6,226.50
MINNESOTA DEPARTMENT OF ADMINISTRATION	\$2,858.55
WEST CENTRAL REGIONAL JUVENILE CTR	\$2,743.00
INTERGRATED NETWORKING INC	\$5,368.57
KRIS ENGINEERING, INC.	\$6,314.32
L & O ACRES TRANSPORT, INC.	\$2,561.50

Per M.S. 375.12, the number of claims totaling \$2,000.00 or less were 32, amounting to \$9,489.43.

Gail adjourned the meeting at 10:13 a.m.

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Lisa Zahl, County Coordinator

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Mark Gail, Board Chairman