

Traverse County Commission  
Regular Board Meeting  
April 5, 2016

The meeting was called to order by Commission Chair Kevin Leininger. Other Commissioners present were Dave Salberg, Tom Monson, Mark Gail, and Todd Johnson. The Pledge of Allegiance was recited. The agenda was approved unanimously, with the addition of discussing whether to appoint Lisa Siegel as Rhonda Antrim's backup when she is unable to attend Board meetings, upon a motion by Salberg and second by Monson.

**Karon White/Drug Court Update-** White gave an update on Drug Court. She informed the Board that the Drug Court has been up and running since July 1<sup>st</sup>, 2014, in Traverse County. Traverse County currently has one participant, Thayne Johnson, who will be graduating on April 21, 2016. White invited the Board to the reception following Drug Court. She thanked Traverse County for their support.

**Sara Gronfeld/Soil and Water/Planning and Zoning** – Gronfeld was out sick, Trudy Determan brought in her update showing 6 new land use permits and 1 new septic permit. Jon Roeschlein spoke about the Wetland Mitigation Plan and let the Board know that the notice of application was filed. He said that Gronfeld will update the Board at their next meeting and explain the decision process.

**Trevor Wright/Sheriff-** Wright distributed the jail roster. The average hold last month was 10.13 days. The vast majority of inmates are from Traverse County. He discussed the hiring of two new Communications/Corrections Officers, Lee Sykora and Candy Duffield, but said that they are still short staffed even with these new hires. Jeff Conrad, CCO, who was hired on as Deputy Sheriff in January will be starting his training Monday, which will result in another opening in the Communications/Corrections office. Wright informed the Board about the high speed chase on Monday that started in Grant County and ended in Traverse County. By the time our officer arrived the chase was over, although the officer stayed with the car until the tow came. Wright asked the Board for approval to get the 2016 Boat and Water Grant for \$1,821.00. Upon a motion by T. Johnson and seconded by Monson, it was approved unanimously. The meeting was then closed as permitted by M.S. 13D.05, Subd. 2(a)(4) to discuss confidential medical records, specifically to consider the request of an employee for a one-year leave of absence. Upon a motion by Salberg and seconded by Monson, it was approved unanimously to close the meeting. After a discussion took place, the meeting was re-opened upon a motion by Monson, seconded by T. Johnson, and unanimous Board approval. Upon a motion by Monson, seconded by Gail, and unanimous Board approval, the request for a one-year leave of absence was denied due to the needs of the department. Wright next asked for permission to advertise for another part-time Communications/Corrections Officer and the Board agreed.

**Larry Haukos/Highway Engineer Department Update-** Haukos requested approval of a contract for SAP 078-598-031, bridge replacement on CR 82, with Korby Construction in the amount of \$378,355.66. Upon a motion by Monson and second by Gail, the contract was unanimously approved. Haukos next requested approval of contract for SAP 078-604-023, blade level and bituminous surfacing on CSAH 4 from Browns Valley to CSAH 3, with Mark Sand and Gravel in the amount of \$1,783,095.20. Upon a motion by Gail and second by Monson, the contract was unanimously approved. Haukos next requested

the approval of purchase of two 55 gallon DEF drum and pump, with a total cost \$1,900.00. There was a motion by Salberg and a second by Monson to approve the purchase. However, during discussion Leininger asked Haukos to check with Chamberlain Motor before they agree, as this is who we currently get our oil from. Based upon this request, Salberg withdrew his motion. Haukos next requested approval to start a seasonal/part time employee, Abby Peterson, on April 11, another one, Jim Montonye, on May 15, and then Steve Wahl when road restrictions are off. Upon a motion by Gail and second by Monson, the request was unanimously approved. Haukos next requested the approval of Dust Control Application for 2016, Calcium Chloride which is at the same price as last year, \$1.13 per gallon. Leininger asked if we could see about getting it sooner due to the dry conditions. Upon a motion by Monson and second by Gail, the request was unanimously approved. Haukos next requested approval of the Moving and Work in ROW Notice. Since a formal motion was needed, the Board informally agreed to go ahead with the notice. There was then discussion of either purchasing or leasing a truck. After discussing a few different options, the Board decided it would like to think about the issue further and then discuss it at the next meeting. Haukos next gave the Board some information on Wheelage and Sales Tax, as it is a way for them to make some money through a tax that would be placed on motor vehicles.

**Bid Letting for CP 16-01:** Supply and Deliver Class V Gravel to CSAH 2, CSAH 8, and CSAH 9

The engineer's estimate was \$139,500. The following bids were received:

Sibson Rock Products	\$106,837.25
Central Specialties Inc	\$148,102.50
Fridgen Excavating LLC	\$ 93,000.00

Upon a motion by Salberg and a second by Monson, the Board unanimously awarded the bid to Fridgen Excavating LLC.

**Bid Letting for CP 16-02:** Supply and Deliver Class V Gravel to County Road 62

The engineer's estimate was \$68,850.00. The following bids were received:

Sibson Rock Products	\$54,506.25
Central Specialties Inc	\$76,155.75
Fridgen Excavating LLC	\$45,900.00
Wagner Company	\$52,593.75

Upon a motion by Monson and a second by Gail, the Board unanimously awarded the bid to Fridgen Excavating LLC.

**Lisa Siegel/ Human Recourses-** Upon a motion by Monson and second by Salberg, the Board unanimously approved to name Lisa Siegel, Human Resources, as backup to Rhonda Antrim, County Coordinator whenever Rhonda is absent from Board meetings. Upon motion by Monson and a second by Salberg, the minutes from the March 15, 2016, meeting were unanimously. Upon a motion by Gail and a second by Monson, the following bills were approved:

COMPUTER PROFESSIONALS UNLIMITED INC.	3,721.31
Emergency Communications Network LLC	2,500.00
Loffler Companies, Inc.	3,225.33
Minnesota Department of Administration	2,375.50
MORRIS ELECTRONICS	5,230.86
OTTER TAIL POWER CO	2,801.93
PRO-WEST & ASSOCIATES, INC.	10,510.50
REGENTS OF THE UNIVERSITY OF MINNESOTA	17,220.24
KRIS ENGINEERING, INC.	2,828.22

Per M.S. 375.12, the number of claims totaling \$2000.00 or less were 30, amounting to \$13,642.52. There was discussion about the Blandin Foundation Broadband Grant, with Monson was wondering if we could get Frontier to hurry up and wondered if we have a contract with Frontier for phone services.

Attested to by:

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Lisa Siegel/Human Resources

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Kevin Leininger/Board Chair