

Traverse County Commission  
Regular Board Meeting  
March 17, 2015

The meeting was called to order by Commissioner Chair Kevin Leininger. Other commissioners present included Dave Salberg, Tom Monson, Mark Gail, and Todd Johnson. The pledge was recited. The agenda was approved unanimously, with the addition of a Liquor License for the golf course, upon a motion by Salberg and second by Gail.

**Dianne Reinart/Assessor-** Reinart provided information to the Board on changes to the Board of Appeal and Equalization Training and Compliance Certification. She distributed instructions on how to register and access the new online training. The training will be available 07/01/2015-01/31/2016. The training will take approximately 90 minutes.

**Kit Johnson/Auditor/Treasurer-** Johnson requested approval of a beer and wine permit as well as a consumption and display permit for the Wheaton Golf Course. Upon a motion by Monson and second by Gail, the permit was approved unanimously. Leininger asked Johnson about the county anti-virus software and recent costs for cleaning up a virus, per an email Johnson had sent the Board. Johnson indicated that the anti-virus software had expired and there were several bills for clean-up. T. Johnson indicated that he had spoken to the Manager of Morris Electronics, the County's IT Vendor, and the software would not have stopped the virus. It came through an email that was opened by several county staff. The same virus was a ransom virus that also hit many other counties, regardless of anti-virus software. Monson had also spoken with the IT technician and received similar information, indicating the anti-virus software license had expired but the software was still active on the server. Antrim commended Morris Electronics for sending two technicians immediately, as down time for social services from their computers, can lead to lost revenue.

**Rhonda Antrim/County Coordinator-**The Board minutes from March 3, 2015, were approved unanimously upon a motion by Salberg and second by Monson. The following bills were approved unanimously, upon a motion by Salberg and second by T. Johnson:

CHAMBERLAIN OIL COMPANY	2,310.93
GAZETTE PUBLISHING CO.	3,464.50
L & O ACRES TRANSPORT, INC.	2,068.30
LARSON OIL, INC	3,979.50
SCHULTZ WELDING	2,463.40
TRI COUNTY COOP	4,194.69
CARDMEMBER SERVICE	3,113.18
COMPUTER PROFESSIONALS UNLIMITED INC.	13,518.39
GAZETTE PUBLISHING CO.	2,530.15
Horizon Public Health	5,315.33
KRATOCHWILL & ANDERSON, P.A.	2,580.00
MORRIS ELECTRONICS	12,385.19
TRI COUNTY COOP	4,124.84
TYLER TECHNOLOGIES, INC.	2,065.00

Per M.S. 375.12, the number of claims totaling \$2000.00 or less were 78, amounting to \$27,452.34.

Antrim distributed a copy of MCIT's article regarding recording of open meetings and also a flier from Lakes Country Service Cooperative and West Central Initiative, to attend an Economic Success workshop in Traverse County. This is intended for local government officials, business owners, and residents interested in building opportunities within Traverse County for economic success. It will be held in the Board room of the Social Service Annex on April 30, 2015, from 11:00 to 1:00. Lunch will be provided.

**Larry Haukos/Highway Engineer-** Haukos recommended awarding CP 15-01 to William D. Scepaniak, Inc, in the amount of \$321,600.00 and awarding CP 15-02 to Fridgen Excavating, in the amount of \$165,000.00. Both bid awards were approved unanimously, upon a motion by Salberg and second by Gail. Upon a motion by T. Johnson and second by Gail, approval was unanimously given for asbestos and a regulated waste assessment by Braun Intertec, for Bridge No. 89660, on CR 76, in the amount of \$1,485.00. Upon a motion by Monson and second by T. Johnson, the following resolution was unanimously approved to transfer \$167,783.00 from Municipal Construction Account to the regular CSAH Construction Account:

COUNTY OF TRAVERSE

WHEREAS, Minnesota Statute 162.08, Subd 4 (3d), provides that accumulated balances in excess of two years of municipal account apportionments may be spent on projects located outside of municipalities under 5000 population when approved solely by resolution of the county board.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioner of Transportation transfer \$ 167,783.00 (all funds) in excess of two years apportionment into the Regular Construction Account.

I, Kit Johnson, duly appointed and qualified Auditor in and for the County of Traverse, State of Minnesota, do hereby certify that the above is a true and full copy of a resolution duly adopted by the County Board of Traverse County, Minnesota, assembled in regular session on the 17<sup>th</sup> day of March, 2015.

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Traverse County Auditor

Upon a motion by Salberg and second by Monson, unanimous approval was given to advertise for crack filling on CSAH 5 and 20, with Bid letting on April 21, 2015. Haukos will request sealed bids for the April 7, 2015 Board meeting for proposals for a Striping contract. Upon a motion by Monson and second by T. Johnson, Haukos was unanimously authorized to add two temporary part-time employees to the Highway Roster, one for mowing and one as an assistant to the sign engineer for 911 signage. Haukos asked the Board how they wanted to handle the costs for signage in the Township right of ways. By consensus, the Board agreed the County should be responsible for those costs.

Attested to by:

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Rhonda Antrim/County Coordinator

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Kevin Leininger/Board Chair