

Traverse County Commission  
Regular Board Meeting  
March 15, 2022

The meeting was called to order at 10:05 a.m. by Commission Chairman Tom Monson. Other Commissioners present were Todd Johnson, Kayla Schmidt, Mark Gail, and Dave Salberg. The Pledge of Allegiance was recited. With the following additions: handicap door quote, Hall's Landing discussion and Department Heads yearly report to Board, the agenda was approved unanimously upon a motion by Schmidt and second by Gail. The minutes from the March 1, 2022, were unanimously approved upon a motion by Salberg and a second by Schmidt. There were no public comments.

**Highway Department**

County Engineer Chad Gillespie and Brian Koch, County Maintenance Supervisor, appeared before the Board. Gillespie asked for approval of the Detour Agreement with Minnesota Department of Transportation for their upcoming project on highway 75 which was unanimously approved upon a motion by Schmidt and second by Gail along with the following resolution:

TRAVERSE COUNTY  
RESOLUTION

IT IS RESOLVED that Traverse County enter into MnDOT Agreement No. 1049094 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use of County State Aid Highway No. 6 and County State Aid Highway No. 15 as a detour route during the construction to be performed upon, along, and adjacent to Trunk Highway No. 75 from Traverse County State Aid Highway No. 11 to 0.1 miles north of Trunk Highway No. 28 under State Project No. 7805-34 (T.H. 75=006).

IT IS FURTHER RESOLVED that the \_\_\_\_\_  
(Title)  
and the \_\_\_\_\_  
(Title)  
are authorized to execute the Agreement and any amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Board of Commissioners of Traverse County at an authorized meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2022, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to me this \_\_\_\_\_  
day of \_\_\_\_\_, 2022. \_\_\_\_\_  
(Signature)

Notary Public \_\_\_\_\_  
\_\_\_\_\_  
(Type or Print Name)

My Commission Expires \_\_\_\_\_  
\_\_\_\_\_  
(Title)

Gillespie asked for approval to hire up to four summer seasonal employees and increase the starting wage of seasonal help to \$15.00 per hour up to Grade 13 Step 1. Both were unanimously approved upon a motion by Gail and second by Schmidt. Gillespie informed the Board that they had a bid opening for the CR 6 on Thursday March 10, 2022. He asked for approval to award the 078-606-027 to Central Specialties, Inc. for \$3,682,214.25. Gail made a motion to approve the bid and Salberg seconded, it was approved unanimously. Gillespie informed the Board that the County Park Committee recommends applying for the Outdoor Grant Program but not to commit to a dollar match at this time and to look for recommendations but not to fund at this time. With the upgrades that the Park Committee would like to do the rough quotes would run around \$195,500.00. It is time for the spring load restrictions to go into effect on Friday, March 18, 2022 at 12:01 a.m., Gillespie noted that we follow MNDOT restrictions. There was a motion by Gail and second by Schmidt to move forward with the load restrictions per.

**Bois De Sioux Watershed District**

Jamie Beyer, Administrator, appeared before the Board on behalf of the Lake Traverse Water Improvement Project. The project has two of the three phases completed. She and her staff are pursuing grant opportunities to offset expense of the third phase and has also researched the Agricultural Best Management Practices (AgBMP) loan program. She asked the Board for approval to pursue the AgBMP option for gap funding after all grant opportunities have been exhausted. Upon motion by T. Johnson and second by Schmidt the motion was granted unanimously.

**Auditor/Treasurer**

Kit Johnson, Auditor/Treasurer, appeared before the Board. K. Johnson sought approval to issue 3 licenses, consumption, wine and beer, to the Wheaton Golf Course. Approval was granted unanimously upon a motion by Gail and second by Salberg. K. Johnson updated the Board on the activities in his department to include tax statements being prepared and delinquent taxes will be published and filed with the courts. He informed the Board that on March 3, 2022, 7 parcels were forfeited, and the municipalities were contacted.

**County Coordinator**

A motion to approve the bills was made by Gail and second by Salberg and approved unanimously.

Traverse County Auditor -Treasurer	\$44,588.30
Tri County Coop Oil Assn	\$23,078.01
Twin Valley Tire Wheaton Inc.	\$7,242.95
Wells Fargo Financial Leasing	\$15,740.29
Ziegler Inc	\$3,173.89
Cardmember Service	\$2,805.91
Counties Providing Technology	\$5,105.52
Gallagher Benefit Services Inc	\$6,500.00
Guardian Fleet Safety	\$11,121.85
Hometown Planning	\$2,590.00
Horizon Public Health	\$6,266.50
Hormann/ Mark	\$2,000.00
Mend Correctional Care, PLLC	\$2,766.02
Morris Electronics	\$5,208.02
Northland Business Systems, Inc	\$2,431.01
Traverse County Probation	\$33,488.40

West Central Regional Juvenile Center	\$5,965.00
Tri County Coop Oil Assn	\$6,279.75

Per M.S. 375.12, the number of claims totaling \$2,000.00 or less were 63 with a total of \$28,031.71.

Lisa Zahl, County Coordinator, requested approval to accept the quote from Wahpeton Glass & Paint for \$22,995.00 for 6 automatic handicap door operators for the Annex building. This expense is allowed under the American Rescue Plan and was previously approved with the first quote but the price went up \$2,180.00 since that was given. Upon motion by Salberg and second by T. Johnson approval was unanimously granted.

T. Johnson was approached by the Department of Natural Resources regarding Hall's Landing. He went on to stress the importance of maintaining and retaining this property. Discussion took place among the Board. T. Johnson is going to look into the cost of purchasing this property.

Monson revisited the conversation regarding the Department Heads coming before the Board once a year for a Department update. Zahl informed the Board that she has sent the dates of Commission Meetings to the Department Heads for them to review with their schedules and to let me know when it works for them to attend and give an update.

#### **Commissioner Reports**

Schmidt gave updates on the Park Committee and the Planning and Zoning Committee. Ben Oleson has been fielding question regarding the cap levels at the Riverview Dairies, he is going to do some additional research on the cap options. Schmidt inquired if the ARP funds are open for consideration beyond the county offices to which it was confirmed they are not.

Monson adjourned the meeting at 10:58 a.m.

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Lisa Zahl, County Coordinator

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Tom Monson, Chairman