

Traverse County Commission
Regular Board Meeting
February 7, 2017

The meeting was called to order by Commission Chair Kevin Leininger. Other commissioners present included Dave Salberg, Tom Monson, Mark Gail, and Todd Johnson. The pledge was recited. The agenda was approved unanimously with the following additions: custodian room clutter, tentative agreement with Law Enforcement union, and Board meeting times, upon a motion by Salberg and second by Monson. The Board of Equalization annual meeting was scheduled for June 13, 2017, at 6:30 PM.

Larry Haukos/Highway Engineer- Haukos requested authorization to approve the payment for the plow and gravel truck in the amount of \$113,955.00 for the truck and \$83,763.00 for the equipment. It was approved unanimously upon a motion by Monson and second by Gail. Authorization was given unanimously to pay Gerald Murphy for 2016 gravel royalty in the amount of \$63,839.38, upon a motion by Salberg and second by Monson. Upon a motion by Monson and second by T. Johnson, the following resolution was approved unanimously:

RESOLUTION

Joint Powers Agreement for the
Administration of Federal HSIP Safety Grant
Project No. S.P. 056-072-002

IT IS RESOLVED that the County of Traverse enter into a Joint Powers agreement with the Seven Mn/DOT District 4 Counties of Big Stone, Douglas, Grant, Pope, Stevens, Swift, and Traverse, for the following purpose:

Define the rights and obligations of each county for the delivery of project S.P. 056-072-002, a district wide federal highway safety project that will provide safety improvements in the form of intersection lighting at selected district wide Federal aid eligible intersections.

BE IT FURTHER RESOLVED that the proper County officers be and hereby are authorized to execute such agreement and any amendments, and thereby assume for and on behalf of the County all of the obligations contained therein.

Adopted at Wheaton, Minnesota, this 7th day of February, 2017.

Upon a motion by Monson and second by Gail, unanimous approval was given to purchase a crane for the sign truck in the amount of \$12,685.00. A public hearing was scheduled for the 5 -year road and bridge plan on April 4, 2017 at 2:00 PM. Haukos provided an update regarding a motor grader that went into the ditch by Dumont as well as other updates. Salberg asked about the stand by generator. Haukos explained they are having trouble getting the RPM's up and there is a conflict with the EPA requirements. They are working with the company to get it converted. Leininger brought up a water line break and the cluttered custodian room. There are old file cabinets from a title company, old supplies that rusted through, county books that could be scanned and an enormous amount of clutter. Department heads should go through the room and take what belongs to them if possible or get rid of it. The Board reviewed a scanner bid to scan the books but tabled the discussion.

Trevor Wright, Sheriff/District Court Administrator, Tim Ostby/Honorable Judge Charles Glasrud/District Court Administrator for the Northern District, Kim Sundbomb- Wright reiterated that it is the sheriff's responsibility to provide safety and security in the county. The building

committee/security committee had a meeting with all parties and contracted the National Sheriff's Association to provide a security assessment of the county campus facilities. Ostby discussed the electronic updates that have occurred throughout the court system in the last few years. Staff can do their work from anywhere. The judicial branch is making a commitment to small counties to keep the offices open. There will be outside work that they will do to keep busy. The commitment and trend is to continue court operations throughout all of Minnesota. The historical agreement with the state is that the state will provide the staffing and the county would be responsible for the facilities. They have a responsibility to ensure safety for their staff. The assessment has brought to light some concerns. The Chief Justice has a commitment to rural Minnesota. Upon a motion by Salberg and second by Monson it is hereby resolved that the security committee will submit an application for the courthouse security grant. The resolution was approved unanimously. The application process and plans will be delegated to the Building and Security Committee. Wright presented his jail roster. They were 86.01% full for January. He presented an annual summary of calls to dispatch, which totaled 3,658. This is up from 2015's totals of 2,824, and 2014 of 2,428. Offense totals in 2016 totaled 1,625. Upon a motion by Monson and second by Gail, the board unanimously approved for Wright to appoint people to the radio board meetings. If attendance drops below 70% there are potential consequences financially. Wright also reported that a commercial water heater went out and it cost approximately \$9,600.00 to fix it.

Sara Gronfeld/Soil and Water/Planning and Zoning- There was one new land use permit for a new bin in an agricultural district issued last month. They held a meeting for One Watershed One Plan and they are planning on moving forward with a grant application. The annual review is complete for the MPCA Feedlot program. Upon a motion by Salberg and second by Monson the report was approved unanimously. The parcel data/GIS project development project and report are complete. 5,796 parcel polygons were created and the vendor found issues with only 260 parcels, which is less than 5% and that is excellent. They held user training for the program and it has already proven very useful. In order to keep the parcels up to date, they need a maintenance contract. Updates would be approximately \$500.00 per year and completed upon need basis. Upon a motion by Monson and second by Gail the maintenance contract with Pro-West and Associates was approved unanimously. Gronfeld has received a couple of data requests. By consensus, the GIS committee can approve data release on a case by case basis. The SWCD received approval for a Conservation Corps apprentice position this year. A buffer update was presented. Within Traverse County, 726 parcels were identified as needing buffers or unknown compliance status. Postcards were mailed to landowners to let them know which parcels require buffers be established, and offer information if needed. There was discussion around the Buffer enforcement and desire to keep it local. Gronfeld believes it would be efficient to have the same person in the county enforcing buffer compliance for public waters and public ditches.

Rhonda Antrim/County Coordinator- Upon a motion by Monson and second by Gail, the Board minutes from January 17, 2017, were approved unanimously. The following bills were approved unanimously upon a motion by Salberg and second by Gail:

BIG STONE COUNTY AUDITOR	6,526.81
BOYER TRUCK PARTS	113,955.00
CS DIESEL	5,921.80
TOWMASTER	83,596.88
COMPUTER PROFESSIONALS UNLIMITED INC.	3,707.35
Emergency Communications Network LLC	7,821.00

Horizon Public Health	12,740.50
Minnesota Department of Administration	3,205.83
MN STATE AUDITOR	3,712.00
OTTER TAIL POWER CO	4,016.40
SEMCA	3,000.00

Per M.S. 375.12, the number of claims totaling \$2000.00 or less were 77, amounting to \$33,873.67. The environmental review and permitting update for Line 3 pipeline project was shared. The Board discussed the wireless proposal from Advantenon. They directed Antrim to invite David Coudron back to the next meeting and to have him bring a more formal proposal on costs and project details. T. Johnson also had some questions for them that he will present. An update on JD 14 was provided. Upon a motion by Gail and second by T. Johnson, the Board meeting times were approved to change to 1:00 PM, effective March 7, 2017, on a vote of 4-1, Leininger opposed. The lease amendment to the LSS of Traverse, LLC, regarding the Traverse Care Center was approved unanimously upon a motion by Salberg and second by T. Johnson. West Central Initiative's request for a five year allocation of \$1,400.00 per year through 2021 was approved unanimously upon a motion by Salberg and second by Gail. The tentative agreement between Traverse County and the Law Enforcement Labor Service Union was approved unanimously upon a motion by Monson and second by Gail. Information on the Net Tax Capacity by county was shared. Traverse County dropped 31%. Information on the Employee Assistance Program for commissioners was shared. Upon a motion by Salberg and second by Monson, it was unanimously approved to close the meeting. The purpose of the closed meeting was to discuss recommendations regarding public services, infrastructure and facilities at the Pineview Apartments, pursuant to M. S. A. 13D.05, Subd. 3 (d). Upon a motion by Monson and second by Gail, the meeting was unanimously reopened. The result of the closed meeting was that members of the Traverse County Commission, Wheaton City Council, and stakeholders will form a committee to further discuss recommendations regarding public services, infrastructure, and facilities at the Pineview Apartments.

Stacy Hennen/Grant County Social Services Director- Hennen presented 2016 Adult and Child Protection data. Child protection intakes totaled 149 for the year and Adult Protection totaled 28. Traverse contracts with Grant County for 1,170 hours, or approximately three days per week. Total time spent on Traverse work totaled 1,556.5 hours. New this year will be 24/7 on-call of social workers per MN requirements. The cost of that will be assessed as we proceed through 2017. There are three child protection and one adult protection performance measures that the state monitors. Traverse County was satisfactory in all measures in 2016.

Attested to by:

Rhonda Antrim/County Coordinator

Kevin Leininger/Board Chair