

Traverse County Commission  
Regular Board Meeting  
February 5, 2019

The meeting was called to order at 9:00 a.m. by Commission Chair Todd Johnson. Other commissioners present included Dave Salberg, Tom Monson, Mark Gail, and Kevin Leininger. The Pledge of Allegiance was recited. Upon a motion by Salberg and second by Monson, the agenda was approved unanimously with the following additions: committee list appointments.

**Red River Watershed Management Board**

Robert Sip, Executive Director of the Red River Watershed Management Board, appeared before the Board to give an annual update. He gave some key accomplishments in 2018, they established a public office in Ada, developed an operating budget for 2019, a policy manual was adopted, and they are having monthly meetings with packets and highlights sent out. From 1998 to 2018 approximately 8.2 million has been allocated back to Bois de Sioux Watershed for projects.

**Highway Department**

Chad Gillespie, County Engineer, presented the department update. The Watershed is responsible for all Traverse County ditches except a small portion that runs by the 5 mile creek. Gillespie explained that Grant County cleaned out their ditch 8 that runs down by our County. There are Traverse County residents that say this is causing flooding on their property because our ditches are not cleaned. Bois de Sioux Watershed has cleaned out a portion of a ditch and they have agreed to pay up to \$10,000 to clean out ditches if flooding became an issue. They asked Gillespie to see if our Board would be willing to offer any money to help with this. Monson said it isn't the County's responsibility, Leininger said he doesn't want to give any money at this point, and T. Johnson agreed. Gillespie said that it would cost approximately \$5,000 a mile when the ditch is straight. Allen Wold, Bois de Sioux Watershed, said the biggest problem is public water. Bois de Sioux Watershed will encourage the landowners to apply for the Ring Dike Program that will help the landowners get money but it is only available through June 30.

Employers must provide protective equipment required for employees to perform their jobs safely. Gillespie will begin to purchase the safety equipment that we that is needed for our workers.

Our State aid allocation came in at \$3,385,660.

Leininger said that he received calls that the County hasn't been plowing, there are people that need to get to and from work. Leininger understands that it is a double edged sword when it blows back in but it needs to be done and they are paying taxes, we need to make an effort. Brian Koch, Maintenance Supervisor, said that he was out yesterday and plowed and couldn't see where he plowed. Gillespie said that he and Koch will have a discussion about increasing the frequency. Gillespie said that when individuals call the Highway Department they will try to help them out.

## Law Enforcement

Brenda Bartz, Jail Administrator gave the jail update. Our usage for the month of January was at 65.47%. We received a resignation of a part-time CCO, we are working on filling that part-time position with the candidates from the interviews in January.

Sheriff Trevor Wright gave a department update. Wright asked the Board to look over the Domestic Animal Regulation Ordinance that he and County Attorney, Matt Franzese, put together. It is basically the same as the one that was looked over a couple years ago this would allow the Sheriff's department to enforce dogs at large and other issues. This will not override other city ordinances. The Board will do a public meeting regarding this Ordinance on March 5, 2019 at their regular Board meeting.

The following resolution for the new 911 system was approved unanimously on a motion by Leininger and seconded by Monson:

### RESOLUTION

#### A RESOLUTION REGARDING A LEASE PURCHASE AGREEMENT FOR THE PURPOSE OF FINANCING "**PUBLIC SAFETY TECHNOLOGY**".

WHEREAS, Traverse County desires to enter into that certain Lease-Purchase Agreement Number 8551, by and between Government Capital Corporation and Traverse County, for the purpose of financing "**Public Safety Technology**". The County desires to designate this Agreement as a "qualified tax exempt obligation" of the County for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended. The Traverse County desires to designate Trevor Wright, Sheriff, as an authorized signer of the Agreement.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF THE TRAVERSE COUNTY:

Section 1. That the County enter into a Lease Purchase Agreement with Government Capital Corporation for the purpose of financing "**Public Safety Technology**".

Section 2. That the Lease Purchase Agreement Number 8551, by and between the County and Government Capital Corporation is designated by the County as a "qualified tax exempt obligation" for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended.

Section 3. That the Traverse County will designate Trevor Wright, Sheriff or his designee, as an authorized signer of the Lease Purchase Agreement Number 8551 dated as of February 15, 2019, by and between the Traverse County and GCC as well as any other ancillary exhibit, certificate, or documentation needed for the Agreement.

Section 4. That should the need arise, if applicable, the County will use finance agreement proceeds for reimbursement of expenditures related to the Property, within the meaning of Treasury Regulation § 1.150-2, as promulgated under the Internal Revenue Code of 1986, as amended.

PASSED AND APPROVED by the Board of the Traverse County in a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

Lessee: Traverse County

Witness Signature

\_\_\_\_\_  
Todd Johnson, Board President

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Lisa Zahl, Board Secretary

Wright will go over the 2018 year-end report at the next Board meeting.

### Soil & Water Conservation District

Sara Gronfeld appeared before the Board with a department update. They received a noxious weed and invasive plant grant in the amount of \$5,770. \$2,270 is for chemical for County Ag Inspector John Fridgen's budget and \$3,500 is for parts to upgrade the sprayer. They are currently working with Fridgen to host a weed management workshop March 12. There have been some changes to the Conservation Corps apprentice program, in past years it was free to host an apprentice for the summer and now they must pay full price. The Soil and Water Board has agreed to pay for a qualified apprentice and they have received a \$1,000 contribution from the local Pheasants Forever Chapter if they receive apprentice placement.

The County had signed a Memorandum of Understanding with the City of Tintah to administer the Subsurface Sewage Treatment System program, for which we will need to hold an annual meeting scheduled February 21. Gronfeld and Monson recently reviewed Subsurface Sewage Treatment System upgrade grant criteria and policy. This year they plan to combine carryover funds from 2018 with newly allotted 2019 funds and set the following funding limits: very low-income property owners could receive up to \$10,300 not to exceed 100% to upgrade a failing system and low-income property owners could receive \$5,150 not to exceed 50% of the cost. Everything else has remained the same as past applications. This grant criteria and policy was approved unanimously upon a motion by Monson and second by Salberg.

The 2018 MPCA Annual Feedlot Program Report was approved unanimously upon a motion by Salberg and second by Leininger.

### County Coordinator

A motion was made by Salberg to approve the January 15, 2019 Board minutes, seconded by Monson, the minutes were approved unanimously. Upon a motion by Monson and second by Leininger, the following bills were approved unanimously:

BOIS DE SIOUX WATERSHED DISTRICT	\$37,423.50
HOMETOWN PLANNING	\$2,350.00
MCCC, MI33	\$3,202.83
MEND CORRECTIONAL CARE, PLLC	\$2,532.00
MINNESOTA DEPARTMENT OF ADMINISTRATION	\$3,158.35
MORRIS ELECTRONICS	\$3,834.41
ONSOLVE, LLC	\$7,821.00
SANFORD MEDICAL CTR	\$2,203.00
ST. FRANCIS HEALTHCARE CAMPUS	\$3,829.91
TRAVERSE COUNTY SOIL & WATER SERV	\$33,240.00
DLT SOLUTIONS, INC.	\$3,059.68
LITTLE FALLS MACHINE, INC.	\$2,591.47
M-R SIGN CO. INC.	\$2,643.14

Per M.S. 375.12, the number of claims totaling \$2,000.00 or less were 58, amounting to \$28,645.22.

Leininger informed the Board that the alternate to the Central Minnesota Regional Radio Board has to be a Commissioner and not Sheriff Wright. Upon a motion by Leininger and second by Monson, Salberg was appointed as the alternate. Upon a motion by Leininger and second by Gail, Monson was appointed to the Red River Basin Commission.

The Planning Commission Board has three seats whose terms are up in April. The Board agreed to advertise for these three appointments in the paper.

The company Renodry came to the Courthouse to do an inspection last month and we received their report. There were no noted rising damp problems in the lower levels of the Traverse County Courthouse. The masonry foundation is so deteriorated that even if there was rising damp present, the condition of the foundation would prevent an effective remediation.

The following updated and new policies were approved unanimously on a motion by Salberg and second by Monson: #714 Drug and Alcohol Testing policy, #180 Credit Card Use policy, #381 Employee Recognition/Wellness Policy, #990 Electronic Funds and AACH Transfer Policy, and #518 Individually Owned Mobile Device Access Agreement.

T. Johnson adjourned the meeting at 10:13 a.m.

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Lisa Zahl, County Coordinator

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Todd Johnson, Board Chairman