

Traverse County Commission
Regular Board Meeting
February 3, 2015

The meeting was called to order by Commissioner Chair Kevin Leininger. Other commissioners present included Dave Salberg, Tom Monson, Mark Gail, and Todd Johnson. The pledge was recited. The agenda was unanimously approved with the addition of approval to hire a social worker, training, and a contract for access transportation, upon a motion by Salberg and second by Monson.

Mary Theisen/Jail Administrator- Theisen distributed the jail report. Monson asked how much it really costs per day per inmate. Gail asked about work release and the inmate paying the fee. Theisen said they pay \$25.00 in Traverse plus their own urinalysis. Wright explained there may be some changes coming from what he learned at his new Sheriff's training.

Trevor Wright/Sheriff- Wright updated the Board that he attended training last week and there was a lot of information on administration of the jail and revenue possibilities. Gordy LeClair has started working as a deputy. Wright discussed the Power Phone training. As long as they follow the protocol, Power Phone will assume liability on any issues that arise. They are also restructuring their dispatch center to separate communications from jail. Wright also discussed firm ware upgrade and warranty with the initial quote of \$14,000.00. His 911 funds should cover the costs. Consensus of the Board was to pursue the contract when it becomes available.

Lynn Siegel/Emergency Management Director- Siegel discussed the paid invoices from Rosebud RV Park Safe House. Traverse County is supposed to pay the warrant first and then bill the state. So Traverse County will pay it and be reimbursed from the state. Siegel also discussed the Emergency Operations Center training she attended at Camp Ripley with Stevens County. Siegel has also completed her Emergency Management Certificate and will receive it at the Governor's Conference next week. She also attended training on a rail oil spill. She would like to bring that training to Traverse County in the coming year. She is also finishing up the THIRA plan.

Sara Gronfeld/Planning and Zoning/Soil and Water- Gronfeld distributed copies of annual reports she had completed and submitted to state agencies including the MN Pollution Control Agency's Subsurface Sewage Treatment System program, the DNR Shoreland Program, and the Wetland Conservation Act Annual Report that was submitted to the Board of Water and Soil Resources. She discussed the Governor's priority to enforce the current shoreland rule requiring 50 foot grass buffers along all designated DNR Protected Waters streams, wetlands, and lakes. Gronfeld distributed a proposed 2015 fee schedule for land use and building permit applications. She surveyed surrounding counties and found Traverse to be in-line with those. Upon a motion by Monson and second by T. Johnson, the new fee schedule was adopted unanimously. The only changes were adding an application fee of \$25.00 for a building occupying less than 400 square feet in an agricultural zone and increasing the grain bin fee to \$50.00.

Larry Haukos/Highway Engineer- Haukos presented three quotes for SAP 078-598-037, Bridge Number 89660. Upon a motion by Salberg and second by Gail, the lowest quote by American Engineering

Testing, Inc was unanimously approved for \$6,350.00. Haukos discussed making the generator operational. He had quotes for re-phasing and modification and various amp connections. He discussed what each amp size would cover. The budget for this work was \$23,000.00. The heaviest connection would be approximately \$26,000.00. There was much discussion around the feasibility of using the current generator and costs associated with it. By consensus, the issue was tabled until they could review the budget in its entirety. Haukos distributed estimates on gravel from Sibson Rock Products. The plan is to use it for shouldering. Upon a motion by Salberg and second by Monson, unanimous approval was given to pay the bill of \$34,375.72. Haukos also discussed maintenance work on the gravel pups and a request by the Sportsman’s Club to assist with planning and improvements to Halls Landing on Traverse Lake. Upon a motion by Salberg and second by Gail, Haukos was authorized to assist with the planning. Haukos also presented and discussed a draft report, “Geotechnical and Pavement Evaluation Report” from Braun Intertec for CSAH #6. There has not been a response to the traffic management plan for the Dollymount Dairy. Leininger was going to seek clarification from Sara Gronfeld on where that should be submitted and let Haukos know.

Bid Letting was presented for SAP 078-611-007. The Engineer’s estimate was \$3,792,147.00. The four bids received were as follows:

Anderson Brothers Construction, LLC	\$4,346,918.80
Bituminous Paving, Inc	\$4,564,978.70
Central Specialties, Inc	\$3,677,337.48
Mark Sand and Gravel	\$3,891,993.88

Upon a motion by Monson and second by T. Johnson, the bid from Central Specialties, Inc, was approved unanimously.

Rhonda Antrim/County Coordinator- Upon a motion by Salberg and second by Monson, the minutes from January 20, 2015 were approved unanimously. Upon a motion by Monson and second by T. Johnson, the following bills were approved unanimously:

MCIT	92,147.00
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Per M.S. 375.12, the number of claims totaling \$2000.00 or less were 44, amounting to \$14,722.78. Antrim updated the Board on complaints regarding the phones and that there would be notice in the Gazette that they do not need to dial 320, as it is not long distance for most residents. There are also still magnets left at the county offices if residents complain about the listing not being in the phone book. OSHA logs were distributed. The Rainbow Rider invoice was discussed and by consensus, Social Services will pay the invoice. Antrim requested the hiring of a new Social Worker. Case loads are increasing as well as out of home placements. The child protection stakeholders met and by consensus, would like to see child protection back in Traverse County. The county will maintain the contract with Grant County until a worker is completely trained and competent to handle all matters of child protection. This will also allow cross training prior to the retirement of a seasoned social worker in a few years. Upon a motion by Salberg and second by Monson, approval for the hiring of a full-time social worker was approved unanimously. The Access Transportation Contract between Social Services and Law Enforcement was approved unanimously upon a motion by Monson and second by Salberg. By

consensus, Antrim was authorized to schedule training for the Board and Department Heads on Respectful Communication in the Workplace. This will be a mandatory training. The Highway Department contract was distributed with the anticipation of a settlement. That settlement did not happen, so further action was tabled. Salberg updated the Board regarding the Minnesota Rural County Caucus (MRCC) issue of private auditor versus Office of the State Auditor (OSA). MRCC decided that after listening to Rebecca Otto, State Auditor, that the position would be better served by delegating a workgroup to work on the issue in hopes of getting OSA partnership. It would have a better chance of not being vetoed, if the OSA was in support of the recommendation. By consensus, Antrim was authorized to work with the IT department on a recommendation for a tablet for each commissioner and to arrange IT to get them programmed and set up with each Commissioner's Traverse County email address. Upon a motion by Monson and second by T. Johnson, the pay equity report was approved. Antrim distributed a brochure as an update on the County Insurance Project. Antrim informed the Board that the CNA insurance for Long-Term Care Insurance was ceasing to accept new enrollees as of February 1, 2016. Antrim updated the Board on JD 14 correspondence. Salberg brought up the issue of the Personnel Committee and that in speaking with Department Heads and Justin Anderson and Matt Franzese, they wanted Angela Serocki, Human Resource Technician, added to the committee. Upon a motion by Salberg and second by Monson, Serocki was added to the Personnel Committee. Salberg also asked the County Attorney what the status of the final estates of Dale Schmidt and the Pesch property is. Neither has been settled. Antrim updated the Board on the progress in hiring the 4-H Coordinator in Extension. Leininger brought up the question of why Traverse County is full-time and other counties are less than full-time. By consensus, the Board directed Antrim to schedule the UMN Regional Director to appear before the Board with statistics of surrounding counties and what each county receives in services so they can evaluate the necessity of full-time.

Attested to by:

Rhonda Antrim/County Coordinator

Kevin Leininger/Board Chair