

Traverse County Commission
Regular Board Meeting
January 19, 2016

The meeting was called to order by Commission Chair Kevin Leininger. Other commissioners present included Dave Salberg, Tom Monson, and Todd Johnson. Mark Gail was absent. The pledge was recited. The agenda was approved unanimously, upon a motion by Salberg and second by Monson, excluding 2016 committee assignments, which were tabled until the next meeting.

Trevor Wright/Sheriff- Wright appeared before the Board to provide an update for his office. He discussed a resignation of Josh Gareis and requested replacement. They just interviewed and provided back ground checks on two deputies for the last deputy hired. He requested offering it to the second candidate and the Board agreed.

Rhonda Antrim/County Coordinator- The minutes from January 5, 2016, were approved unanimously, upon a motion by Monson and second by Salberg. The following bills were approved unanimously, upon a motion by Monson and second by Salberg:

BORDER STATES COOPERATIVE	2,653.24
DLT SOLUTIONS, INC.	3,139.11
MCIT	83,464.00
TOWMASTER	10,315.00
TRI COUNTY COOP	10,457.17
Twin Valley Tire Wheaton, Inc.	4,257.80
AMERICAN SOLUTIONS FOR BUSINESS	2,056.04
Anderson Law Office, PA	4,710.00
CITY OF WHEATON	2,000.00
COMPUTER PROFESSIONALS UNLIMITED INC.	3,691.31
Horizon Public Health	5,315.33
LSS OF TRAVERSE, LLC	3,017.00
MCCC, MI33	7,489.00
Minnesota Sheriffs' Association	2,905.20
MN DEPT EMPLOYMENT & ECONOMIC DEVELOP.	4,871.83
OTTER TAIL CO. SOLID WASTE	4,873.91
RESERVE ACCOUNT	3,000.00
SEMCA	3,000.00
TRAVERSE COUNTY HIGHWAY DEPT	6,571.01
TRAVERSE COUNTY SOIL & WATER SERVICE	81,102.00
TRI COUNTY COOP	2,255.42
US BANK	151,375.00
Wells Fargo Corporate Trust Services	197,442.50

Per M.S. 375.12, the number of claims totaling \$2000.00 or less were 87, amounting to \$38,133.09. The Board discussed allowing the boy scouts to work at the County Park in marking cross-country ski trails. By consensus, it was approved. Dr. Gallagher was appointed the County Coroner for 2016, under the

same terms as 2015. Antrim updated the Board regarding a Buffer Strip webinar. Upon a motion by Salberg and second by T. Johnson, the following resolutions were approved unanimously:

RESOLUTION AUTHORIZING SIGNING AUTHORITY ALLOWING ACCESS TO MINNESOTA GOVERNMENT ACCESS (MGA) ACCOUNTS FOR ELECTRONIC COURT RECORDS AND DOCUMENTS

WHEREAS, the new Minnesota Government Access Accounts, allowing government agencies to view appropriate electronic court records and documents stored in the Minnesota Court Information System for cases in Minnesota district courts, require authorization from the governing body.

NOW, THEREFORE, BE IT RESOLVED, the County Board of Traverse County, Minnesota as follows:

1. Approves and authorizes, Carisia Ellingson, to sign the Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies.
2. Approves and authorizes that, Carisia Ellingson, is the designated Authorized Representative for the Traverse County Attorney's Office. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.

RESOLUTION AUTHORIZING SIGNING AUTHORITY ALLOWING ACCESS TO MINNESOTA GOVERNMENT ACCESS (MGA) ACCOUNTS FOR ELECTRONIC COURT RECORDS AND DOCUMENTS

WHEREAS, the new Minnesota Government Access Accounts, allowing government agencies to view appropriate electronic court records and documents stored in the Minnesota Court Information System for cases in Minnesota district courts, require authorization from the governing body.

NOW, THEREFORE, BE IT RESOLVED, the County Board of Traverse County, Minnesota as follows:

1. Approves and authorizes, Carisia Ellingson, to sign the Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies.
2. Approves and authorizes that, Carisia Ellingson, is the designated Authorized Representative for the Traverse County Human Services. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.

The Board meetings for July will remain as scheduled, the first and third Tuesday. Antrim updated the Board regarding a workforce grant opportunity through West Central Initiative. There is a question/answer session on the 20th she will attend. She is hopeful a feasibility study for Broadband would be an acceptable project for the grant. By consensus, she will continue to explore it and apply if appropriate.

Kit Johnson/Auditor/Treasurer- Johnson provided a department update. He discussed a special election in the Browns Valley School District due to a School Board member's resignation. He distributed the 2016 Final Levy Survey. He discussed the 2015 audit and requested signature of the audit engagement letter for 2015. He discussed the audit preparation list and those county employees involved in the process each year. He discussed the budget and explained the difference between budgeting on a cash basis versus an accrual based budget and recommended Traverse utilize cash basis because it is timelier. Consensus of the Board was to utilize cash basis.

Missy Becker-Cook/West Central Minnesota Community Action (WCMCA)- Cook distributed the WCMCA annual report. She reported that 10 families from Traverse utilized early head start which is an approximate value of \$120K in services. Regarding energy assistance, they receive 600 calls per day during the cold season and serve approximately 5,500 families per year. In Traverse County specifically,

\$312,000 was spent in 2015 on energy assistance, serving 252 households. She also discussed the Group cares camp coming in July.

Sara Gronfeld/Soil and Water/Planning and Zoning and Dean Larson/Pictometry International Corp- Gronfeld provided a department update. Her staff have been working to complete annual reporting requirements for many programs. She reported that she has been working with NRCS to investigate a wetland violation. Staff have a feedlot program annual review with Minnesota Pollution Control Agency representative next week. She reported 34 feedlots are currently registered in Traverse County. She also introduced their new Program Technician, Travis Fingalson. Dean Larson then delivered a Pictometry presentation. He discussed the improved software and imagery since Traverse purchased it in 2009. Upon a motion by Monson and second by T. Johnson, the contract for \$71,705.50 for a Pictometry flight package was approved unanimously.

Leininger asked about the jail task force meeting. Monson said there was a list of items they're looking at. Some options discussed included leaving it as is, a 72 hour option, running half-capacity, and closing it. Monson indicated Wright is doing the best he can right now. Currently there are 11 inmates in the jail and 7 are our own. The next meeting is to discuss the 72 hour holding cell. The plan is to meet once per month. T. Johnson added we're in the research phase, exploring funding and other issues.

Attested to by:

Rhonda Antrim/County Coordinator

Kevin Leininger/Board Chair