

Traverse County Commission
Regular Board Meeting
January 17, 2017

The meeting was called to order by Commission Chair Kevin Leininger. Other commissioners present included Dave Salberg, Tom Monson, and Todd Johnson. Mark Gail appeared by phone. The pledge was recited. The agenda was approved unanimously, with the addition of general updates, upon a motion by Monson and second by Salberg.

Dave Pohl/Senior Technician/Highway Department- Pohl presented two purchase requests for approval. Upon a motion by Monson and second by T. Johnson, unanimous approval was given to purchase a one-way snow plow from Tow Master, in the amount of \$10,315.00. Upon a motion by Salberg and second by Monson, unanimous approval was given to purchase a gravel pup trailer from Tow Master, in the amount of \$29,953.00. Pohl announced his retirement from the County after 41 years of service. Upon a motion by Monson and second by Salberg, unanimous approval was given, passing a resolution that Pohl is eligible for lifetime health insurance in the amount of 92% of the single premium, per the bargaining unit contract. Upon a motion by Monson and second by T. Johnson, unanimous approval was given to advertise and rehire for Pohl's position.

Kit Johnson/Auditor/Treasurer- Johnson presented the audit engagement letter and check list. He distributed a levy survey from within Traverse County. Taxes will go out by March 31, 2017. There was a question about whether the City of Wheaton paid taxes for the watershed. By state statute it is spread across the whole county and it is supposed to be a benefit to everyone. Johnson discussed special legislation required in order to sell the Lamer's property in Browns Valley, located on water. He's worked with the DNR and if they do not wish to require it, they will send a letter of support to sell it. Upon a motion by Salberg and second by Monson, the following resolution was passed unanimously:

Whereas, The County Board of Commissioners of the County of Traverse, State of Minnesota, desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes,

Whereas, Said parcels of land have been viewed by the County Board of Commissioners and have been classified as non-conservation lands as provided for in Minnesota Statutes 282.01.

Now, Therefore, Be It Resolved; That the Traverse County Board of Commissioners hereby certifies that all parcels of land have been viewed and comply with the provisions of Minnesota Statutes 85.012, 92.461, 282.01 subd. 8, 282.018 and other statutes that require the withholding of tax-forfeited lands from sale.

Be It Further Resolved, that the Traverse County Board of Commissioners hereby request approval from the Minnesota Department of Natural Resources for the sale of said lands.

Emily Conroy/4-H Director- The extension department is working on sustaining the farmers market and garden project. Conroy has worked with Roxie Fischer on two grants. Conroy has established a new partnership with the Regional Fitness Center to participate in an aquatics program ranging from water safety and survival to aquatic robotics, in Morris. Youth can then bring the information back to Traverse County in the summer when they have the city pool and lakes to utilize. January 26th will be a Family Night with supper and a painting party. Several youth will be attending "Building Leadership & Understanding," (BLU) workshops, focusing this year on empathy and respect.

Craig Abbott/Austin Blilie/Traverse Care Center- Abbott and Blilie appeared before the Board to discuss an extension of the current lease agreement between LLS of Traverse, and Traverse County for the use of the Traverse Care Center building. LSS does not have an interest in contract for deed. They would

prefer the 5-year lease. Average occupancy has been around 45. They suggested a lease rate based on census of 45 for \$28,500 as a base amount, then a tiered approach if occupancy goes higher. The high end of the lease would be \$30,000.00 per month with a quarterly count and adjustment made. Their licenses capacity is 49. Salberg asked why the project to fix the two rooms hadn't been done. They do have quotes but wanted the lease settled first. Leininger asked about the previous lease agreement and asked where they were at with their share of capital expenditures. LSS has put in around \$200,000 in depreciated capital improvements. The true total has been around \$300,000 if you total the depreciation capital expenditures and routine maintenance. Leininger thought \$50,000 is more attainable per year than front-loading the amount for future capital expenditures. Abbott discussed the proposed change with Omni care regarding pharmaceuticals. Abbott discussed buying power but recognizing the smaller pharmacies should have an opportunity to negotiate. They will be meeting with Wheaton Drug today. County Attorney, Matt Franzese, will draft an amended lease agreement for five years with the details discussed and have it to the Board for final approval on February 7, 2017.

Rhonda Antrim/County Coordinator- The minutes from January 3, 2017, were approved unanimously, upon a motion by Monson and second by T. Johnson. The following bills were approved unanimously, upon a motion by Salberg and second by Monson:

AMERICAN COMMUNICATIONS INC	40,129.74
Anderson Law Office, PA	2,535.00
ASSOCIATION OF MINNESOTA COUNTIES	3,534.00
CARDMEMBER SERVICE	3,472.85
CDS ADMINISTRATIVE SERVICES, LLC	2,230.40
CITY OF WHEATON	2,000.00
MCCC, MI33	3,645.82
MN COUNTIES INTERGOVERNMENTAL TRUST	2,630.00
MRCC	2,135.00
NATIONAL SHERIFF'S ASSOCIATION	7,092.00
TRI COUNTY COOP	3,284.87
LARSON OIL, INC	5,238.55
MCIT	89,363.00
ZIEGLER, INC.	2,094.70

Per M.S. 375.12, the number of claims totaling \$2000.00 or less were 77, amounting to \$33,906.40. Antrim updated the Board regarding the security assessment that was completed as well as the grant that was released, which would provide a 50% match on any improvements. Dustin Kindelberger is working on quotes and hopefully a request would come before the next Board meeting. Antrim updated the Board that the Annual Township Meeting is scheduled for February 8, 9:30AM in the Board room. Antrim presented the tentative agreement with the Law Enforcement Union. The TA was tabled until we receive word from the union that it passed. Salberg asked about a bill that was supposed to be authored by Jeff Backer regarding jail funding for small jails. Antrim indicated the information requested by Backer was sent this summer, per his request. Salberg also asked about whether Broadband information regarding the feasibility study and wireless option was shared with Backer. Antrim indicated it was. Upon a motion by Monson and second by Salberg, the meeting was closed to discuss confidential information. Upon a motion by Monson and second by Salberg, the meeting was reopened unanimously. The result of the closed session was that allegations of employee misconduct will be referred to the personnel committee for further investigation.

Attested to by:

Rhonda Antrim/County Coordinator

Board Chair/Kevin Leininger