

Traverse County Commission
Regular Board Meeting
January 16, 2018

The meeting was called to order by Commission Vice-Chair Dave Salberg. Other commissioners present included Tom Monson, Mark Gail, and Todd Johnson; Kevin Leininger was absent. The Pledge of Allegiance was recited. Upon a motion by Monson and second by Gail, the agenda was approved unanimously, with the addition of approval to hire a part-time Communications/ Corrections Officer.

Mike Doll and Brian Koch, Highway Department- Koch gave the maintenance update. Dustin Johnson was hired as the new Highway Maintenance Worker. Doll gave the status update on MCSAH #105 in Browns Valley. They are meeting with Dustin Wahls from MNDot to go over the numbers on the curb and gutters. CSAH #5 project plans are complete and just need to be signed by an Engineer. For the County Road 76 Bridge Project, they are still waiting for the status of funding. The first set of funding went out last week, but they were not high enough on the list for the first set of funding, the next set of funding will be sent out in July. There is a MNDot proposed detours on CSAH 6 and CSAH 9. One of the timber bridges has a crack in the center line, and Doll is meeting with Houston Engineering to evaluate the bridge, and might end up changing MNDot's proposed detour. For Traverse County Ditch #23, there is a recommendation from Moore Engineering to clean out the ditch and replace all the existing culverts with the recommended larger culverts. There is a meeting on Thursday with Troy Fridgen and the Watershed to discuss cost sharing for this project. Doll asked for approval to purchase a 2018 Ford F-250 pickup from Nelson Auto Center in the amount of \$31,720.91. Siegel mentioned that Nelson Auto Center doesn't hold the State contract for vehicles any longer, but if we were to continue our membership with Lakes Country Service Cooperative, we could utilize their purchasing agreement with Nelson Auto. Salberg asked if this was the pickup that was approved with the 2018 budget and Koch believed so. The purchase was approved unanimously upon a motion by Gail and second by Monson. Later in the meeting, K. Johnson pointed out that the pickup was not in the final budget for 2018. Monson made a motion to rescind the motion to purchase the 2018 Ford F-250 pickup, seconded by Gail, and approved unanimously. The MN Transportation Alliance Membership Renewal for 2018 was approved unanimously on a motion by Monson and second by Gail. Doll requested approval for final contract payment for SAP 078-700-008 to Central Specialties in the amount of \$16,032.78. It was approved unanimously upon a motion by Monson and second by Gail. Siegel said she had spoken with Brian Noetzelman, Wilkin County Highway Engineer, regarding our contracting with Wilkin County for his services on a temporary basis for approximately 1-2 days per week for up to 4 months until we are able to fill the position, and perhaps longer if needed. Brian was willing, but needed his board's approval. There was a motion by T. Johnson to work with Wilkin County, pending their approval. There was discussion regarding waiting until we hear back from Wilkin today to move forward. Monson would like to discuss with them working 50/50 with their Engineer for the long term. We will need a special meeting to approve the contract in the next week so that Wilkin County can also approve the contact at their next Board meeting on February 6.

Sara Gronfeld, Soil and Water/Planning and Zoning- The buffer ordinance update will be rescheduled until the next meeting on February 6. Gronfeld went over the summary of Planning Commission recommendations on the conditional use permit to allow a concentrated animal feeding operation swine production facility and a multiple family dwelling unit. They have recommended to approve both the facility and the family dwelling unit. There was a motion by Monson to approve and adopt the findings as recommended by the Planning Committee, second by Gail, and unanimous approval.

Kit Johnson, Auditor/Treasurer- K. Johnson gave a department update. He filled out the Police State Aide application, and we will be receiving approximately \$8,000.00 more than last year. It is based on the number of deputies we have, and we had one more deputy in 2017 than in 2016, so it increased. Regarding the courthouse survey, K. Johnson spoke with Springstead and learned that they do surveys for referendums, although they mainly work with school districts. They send out a survey to find out what dollar amount for a project in a referendum would most likely pass a vote. With our project we only have one amount - either it will pass or it won't. The survey costs money and we will be getting the same result from the survey as we would from the results on the ballot. The Board would like Siegel to email out the 2012 space assessment to the Department Heads to see if their needs have changed since then. Siegel will bring the results to the next Board meeting. There was discussion on how to get information out to the public.

Trevor Wright, Sheriff – Wright is seeking approval to sell one of our 2011 Crown Victoria by sealed bid, and then open the bids at a future meeting. The Board agreed, so Wright will work on getting it in the paper. Wright will also check with the Highway Department to see if they could use this vehicle before putting it up for sealed bids. The office purchased three push bumpers instead of four for the front of the vehicles because a vehicle lease will be up at the end of the year and the body styles are different. Judge Glasrud wants to see non-uniform jury attendant to take care of the jury. Wright would like to have 5 males and 5 females on an on-call basis. This is how other counties have handled it, and they are paying them roughly \$11 per hour. Upon a motion by Monson and second by T. Johnson, there was unanimous approval to hire jury attendants.

Lisa Siegel, County Coordinator- Upon a motion by Monson and second by T. Johnson, the minutes from January 2, 2018, were approved unanimously. Upon a motion by T. Johnson and second by Monson, the following bills were approved unanimously:

ASSOCIATION OF MINNESOTA COUNTIES	\$2,235.00
BOIS DE SIOUX WATERSHED DISTRICT	\$29,939.00
CARDMEMBER SERVICE	\$3,024.36
CITY OF WHEATON	\$2,000.00
COMPUTER PROFESSIONALS UNLIMITED	\$10,646.78
Interstate PowerSystems	\$5,504.22
Lake County Highway Department	\$2,125.00

MCIT	\$88,578.00
Minnesota Sheriffs' Association	\$2,413.00
ONSOLVE, LLC	\$7,821.00
SEMCA	\$3,000.00
TRAVERSE COUNTY SOIL & WATER SERV	\$34,092.00
TRI COUNTY COOP	\$4,028.62
ZIEGLER, INC.	\$2,920.56

Per M.S. 375.12, the number of claims totaling \$2000.00 or less were 77, amounting to \$29,035.57. Reminder to the Commissioners to update their Statement of Economic Interest. 2018 AMC Voting Delegate Appointments need to be updated to take Larry Haukos off. There was a motion by Monson, second by T. Johnson, and unanimous approval to change the voting delegates to all five commissioners, Rhonda Antrim, and Lisa Siegel at this time, and then after we hire a new Highway Engineer have that person added as the last voting delegate. Updates and additions to the 2018 committee delegations: the Extension Committee alternate should be Gail and not Leininger. MRCC had a name change to MRC and add AMC meetings along with regular and special Commissioners meetings to the list. There was a motion by Monson and second by Gail to make the changes to the 2018 committee delegations, and approved unanimously. Upon a motion by T. Johnson and second by Monson, it was approved unanimously to pay Monson for attending the Target Training and Split Huff training on December 12, 2017. There was unanimous approval to hire a part-time Communications/Corrections Officer upon motion by T. Johnson and second by Monson. There was a motion by Monson and second by Gail to renew our membership with Lakes Country Service Cooperative for \$310.00 for the year, which was approved by a 3 to 1 vote, with T. Johnson opposing.

Lisa Siegel, County Coordinator

Dave Salberg, Board Vice-Chair