

Traverse County Commission  
Regular Board Meeting  
January 2, 2019

The meeting was called to order at 9:00 a.m. by Commission Chairman Kevin Leininger. Other Commissioners present included Dave Salberg, Tom Monson, and Todd Johnson. Mark Gail joined the meeting at 9:04 a.m. The Pledge of Allegiance was recited. The agenda was unanimously approved, 4 – 0, upon a motion by Monson and second by T. Johnson, with the addition of Lakes Country Service Cooperative membership, ProWest Link agreement and Board packets.

**County Coordinator**

A motion was made by Salberg to elect District 1, Todd Johnson, as Chair and District 2, Kevin Leininger, as Vice-Chair and rotate each year and second by Monson. Leininger said that because he has been the Chairman for the last six years that District 3 should be Vice-Chair this year then Chairman next year. Salberg amended his motion for the Chairman to be Todd Johnson, District 1 and Vice Chairman to be Mark Gail, District 3, seconded by Monson and approved unanimously, 4 - 0. T. Johnson took over the meeting as Chairman.

There was a motion by Monson, seconded by Salberg and approved unanimously, 4 – 0, to keep the 2019 Board meeting dates and times the same as 2018.

Gail arrived at the meeting. K. Johnson gave the Oath to the re-elected Commissioners, Monson, Gail and T. Johnson.

The Board discussed the Committee delegations list. The Board agreed to stay on the same committees this year that they had last year, with the following exceptions:

One Water Shed One Plan, the delegate is Monson and alternate is Leininger.

Counties Providing Technology (CPT) was added with Salberg the delegate.

Economic Development District Board (EDD), the delegate is T. Johnson.

With the above changes the 2019 Committee delegations list was set upon a motion by Monson, seconded by Leininger and approved unanimously.

The 2019 Association of Minnesota Counties Committee and delegates were approved unanimously with the addition of Chad Gillespie as a delegate upon a motion by Leininger and seconded by Monson.

Upon a motion by Monson, second by Gail, and unanimous approval, officers and employees that are required to be bonded shall continue to be through Minnesota Counties Intergovernmental Trust.

Upon a motion by Monson, second by Salberg, and unanimous approval, the expense reimbursements for employees will remain the same as 2018 except mileage, which will follow the IRS rate of 2019.

The resolution to change the County's commercial permit fee was discussed; the Board would like it to say that there will be a cap of \$1,000 unless unforeseen circumstances would lead to

more inspections or other work that would cost more. T. Johnson would like Franzese to bring back wording to the next meeting.

Leininger made a motion to name the Gazette as the official newspaper, which was seconded by Gail and approved unanimously.

Upon a motion by Leininger, second by Gail, and unanimous approval, the Coroner will remain the same as 2018.

Monson made a motion to designate authority to Auditor/Treasurer Kit Johnson to designate depositories for the County funds, which was seconded by Leininger and approved unanimously.

Salberg made a motion to designate authority to Auditor/Treasurer Kit Johnson to obtain annual broker certification as needed, second by Monson and approved unanimously.

Upon a motion by Salberg, second by Leininger, and unanimous approval the Auditor/Treasurer, Kit Johnson, was authorized to pay county bills.

A motion was made by Monson to approve the December 18, 2018 minutes, with a second by Salberg, and unanimous approval. Upon a motion by Leininger and second by Salberg, the following bills were approved unanimously:

ASSOCIATION OF MINNESOTA COUNTIES	\$4,088.00
HORMANN/MARK	\$2,000.00
KRIS ENGINEERING, INC.	\$4,347.72
L & O ACRES TRANSPORT, INC.	\$2,119.50
MCCC, MI33	\$8,177.00
MINNESOTA DEPARTMENT OF ADMINISTRATION	\$3,056.47
MORRIS ELECTRONICS	\$39,104.00
NORTHLAND TRUST SERVICES	\$164,126.25
OTTER TAIL COUNTY TREASURER	\$5,797.03
PRO WEST & ASSOCIATES, INC.	\$3,185.00
REGENTS OF THE UNIVERSITY OF MINNE	\$18,048.00
SANFORD	\$3,623.40

Per M.S. 375.12, the number of claims totaling \$2,000 or less were 32, amounting to \$10,189.97.

There was a motion by Salberg, second by Leininger and unanimous approval of the Reception Services Agreement with Horizon Public Health.

Upon a motion by Leininger, second by Monson the 2019 Lakes County Service Cooperative membership was approved unanimously.

Upon a motion by Leininger and second by Monson the ProWest Link Software Maintenance and Technical Support Agreement was approved unanimously.

Zahl asked the Board if they would like to continue to receive the Board packet in the mail before the meeting or if the email of the Board packet would be sufficient and then there will be paper copies at the Board meeting. The consensus was that they would try it.

The Board would like County Attorney, Matt Franzese, to contact the owner of the old EZ Loader building to see if they would consider selling it.

#### **Highway Department**

Chad Gillespie, County Engineer, appeared before the Board and gave a department update. Gillespie went over the maintenance costs for snow and ice control from 1995 until 2017. Gillespie is going to a meeting in Fergus Falls to try to get Federal money for the year 2023, between 1 to 1.5 million additional funds for County Road project.

Brian Koch, Maintenance Supervisor informed the Board that they are working on getting the snow removed. Two snow plows have broken down, they are getting fixed. The excess snow from the shop is being put at the Fairgrounds.

#### **Law Enforcement Center**

Sheriff Trevor Wright gave the jail update. Our usage for the month of December was at 52.78%. We hired one part-time Communications/Corrections Officer and interviewing for a second CCO on Friday. Upon a motion by Gail, second by Monson and approved unanimously the 2019 Fee Schedule was approved for the Sheriff's Office.

#### **Soil & Water**

Sara Gronfeld appeared before the Board with a department update. They are working on various educational programs. There were no new permits issued for Subsurface Sewage Treatment Systems. They will be working on annual reports for the Wetland Conservation Act and the Feedlot Program. The GIS program is up and running on the County's website, public access is now available.

T. Johnson adjourned the meeting at 9:56 a.m.

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Lisa Zahl, County Coordinator

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Todd Johnson, Board Chairman