

Traverse County Commission  
Regular Board Meeting  
January 19, 2021

The meeting was called to order at 9:36 a.m. by Chairman Dave Salberg. Other Commissioners present were Tom Monson, Mark Gail, Kayla Schmidt, and Todd Johnson. The Pledge of Allegiance was recited. The agenda was unanimously approved upon a motion by Monson and second by Gail.

**Highway Department**

Chad Gillespie, County Engineer, and Brian Koch, Highway Supervisor, appeared before the Board with a Department update.

Upon a motion by Gail and second by Monson advertising for bids for the following three projects: CSAH 15 from South County Line to CSAH4; CSAH 4 from CSAH 5 to County Road 69; and Lake Valley Township was approved unanimously.

Upon a motion by T. Johnson and second by Schmidt the following resolution to approve final payment for 20-02 to Sibson's was approved unanimously:

**Board Resolution**

WHEREAS: County Project No CP 20-02 has in all things been completed, and the County Board being fully advised in the premises.

NOW THEN BE IT RESOLVED: That we do hereby accept said completed project for and on behalf of the County of Traverse and authorize final payment as specified herein.

Gillespie gave general updates on the following: They received the Local Bridge Replacement Program Grant Fund letter for CSAH 16 box culvert and they received the new plow truck.

**Auditor/Treasurer**

Kit Johnson, Auditor/Treasurer, appeared before the Board with a department update. The office is working on year end reporting, putting in the new budgets, tax settlements, W-2's and 1099's, etc. They will begin working on the 2021 taxes soon, special assessments are still coming in. Monson asked about our current abatements, K. Johnson explained that the Wheaton Dumont Elevator project in Wheaton is done as of 2020. Croke Township fertilizer plant will be done after 2025. The Tintah Township abatement will start in 2022.

**County Coordinator**

A motion was made by Monson to approve the January 5, 2021, Board minutes, with a second by Gail and approved unanimously. T. Johnson made a motion to approve the following bills and seconded by Schmidt, followed by discussion. The Board questioned three bills and after an explanation the bills were approved unanimously:

COUNTIES PROVIDING TECHNOLOGY	\$4,980.41
ELLINGSON PLUMBING, HTG & AC	\$3,419.22
HORMANN/MARK	\$2,000.00
MEND CORRECTIONAL CARE, PLLC	\$2,634.30
MINNESOTA SHERIFFS' ASSOCIATION	\$2,499.00
MORRIS ELECTROINCS	\$41,600.00
PRO-WEST & ASSOCIATES, INC	\$4,066.26
SEMCA	\$3,000.00
TRAVERSE COUNTY HIGHWAY DEPT	\$2,763.60
WELLS FARGO CORPORATE TRUST SERVICES	\$203,892.50
WEST CENTRAL REGIONAL JUVENILE CTR	\$3,287.00
DLT SOLUTIONS, INC.	\$3,271.77
MCIT	\$69,783.00
TEAM LABORATORY CHEMICAL, LLC.	\$57,210.00
TOWMASTER	\$106,964.00
TRI COUNTY COOP OIL ASSOC.	\$2,840.55

Per M.S. 375.12, the number of claims totaling \$2,000.00 or less were 65, amounting to \$27,174.32.

Lisa Zahl, County Coordinator informed the Board that there was a correction on the 2021 County of Traverse Organization list, the County Shoreline Management Officer should be Ben Oleson and not Sara Gronfeld. There was also a correction on the 2021 Committee Delegation list, the Central MN Regional Radio Board should be the Central MN Emergency Services Board.

The Pay Equity Implementation Form was approved unanimously upon a motion by Monson and seconded by T. Johnson. This report is sent to the Minnesota Management and Budget every three years and it is to eliminate sex-based wage disparities in public employment in the state of Minnesota.

Upon a motion by Monson and seconded by Gail the following resolution was approved unanimously:

**Resolution to Adopt and Implement  
The Bois de Sioux – Mustinka  
Comprehensive Watershed Management Plan**

**Whereas**, Traverse County entered into a planning agreement Memorandum of Agreement to development the Bois de Sioux – Mustinka Comprehensive Watershed Management Plan; and

**Whereas**, Traverse County has been an active participant in the development of the Bois de Sioux – Mustinka Comprehensive Watershed Management Plan (Plan); and

**Whereas**, the Bois de Sioux – Mustinka Policy Committee submitted the Plan for State approval on December 4, 2020; and

**Whereas**, Traverse County recommended the Bois de Sioux – Mustinka Policy Committee submit the Plan for State approval on December 15, 2020 and

**Whereas**, the Board of Water and Soil Resources (BWSR) North Region Committee met on January 6, 2021 and decided to recommend the Plan be approved according to Minnesota Statutes 103B.101, subdivision 14 at the BWSR meeting on January 27, 2021;

**Now; Therefore, Be it Resolved**, contingent on BWSR approval Traverse County hereby adopts and will begin implementation of the Plan for the area of the county identified within the Plan and serve as a substitute for the Traverse County local water management plan as per 103C for the duration of the state approved Plan.

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**CERTIFICATION**

**STATE OF MINNESOTA**

Traverse County

I do hereby certify that the foregoing resolution is a true and correct copy of the resolution presented to and adopted by Traverse County at a duly authorized meeting therefore held on the 19th of January 2021.

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*Attest: Traverse County Coordinator*

Upon a motion by Salberg and seconded by T. Johnson the 2021 contract for Planning and Zoning Services with Hometown Planning, LLC was approved on a 4-0 vote.

Zahl explained that the air conditioner in the Social Services computer server room is acting up and needs to be replaced. To fix the air conditioner, which is approximately 10 years old, would be \$2,950.00 and to get a new air conditioner it would be between \$6,000.00 - \$7,000.00 which would include labor. Upon a motion by T. Johnson and seconded by Monson it was approved unanimously to replace the air conditioner.

Zahl informed the Board that there is a vacancy on the Minnesota Counties Intergovernmental Trust Board, this is our insurance carrier. Any of the Board members can apply to sit on the Board if there is any interest.

Salberg adjourned the meeting at 10:08 a.m.

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Lisa Zahl, County Coordinator

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Dave Salberg, Board Chairman