

Traverse County Commission  
Regular Board Meeting  
August 19, 2014

The meeting was called to order by Commissioner Chair Kevin Leininger. Other commissioners present included Dave Salberg, Don Appel, Jerry Deal, and Todd Johnson. The pledge was recited. The agenda was approved unanimously with an addition by Deal regarding West Central Land of the Dancing Sky contract, Salberg with updates, and Antrim with bids for a cooling unit in the Social Service server room, upon a motion by Deal and second by Appel. Deal requested a clarification on the minutes from last meeting. He wanted it clarified that although he voted for the question on the ballot, he does not agree that the Board has investigated the facts and does declare it necessary to issue a bond for the expense of the courthouse project. He said that would be up to the people. He also brought the proposed increase for 2015 of the West Central Office of the Land of the Dancing Sky. Traverse County's share would increase from \$765.00 in 2014 to \$788.00 in 2015. Upon a motion by Deal and second by T. Johnson, the increased allocation was approved unanimously.

**Larry Haukos/Highway Engineer-** Letting date of 10/07/2014 at 10:30 A.M., for SAP 078-707-001 Municipal Street Project and joint Mill and Overlay Project with the City of Wheaton, was approved unanimously upon a motion by Salberg and second by Appel. Haukos presented a grant agreement for the Dumont Bridge, MNDOT No. 05943. The Federal Funds would be \$400,000.00 and bridge bond funds would be \$87,110.00, and state aid funds would be \$40,658.57 for a total project of \$527,769.30. Upon a motion by Deal and second by T. Johnson, the following resolution was approved unanimously:

**RESOLUTION**

**Exhibit E for Grant Agreement to State Transportation Fund (Bridge Bonds)**

**Grant Terms and Conditions**

**SP 078-606-025**

*19 August 2014*

WHEREAS, Traverse County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No.78531; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$ **87,110.73** by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Traverse County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, subdivision 5, clause (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The proper county officers are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

**Rhonda Antrim/County Coordinator-** The Board minutes from the August 5, 2014 meeting were approved unanimously, upon a motion by Salberg and second by T. Johnson. The following bills were approved unanimously, upon a motion by Salberg and second by T. Johnson:

BORDER STATES COOPERATIVE	3,150.72
COMPUTER PROFESSIONALS UNLIMITED INC	3,519.81
ELECTION SYSTEMS & SOFTWARE, INC.	2,763.92
KRATOCHWILL & ANDERSON, P.A.	7,350.00
LSS OF TRAVERSE, LLC	3,835.00
PRO-BUILD	2,180.82
STEVENS TRAVERSE GRANT PUBLIC HEALTH	5,315.33
WHEATON-DUMONT ELEVATOR	2,103.74

Per M.S. 375.12, the number of claims totaling \$2000.00 or less were 62, amounting to \$29,050.10. The second quarter report from the Traverse Care Center was approved. The question was asked if there was any recollection on the Board's part, of a legal bill they would be willing to share the cost of, from 2013. There was no recollection and there was nothing in the minutes of such an agreement. Flu shots for employees are scheduled for September 23 from 7:00-9:00 A.M. and again from 4:00-6:00 P.M. The Board did not agree to pay for the cost of a shot if the employee's health insurance doesn't cover it. Antrim reviewed information provided by Minnesota County Intergovernmental Trust (MCIT) regarding coverage rates for 2015, American Disabilities Act law changes and impact on employers, and some practical strategies for public employers, most of which Traverse County was already doing or has done. Upon a motion by Salberg and second by T. Johnson, a low-bid by Wheaton Heating and Air Conditioning for a mini-split unit for the Social Service server room was approved unanimously. The Board discussed a policy about when to seek bids and by consensus, employees should seek two bids whenever possible and when it makes sense to do so. Antrim discussed the Invasive Species allocation and a RFP that was issued and due September 15<sup>th</sup> regarding that. T. Johnson will work with Sara Gronfeld for a recommendation on what Traverse County should request. Antrim also updated the Board regarding the Association of Minnesota Counties fall policy committee meetings, September 3<sup>rd</sup> and 4<sup>th</sup>.

**Angela Serocki/Human Resource Technician-** Serocki explained that Public Employee Retirement Association (PERA) as the State Social Security Administrator has notified Traverse County of a technicality error regarding the contribution to Social Security by several Correctional Plan members. It was determined that because of the technicality, Correctional Plan members who were not transferred from the Coordinated Plan in 1999 or 2000 were not required to contribute to Social Security, therefore a corrective measure is needed. PERA believes that the Legislature always intended to use the Correctional Plan and the Coordinated Plans in the same manner contributing both to PERA and Social Security and that it would be in the best interest of the employees to continue contributions in this manner. PERA requested that the Traverse County Board provide their preference for conducting the upcoming Social Security referendum. They want to see affected members vote either majority-everyone votes and 50% or more is how they will move forward, or a divided vote whereby individuals chose how they want proceed. PERA provided an informational document that included reasons why employers might prefer the majority vote. If voting was allowed individually, then those folks would always have to be treated differently. The question of the Board is whether our Traverse County members should vote majority or divided. Upon a motion by Appel and second by Johnson, it was unanimous that Traverse County would choose to pursue a majority vote.

**Sara Gronfeld/Soil and Water/Planning and Zoning-** Gronfeld discussed the upcoming hearing for the Dollymount Dairy CUP which will be August 27, 2014 at 9:30 A. M. at the Wheaton Legion. She invited the Commissioners to attend and listen to any comments presented at the hearing. She also presented a grant agreement for 2015 Board of Water and Soil Resources Minnesota Pollution Control Agency County Feedlot Performance Grant Agreement. A motion to approve the agreement was made by Deal and second by Salberg, and approved unanimously. She discussed the Global Information System Project Bid Comparison. ProWest was lower overall. Salberg made a motion to approve the contract with ProWest, as it would be a more fiscally responsible decision throughout the duration of the project. The motion was seconded by Appel, and approved unanimously.

**Kit Johnson/Auditor/Treasurer-** Johnson distributed the 2014 Primary Election results. His office is busy getting ready for the general election. He reported that he received a letter from Minnesota County Intergovernmental Trust (MCIT) regarding insurance rates. He discussed a meeting with Recorder and Assessor about scanning documents. Information Systems Corporation was consulted and this could assist other departments as well.

Salberg discussed the purchase by PrimeWest Health of a new building and indicated that the 13 member counties would be displaying a flag on the building. He requested we research whether we have one or we develop one. He also requested a follow up by Bruce Casey on a report regarding the clean air in the courthouse that was done. He also mentioned that Horizon Public Health Joint Powers Board Agreement will be brought to the next meeting to be approved. They will seek two commissioner representatives, at that time, to be on the Board. He recommended himself and T. Johnson and they were approved by consensus. The Board also discussed gravelling again with Haukos and by consensus, he may hire construction to haul gravel or may call the Board Chair to discuss.

Attested to by:

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Rhonda Antrim/County Coordinator

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Kevin Leininger/Board Chair