

Traverse County
Commissioner Board Meeting
October 16, 2012
Traverse County Annex

The meeting was called to order at 9:50 AM by Board Chair Kevin Leininger.

Members present included Commissioners Kevin Leininger, Todd Johnson, Jerry Deal, Donald Appel, and David Salberg.

The Pledge was recited.

Larry Haukos/Highway Engineer- Haukos distributed the annual report for 2011. He also discussed project updates.

Upon a motion by Deal and second by Johnson and carried unanimously, a change order was approved for Sibson gravel work.

Upon a motion by Deal and second by Appel and carried unanimously, approval for work on CR #81 was approved.

Kit Johnson/Auditor-Treasurer- Bid opening for SAP 078-598-035 was conducted. Bids were as follows:

Duininck, Inc.	\$299,904.70
Korby Contracting Co, Inc.	\$245,340.80
Prahm Construction, Inc.	\$243,372.80
Structural Specialties, Inc.	\$267,744.10
Swingen Construction Co	\$290,645.00

Upon motion by Appel, second by Deal a unanimous vote to award Project SAP 078-598-035 to Prahm was approved.

There was also discussion on completing culvert projects. The pipe sizes have increased without public hearings so the Highway Engineer is not clear on expectations and direction. He's received letters from land owners but not the Watershed with spreadsheets of what needs to be done. Deal agreed in delaying action until he can verify what actually needs to be done.

Leininger asked about tearing down the yellow house adjacent to the Social Service Annex. Haukos thought they could get to it by November and the dump would allow them in after it closes.

Tom Schmitz/ Emergency Manager and Glen Elvecrog/Regional Coordinator Emergency Management- Schmitz distributed information regarding the performance grant. Traverse County received \$13,849.00 to offset Emergency Management. The allocation has a baseline amount of \$4,000.00 that all counties receive and the rest is based on net tax capacity and population.

Schmitz and Elvecrog also went through the various expectations of Emergency Management required by Statute and importance of having it. Glencrog conceded that it is difficult to manage Emergency

Management in smaller counties. He did indicate that it can be beneficial and pay for itself and be a resource for daily activities. There are also more federal dollars but also more federal requirements.

Glencrog explained that the state has a state-wide mutual aid agreement to receive and provide resources when needed. He discussed the Wadena tornado and the strength they had through their city-county relationship and responses. There are long-term recoveries in times of disaster that have huge impacts. Records maintenance is a large piece of what is needed within Emergency Management. He also discussed the relationship with the schools and making sure they're trained on what to do in an emergency.

Schmitz and Glencrog distributed the Emergency Management Handbook for Government Officials and a list of the Federal and State mandates. They pointed out that the county could be responsible for 10% of any major disaster recovery. The EM could mitigate those expenses as well as justify the case for the full 100% State and Federal reimbursement.

Glencrog recommends a robust community planning committee that includes all EMS providers for a jurisdictional response. Trevor Wright/Deputy Sheriff, Rhonda Braaten-Antrim/Coordinator, and Leininger also shared information about a meeting they had with Stevens County, to look at how they are structured and gather some insight into planning from them. It was apparent that sharing a position would not be feasible at this time. Traverse County has not allocated enough hours to Emergency Management to be progressive and there is a lot of planning and work that would need to be done to get to that point. The committee suggested looking at partnering with the cities as well as Sanford, in development of a multi-jurisdictional approach to Emergency Management.

Dianne Reinart/Assessor- Reinart discussed a memo she received from the Minnesota Department of Revenue regarding reappointment. Minnesota Statute 273.061 declares that the terms of the office as County Assessor shall begin January 1 of every fourth year. January 1, 2013 will begin a new four year term statewide. Upon a motion by Deal, second by Appel, the motion carried unanimously to reappoint Dianne Reinart to another four-year term as Traverse County Assessor.

Rhonda Braaten-Antrim/County Coordinator- Antrim updated the Board that union negotiations are scheduled for October 18 and Open Enrollment is scheduled for November 20.

Upon a motion by Johnson and second by Salberg, the minutes of the October 2, 2012 Board meeting were approved unanimously.

Antrim updated the Board regarding the issue of covering the Traverse County Fair under the county's insurance through Minnesota County Insurance Trust. To do this, the Board must make official application and include with it a copy of the current budget, as well as the last five years of loss ratios to MCIT. At that point, the company would offer a quote of what the cost would be. This would be a special policy written in addition to the current county policy. By consensus, the Board approved Antrim to continue with the application process.

Antrim shared that there is a District 4 Regional AMC meeting in Long Prairie on October 26. The agenda indicates that someone from each county should share updates regarding their respective county. The Board agreed to have Antrim provide the update for the meeting, including issues such as the Court House bonding issue, union negotiations, current positions and how they're being structured or considered.

Upon motion by Salberg, second by Appel, the contract with Alvstad for drug testing of highway department employees was approved unanimously.

Upon a motion by Salberg and second by Appel, the following bills were approved unanimously:

AAA STRIPING SERVICE CO.	\$42,560.80
BORDER STATES COOPERATIVE	\$2,602.50
DIAMOND MOWERS, INC.	\$2,056.87
HEARTLAND MOTOR COMPANY	\$2,218.15
HOUSTON ENGINEERING, INC.	\$3,262.25
KELLEN/RYAN - 54K LLC	\$8,122.50
MARK SAND & GRAVEL DAKOTA CO	\$38,713.13
RILEY BROTHERS CONSTRUCTION,	\$30,284.00
ROYAL TIRE, INC.	\$6,542.84
TRI- CITY PAVING, INC.	\$8,472.20
TRI COUNTY COOP	\$31,168.29
TRUE NORTH STEEL	\$10,709.41
BRANDON COMMUNICATIONS	\$2,306.15
COMPUTER PROFESSIONALS UNLIMI	\$3,536.75
GAZETTE PUBLISHING CO.	\$2,160.80
LSS OF TRAVERSE, LLC	\$2,035.00
MOORE/JOHN & JO	\$8,317.00
REGENTS OF THE UNIVERSITY OF	\$20,850.00
STEVENS TRAVERSE GRANT PUBLIC	\$4,994.92
THE BAT MAN, INC.	\$10,000.00
TRAVERSE ELECTRIC COOP INC	\$3,703.71
TYLER TECHNOLOGIES, INC.	\$2,472.75

Pursuant to M. S. § 375.12 the number of claims in the amount of \$2,000.00 or less was 111 amounting to \$51,305.50.

The Board discussed January 2013 meetings. With the first Tuesday falling on New Year's Day, the Board scheduled the first Board meeting in January to be on January 8th and the second to be on January 22nd.

The Board also agreed that recording the meetings was not necessary and directed Antrim that she could stop recording them, with the exception of closed sessions as required by law. Antrim also updated the Board on AMC's move to provide a state-wide option for the processing of credit card payments.

Upon a motion by Appel and second by Deal, the meeting was closed to discuss union negotiation strategy.

Upon a motion by Appel and second by Johnson, the meeting was re-opened.

Appel updated the Board regarding his meeting with the West Central Regional Juvenile Detention Center. They are proposing a longer commitment for beds. Right now Traverse County guarantees 1/8th of a bed per year. They are also looking at capital improvements and improved security. Appel also mentioned they have a new program for working with juvenile sex offenders.

Johnson updated the Board regarding a meeting he attended for Supporting Hands, under the Nurse Family Partnership. The group of counties is looking to expand from eighteen to twenty, to include the addition of Kandiyohi and Rock Counties. There is also some new federal funding that will replace the current county funding Traverse was required to pay.

Deal passed out the proposed map for the BSS and E power line. The projected completion date is 2019 and it will stand 120 feet high.

The meeting was adjourned at 12:15 PM.