

Traverse County
Commissioner Board Regular Meeting
June 4, 2013

The meeting was called to order by Board Chair Kevin Leininger. Other Commissioners present included Dave Salberg, Don Appel, Jerry Deal, and Todd Johnson. The pledge was recited. The agenda was accepted unanimously with the addition of water damage at Rosebud Campground, upon a motion by Deal and second by Salberg.

Dianne Reinart/County Assessor- Reinart provided a list of trainings for County officials to attend for Board of Equalization Training Certification. The training certificate is good for four years. Reinart also discussed a legislative change in the law requiring anyone working in Assessing land or working in the Assessor's office must obtain an Accredited Minnesota Assessor's license. She suggested the deputy assessor start attending more classes so they remain in compliance. Deal agreed she should attend. Upon a motion by Salberg and second by Appel, the Deputy Assessor may attend certification training as required.

Larry Haukos/Highway Engineer- Haukos introduced Lynn Siegel as the new Emergency Manager. He requested authorization for lap top computer for her with a quote from Integrated Networking for \$1,400.00 plus tax. The lap top purchase was approved unanimously upon a motion by Salberg and second by Appel. Haukos also requested authorization to contract with J & J Earthworks Inc, for construction for Box Culverts; SAP 078-599-057. The contract was authorized unanimously upon a motion by Deal and second by Johnson. Haukos also requested authorization to purchase a desktop computer with an upgrade for CADD machine for the Highway Technician. The quote from Integrated Networking was \$2,758.00 plus tax. The request was approved unanimously upon a motion by Salberg and second by Johnson.

Sara Gronfeld/SWPZ Administrator- Gronfeld provided a department update. This month included several building permits. She also discussed a situation where a land owner did not apply for a permit for rip rap and requested a Board decision on whether the project would be considered maintenance or a new project, which are distinct in terms of permit requirements. T. Johnson discussed the collateral damage the project caused in terms of the road infrastructure. The hauling of the rock fractured the road for approximately ½ mile and caused major damage. Upon a motion by Salberg and second by Appel, the project was deemed maintenance, requiring no permit. No earth work was performed prior to addition the rock on the top of a layer of existing rock. T. Johnson abstained with the remaining Commissioners voting yes. The Board did direct Gronfeld to develop guidelines to specify what would be a new project vs. maintenance, for future decision making. Gronfeld also requested the second half of their county allocation early to assist with cash flow. The Board reviewed pictures of damage that occurred at the Rosebud campground that were a result of excessive rain as well as correspondence between Dan Binsfeld and the Watershed District Manager, John Roeschlein. Gronfeld indicated that they were going to try to work with the land owners above the campground on some possible solutions to slow down the water runoff flow and reduce erosion.

Matthew Franzese/County Attorney- Franzese presented two lease agreements between Traverse County and LSS of Traverse County, LLC, both concerning the lease with the Traverse Care Center. Upon a motion by T. Johnson and a second by Salberg, the Amendment of Lease and Accounts Receivable Purchase Agreement was approved unanimously. Upon a motion by Appel and second by T. Johnson,

the Amendment of Lease Extension Terms and Accounts Receivable Purchase Agreement was approved unanimously. Deal expressed his concerns around no language in the lease concerning depreciation.

West Central Industries (WCI)- Greg Wagner, WCI Economic Development Planner and Tom McSparron, WCI Donor Services Officer, appeared before the Board for their annual presentation and report. They discussed the comprehensive economic development strategy executive summary, comparing Traverse County to the other counties in our region. Of significance, Traverse County's population declined by 14% over the past eleven years while the regional average increased 6%. Other highlights summarized included the fact that 76% of the Traverse County workforce are located in three areas: 1) Education and Health Services, 2) Trade, Transportation and Utilities, and 3) Public Administration. The average weekly wage for all job sectors in Traverse was \$552.00 in 2011. WCI also presented that they provided investments in Traverse County of 46 grants totaling \$444,990.00 and 39 loans totaling \$1,450,517.00

Horizon Community Health Board- Sandy Tubbs, Sharon Braaten, and Dennis Thompson, on behalf of the Horizon Restructuring Committee, appeared before the Board to update them on the progress of the move to a 5 County Public Health Agency. Tubbs presented a brief history around the structure of the various agencies in the past and how they have arrived to where they are currently. Tubbs discussed the six areas that required further research in the pursuit of a regional approach. The Robert Wood Foundation Grant allowed them to look at issues for a shared services learning collaborative. A couple of the core issues include personnel, unions, salaries and benefits, and formulas for investments by each county. They also presented the 2012 and 2013 business plan. They stressed that as they move forward, they must honor the commitments made to employees as they move forward under one agency.

Rhonda Braaten-Antrim/County Coordinator- The May 21, 2013 Board meeting minutes were approved unanimously upon a motion by Salberg and second by Appel. The Region 4 South Adult Mental Health Initiative contract was approved unanimously upon a motion by Appel and second by T. Johnson. A permit application by John Deal for fireworks on the 4th of July was approved unanimously upon a motion by Salberg, and second by Appel. Kit Johnson was also instructed by a consensus of the Board, that when situations that impact salary and benefit issues within the county that his department administers are in question, he shall wait for an opinion from the Human Resources Professional before taking action.

Attest:

Rhonda Braaten-Antrim/County Coordinator

Kevin Leininger/Board Chair