

Traverse County
Regular Board of Commissioner Meeting
May 21, 2013

The meeting was called to order by Commissioner Chair Kevin Leininger. Others present included Commissioners Dave Salberg, Don Appel, Jerry Deal, and Todd Johnson. The pledge was recited. The agenda was unanimously approved upon a motion by Salberg and second by Deal.

Larry Haukos/Highway Engineer- Haukos presented a department update. Board actions included:

- 1) Authorization was approved unanimously upon a motion by Salberg and second by Appel to rent two used pickup trucks to be used for construction inspection and observation from Heartland Motor Company in the amount of \$20.00 per working day and \$.20 per mile.
- 2) Authorization was approved unanimously upon a motion by T. Johnson and second by Appel to purchase a laptop computer as an upgrade for the engineer's office. The quote from Integrated Networking was for \$1,450.00. Haukos was required to consult our IT staff for approval prior to purchasing the computer.
- 3) Authorization was approved unanimously upon a motion by Deal and second by Salberg to hire three to five belly dump trucks to assist with County road graveling. The cost is \$85.00 to \$95.00 per hour with a \$100,000.00 limit. This is similar to last year.

Matthew Franzese/County Attorney- Franzese presented the terms for amending the existing lease with the Traverse Care Center and the accounts receivable purchase agreement. He also presented the Extension of the Lease terms. He discussed the contract that will be presented at the next Board meeting and that the existing employee records need to be addressed in the contract. Upon a motion by T. Johnson and second by Appel, the Board accepted the terms of the agreements and the inclusion of a records clause unanimously.

Trevor Wright/Chief Deputy Sheriff- Wright presented the FEMA grant for signatures. He requested a resolution be approved for a Boat and Water grant of \$1625.00 from the State of Minnesota. Upon a motion by Salberg, second by Appel, the resolution to accept the grant was approved unanimously. Wright also requested Lynn Siegel, the incoming Emergency Manager, be appointed to the Regional Advisory Committee and an alternate for Wright on the Operator's Committee. This request was approved unanimously upon a motion by T. Johnson and second by Appel. Wright also discussed the Next Generation 911 project. He presented quotes for the initial equipment from Sentinel Patriot. One quote was as a standalone Traverse County System in the amount of \$185,297.32 and the second quote was as an integrated system which would include Wilkin County and be hosted by Otter Tail County, in the amount of \$127,133.90. Either quote would be paid for using 911 funds but an additional benefit to cost with using the Otter Tail County system, is that if the lines were ever severed, Otter Tail could handle the 911 calls and radio Traverse accordingly. The local dispatch would still be used with either system as well. Upon consensus of the Board, Wright was authorized to continue the planning phase of the project with Otter Tail County.

Sara Gronfeld/SWPZ Administrator- Gronfeld discussed the loss of funds from the State of Minnesota for the Wetland Preservation Area. The program encouraged enrollment of qualified wetland areas by local land owners and offered tax abatements for those areas. With the loss of state funding, the amount of local tax offset being reabsorbed by the tax payers totals \$2700.00 per year. Gronfeld encouraged communication with the local legislators to request restoration of funding for the program. She also requested the reappointment of Jerome Deal to the Planning Commission/Board of Adjustment. Upon a motion by Appel and second by T. Johnson, the Board unanimously approved the reappointment of Jerome Deal.

Kit Johnson/Auditor/Treasurer- K. Johnson presented the terms of the tax forfeited sale. The Board set the date for July 9th, 2013. Upon a motion by Deal and second by Appel, the prices for the various properties as well as the properties were approved unanimously.

Upon a motion by Deal and second by T. Johnson, a church at 1201 3rd Ave S, was unanimously approved to go through Voluntary Conveyance in Lieu of Forfeiture. The City of Wheaton will also need to agree to this process for the church to be eligible for sale. K. Johnson also discussed PRISM- Property Record Information System of Minnesota. This is a new system that counties will be moving to and could include increased costs to counties.

Rhonda Braaten-Antrim/County Coordinator- Upon a motion by Salberg and second by Appel, the following bills totaling \$2000.00 or more were approved unanimously.

ZIEGLER, INC.	2,174.75
GOLDEN ELECTRONIC TRAINING AND SUPPORT	2,191.09
BJ'S PARTS DEPOT	2,193.53
CHAMBERLAIN OIL COMPANY	2,729.59
TRI COUNTY COOP	2,797.71
GAZETTE PUBLISHING CO.	2,810.21
AMERICAN SOLUTIONS FOR BUSINESS	3,273.17
COMPUTER PROFESSIONALS UNLIMITED	3,409.89
EMERSON NETWORK POWER	3,473.44
KRATOCHWILL & ANDERSON, P.A.	3,516.50
MORRIS ELECTRONICS	3,640.66
BORDER STATES COOPERATIVE	3,657.34
TRAVERSE ELECTRIC COOP INC	3,703.71
ELECTION SYSTEMS & SOFTWARE, INC.	4,585.00
KRIS ENGINEERING, INC.	4,916.81
STEVENS TRAVERSE GRANT PUBLIC HEALTH	5,315.33
LSS OF TRAVERSE, LLC	5,990.00
MN STATE AUDITOR	6,377.53
Farmers & Merchants State Bank	8,338.25
TRUE NORTH STEEL	12,813.08
TRI COUNTY COOP	22,631.45
TRAVERSE COUNTY SOIL & WATER SERVICE	40,000.00

Pursuant to M. S. 375.12, the number of claims less than \$2000.00 were 119 totaling \$49557.52.

Upon a motion by Deal and second by T. Johnson, the May 7, 2013 Board minutes were approved unanimously. Antrim updated the Board that there is a regional AMC District meeting in Alexandria on June 7, 2013. Antrim updated the Board on the Building Committee meeting and issues with water still coming in the 1974 building as well as the garage roof of that building leaking. The roof in the Annex is leaking in Conference room A. The Highway Engineer was pursuing quotes for the leaking basement as well as quotes to add electrical posts at the County Park. By consensus the Board approved Antrim to pursue increasing cleaning contracts with the current two contracted individuals. There will also be some cosmetic improvements made to the court house, such as painting of court services and some offices.