

Traverse County Commissioner Meeting
Regular Meeting
May 20, 2014

The meeting was called to order by Commissioner Chair Kevin Leininger. Other commissioners present included Dave Salberg, Don Appel, Jerry Deal, and Todd Johnson. The pledge was recited. The agenda was amended with the removal of a department update from the Highway Department, and additions from Sara Gronfeld, Jerry Deal, and Rhonda Antrim.

Sara Gronfeld requested the Board make a decision on a permit request from Allen Gronfeld for a grain bin in an agricultural zone, due to a conflict of interest for her. Upon a motion by T. Johnson and second by Salberg, the permit was approved unanimously.

The Bid Letting was completed for SAP 078-618-003 for Subgrade Excavation, Aggregate Base and Bituminous Surfacing on CSAH #18. Bids were received as follows:

Bituminous Paving, Inc	\$258,383.00
Central Specialties, Inc	\$238,325.30
Mark Sand & Gravel Co	\$195,490.00
Riley Brothers, Inc	\$169,858.79

A decision on the bid was tabled until the Highway Engineer can discuss the contribution from Minn-Dak.

Kit Johnson/Auditor/Treasurer- K. Johnson provided a department update which included discussion of a shed which should have been assessed separately from the funeral home for tax purposes. Upon a motion by Salberg and second by Deal, an adjustment to the 2013 and 2014 tax years was approved unanimously. Dianne Reinart, Assessor, also distributed information on training courses being offered for the Board of Equalization. Training is required every four years. The Traverse County Cost Allocation Plan was completed and distributed. It is used for administering state and federal program reimbursements. The SAM registration was renewed for the county which is a Federal grant registration process. The Traverse County Care Center is current with its lease payments. The retro pay adjustments are final and complete resulting from the Springsted wage study and appeals. Johnson reviewed the new election laws and filing deadlines, tax rates, tax filing deadlines, and the tax structure. Upon a motion by Appel and second by Deal, the Tobacco license for the Tri County Coop was approved unanimously. The Alliance Pipeline settlement was discussed and whether paying interest was necessary. Johnson will work with County Attorney, Matt Franzese, and determine what's required to pay.

Jerry Deal announced he is not filing for public office. This will be the first time in 56 years he hasn't filed. The Board thanked him for his years of service.

Rhonda Antrim/County Coordinator- Upon a motion by Deal and second by Appel, the Board minutes from May 6, 2014 were approved unanimously. Upon a motion by Salberg and second by Appel, the following bills were approved unanimously:

CARDMEMBER SERVICE	2,323.73
CODE 4 SERVICES LLC	5,789.73
COMPUTER PROFESSIONALS UNLIMITED	3,473.81
ELECTION SYSTEMS & SOFTWARE, INC.	4,585.00
EMERSON NETWORK POWER	3,330.00
GAZETTE PUBLISHING CO.	3,791.01
KRATOCHWILL & ANDERSON, P.A	2,295.00
STEVENS TRAVERSE GRANT PUBLIC HEALTH	5,315.33
TRI COUNTY COOP	2,868.04
BORDER STATES COOPERATIVE	2,300.97
LARSON OIL, INC	5,010.75
TRI COUNTY COOP	2,765.23
ZIEGLER, INC.	2,004.89

Per M.S. 375.12, the number of claims totaling \$2000.00 or less were 75, amounting to \$31,963.75.

Antrim reminded the Board of the Association of Minnesota County regional meeting which will be held at the Golf Course in Wheaton on June 6th. OCHS, Inc. power point and benefit set enhancement information was distributed. Antrim updated the Board that Angela Serocki will be making county badges in June for anyone wanting them or needing them. Commissioners may see her or send her a picture if they want one. Upon a motion by Appel and second by T. Johnson, the Boat and Water grant for the Sheriff's department was approved unanimously. Antrim updated the Board that the ePanic system was going to be installed on the computer systems. Minnesota County Intragovernmental Trust Risk Management training was discussed. The proposal from Engan and Associates for next steps for the courthouse project was distributed. No action was needed at this time.

Upon a motion by Salberg, second by Deal and approved unanimously, the meeting was closed to discuss 2015 Labor negotiation strategies with the Human Resource Attorney, Justin Anderson. The meeting was reopened upon a motion by Salberg, second by T. Johnson, and approved unanimously.

In summary, Anderson reviewed the law enforcement requests and was directed on how to respond.

The meeting was adjourned.

Attested to by:

Rhonda Antrim/County Coordinator

Kevin Leininger/Board Chair